



## **SODEXO ONBOARDING REQUIREMENTS**

As an employee of Culinary Staffing Services who will be picking shifts managed by Sodexo Corporate Services, I acknowledge reviewing the following information and adherence to these policies:

### **Sodexo General Appearance/Uniform Policy:**

Generally, all uniform attire requirements will be outlined in the shift details under GoLive! At Sedexo, you will wear Black slacks or skirts, closed-toe shoes or heels, slip-resistant shoes, and no jewelry—except one smooth hand ring.

### **Eight Simple Things Customers Expect:**

1. Greet with a Smile—greet your customers with a smile and in a friendly manner.
2. Focus - give your customers your full focus and attention during your interaction.
3. Appreciation - thank your customers.
4. Uniform - always have a neat, clean, and complete uniform while you are working.
5. Appearance Matters - keep your workspaces and service environments clean, organized, and safe.
6. Get it Right—deliver what your customers want, the way they want it, every time.
7. Speed of Service—Customer service is our priority. Make sure you consistently serve your customers in a timely manner.
8. Assistance is Available - should you ever be in doubt on the best way to serve your customer, please ask the supervising manager immediately.

By way of my signature below, I have reviewed the above information and agree to adhere to all Sedexo policies:

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Employee Signature

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Date