

NEPAL INFORMATION TECHNOLOGY [NIT]

OVERSEAS STUDY CENTRE OF IGNOU

OSC: 9604

MASTERS OF BUSINESS ADMINISTRATION (MBA) PROGRAM

Master of Business Administration is two year program. It comprizes Post-graduate Diploma in Management (eleven courses), followed by specialization stream (Five course). Thereafter, successful completion of two integrative courses, a project, and an elective courses leads to the award of a MBA degree.

ADMISSION

Admission to the Management Programme (MBA and specialisation PG Diplomas in HRM, FM, OM, MM and FMP) will be do can be done twice a year per IGNOU schedule. Academic year is divided into two semesters. January-to-June and July-to-December.

ELIGIBILITY FOR ADMISSION

Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks in aggregate.

PROGRAM STRUCTURE:

1ST & 2ND SEMESTER

ALL THE COURSES OF PGDIM (MS-1 TO MS-11) ARE COMPULSORY TO MBA COURSE

C. Code	Course Title	C. Code	Course Title
MS-01	Management Functions and Behaviour	MS-06	Marketing for Managers
MS-02	Management of Human Resource	MS-07	Information System for Managers
MS-03	Economic and Social Environment	MS-08	Quantitative Analysis for Managerial Applications
MS-04	Accounting and Finance for Managers	MS-09	Managerial Economics
MS-05	Management of Machines and Materials	MS-11	Strategic Management

3RD SEMESTER

C. Code	Course Title
MS-10	Organizational Design, Development and change
MS-95	Research Methodologies for Managers
MS-100	Project Work
	Specialization 1
	Specialization 2

4TH SEMESTER

C. Code	Course Title
MS-91	Advance Strategic Management
	Specialization 3
	Specialization 4
	Specialization 5
elective course	MS-92, 93,94,96,97.

SPECIALIZATION STREAM:

The Specialisation Diploma Programmes

The Specialisation Programme in Functional Areas consists of P.G. Diplomas in 5 streams listed below. In order to qualify for a particular specialisation P.G. Diploma a student is required to successfully **complete six courses in all from that particular stream.**

1. P.G. Diploma in Human Resource Management (PGDHRM) (any five excluding compulsory)

C. Code	Course Title(Jan Session)	C. Code	Course Title (July Session)
MS -2	Management of Human Resources (Compulsory)	MS-25	Managing Change in Organizations
MS-21	Social Processes & Behaviour Issues	MS-26	Organizational Dynamics
MS-22	Human Resource Development	MS-27*	Compensation & Rewards Management
MS-23	Human Resource Planning	MS-28	Labour Laws
MS-24*	Industrial Relations	MS-29	International Human Resource Management

2. P.G. Diploma in Financial Management (PGDFM) (any five excluding compulsory)

C. Code	Course Title(Jan Session)	C. Code	Course Title(July Session)
MS-4	Accounting and Finance for Managers (Compulsory)	MS-44	Security Analysis and Portfolio Management
MS-41	Working Capital Management	MS-45	International Financial management
MS-42	Capital Investment and Financing Decisions	MS-46	Management of Financial Services
MS-43	Management Control Systems		

3. P.G. Diploma in Operation Management (PGDOM) (any five excluding compulsory)

C. Code	Course Title(Jan Session)	C. Code	Course Title(July Session)
MS-07	Information System for Managers (Compulsory)	MS-55	Logistics and Supply Chain Management
MS-51	Operations Research	MS-56	Materials Management
MS-52	Project Management	MS-57	Maintenance Management
MS-53	Production/Operations Management	MS-58	Management of R & D and Innovation
MS-54	Management of Information Systems		

4. P.G. Diploma in Marketing Management (PGDMM) (any five excluding compulsory)

C. Code	Course Title(Jan Session)	C. Code	Course Title(July Session)
MS-06	Marketing for Managers (Compulsory)	MS-66	Marketing Research
MS-61	Consumer Behavior	MS-67	Marketing Research
MS-62	Sales Management	MS-68	Management of Marketing Communication and Advertising
MS-63	Product Management	MS-611	Rural Marketing
MS-64	International Marketing	MS-612	Retail Management
MS-65	Marketing of Services		

Integrative Course (Compulsory)

C. Code	Course Title
MS-91	Advance Strategic Management
MS-100	Project

Elective (any one)

C. Code	Course Title
MS-92	Management of Public Enterprises
MS-93	Management of New and Small Enterprises
MS-94	Technology Management
MS-96	Total Quality Management
MS-97	International Business

EVALUATION :

The evaluation system of the program is based on two components:

i. **Assignments (30%)**

There will be one graded assignment per course carrying 30% weightage.
Submission of assignments is must for appearing in the examination.

ii. **Term-End Examination (TEE) (weightage : 70%)**

The examination will be taken on Semester basis. Examination will be held in **June** and **December** every year for all the courses.

ELIGIBILITY CRITERIA:

Graduation in any discipline with 50% marks with 3 years' work experience (Managerial/ supervisory/ professional experience).

The fee includes:

1. Study Materials
2. Face-to-Face Counseling Sessions
3. Video Materials (are issued only from the library as per its availability).

REQUIREMENTS FOR ADMISSION:

1. Two self -attested copies of each of the following documents*

- i. Transcript and Pass Certificates of
 - SLC/ grade 10
 - Intermediate /+2
 - Bachelors
- ii. Citizenship / Passport
- iii. Work Experience Letter (**3 years** -Managerial/ supervisory/ professional experience)

2. Photograph (Recent)

- i. 45 mm X 35 mm – 1 copy
- ii. 30 mm X 40 mm - 3 copies

***Candidates are required to bring their original certificates in time of submitting their application forms.**