



CHOYON TRIPURA

ABOUT ME

An enthusiastic and goal-oriented individual seeking a platform to contribute my skills and creativity toward organizational goals. I am eager to learn and committed to building a professional career through hard work and dedication.

PERSONAL INFORMATION

Contact: +880 1816547995

Gmail: steyon60@gmail.com

LinkedIn: www.linkedin.com/in/choyon-tripura

Passport no: A20008760

Present Address: Mohammadpur Dhaka-1207

Permanent Address: Bandarban Sadar Bandarban

Nationality: Bangladeshi

Religion: Christian

Blood Group: B+

EDUCATIONAL QUALIFICATION

Bangladesh University

Mohammadpur, Dhaka-1207

BSS Honors in Sociology

Notre Dame College

Motijhil, Dhaka-1000

Higher Secondary School Certificate-2022

GPA 4.33 Out of 5- Dhaka Board

Don Bosco High School

Bandarban Sadar Bandarban

Secondary School Certificate-2019

GPA 3.56 Out of 5-Chattagram Board

LANGUAGE PROFICIENCY

- English- Fluent
- Bengali- Fluent
- Kokborok(Tripura Language)

EXPERIENCE

- **SINGER BANGLADESH LIMITED**
Sales man and customer care
- **ST. NICHOLAS SCHOOL & COLLEGE**
Assistant English Teacher -(April 2023 - April 2024)
- **BNADURA HOLLY CROSS SCHOOL & COLLEGE**
Assistant Teacher
- **ST. THOMAS SEMINARY, NOAKHALI**
-English Mentor
- Based on speaking, listening , reading , writing skills
- **SVD SEMINARY, PAHARTALI, CHATTAGRAM**
-English Mentor
- Based on speaking, listening , reading , writing skills
- **PERSONAL ASSISTANT**
-Foreign missionary priests
- **BCSM LAUDATO SI COMMISSION FOR CLIMATE CHANGE - CO--CONVENOR**
- **FORMER MEMBER AT BANGLADESH SCOUT**

SKILLS EXPERTISE AREA

- Working with AI tools
- Digital Marketing and Social Media management
- Microsoft Word and excel
- Risk Management
- Leadership and Team Management
- Networking.
- Critical Thinking.
- Data Analysis.
- Workplace Communication.
- Emotional Intelligence.
- Problem Solving and Advocacy
- Employee Engagement Survey



PROJECT & CAMPAIGN

● INTENSIVE ENGLISH COURSE (40 DAYS)

BCR(Bangladesh Religious Centre)

at Savar, Bangladesh.

It was a great opportunity to participate in the 40 days intensive English course to enhance my English skills in Speaking, Listening, Reading and Writing led by expert foreign teacher. which gave me real experience of speaking with confidence maintaining all linguistic criteria. By all means it was a real life project to prove myself how capable I am to maintain my English skills.

● FROM REFLECTION TO ACTION

Co-convenor at 45 days Environmental Campaign led by- BCSM Laudato si commission

It is an precious opportunity to participate in environmental campaign with Tree Plantations, Cleaning activities, environmental survey and webinar programme with engaging more than hundreds of members from different places under Dhaka Division. I had an opportunity to be in committee panel as a Co-convenor and to lead a group of members in the campaign. It really inspired me to work for the betterment of environment and engage more people to the Earth saving campaign.

● INTERNSHIP PROGRAM ON DIGITAL MARKETING-

SR Dream It (4 months)

After completing 4 months Digital marketing course was selected to join the internship programme on Digital Marketing where the course moderators gave me working with real clients experience and led me to enhance my skill level on particular topics. Digital Marketing is a relevant topic nowadays, it assists to understand marketing strategies, analyse market places and grow business and I came to know all about these through this internship.

● MAGAZINE PUBLICATION

Publication work had emerged the interest to motivate myself in co-curricular activities to execute my learning knowledge into publications. In order that I had been given the responsibility to publish a yearly magazine name "PROTYASHA". I had to take care the publication work being as Convenor of the Magazine Publication. In that project I learnt working with the team members, managing articles, collecting funds to make the task come and the assist of my director helped a lot.

■ Employee Engagement Survey

■ Time Management and Multitasking

■ Public Speaking

■ Strategic Planning and Decision Making

■ Marketing and Market Research



COURSE & CERTIFICATION

- **Freelancing and Digital Marketing Course at SR Dream It**
- **AI Content Creation Course (4 Months)– Practical training on AI-powered content development at SR Dream It**
- **Special English Course (1 Year) – Run by Holy Cross Brothers**
- **Intensive English Program (40 Days) – Bangladesh Religious Conference, Savar, Dhaka**
- **Course on Moral Values and Human Development led by Caritas**
- **One year special programme on Moral and Human values led by Brothers of Holy Cross**
- **Perfect attendance certificate at Notre Dame College, Dhaka**



INTEREST IN

- **Singing**
- **Listening Music**
- **Volunteering**
- **Tech enthusiastic**
- **Innovative problem solving**
- **Negotiation and Collaboration**