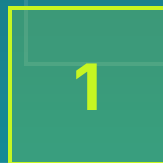


RUDI

# RESPONSIBLE USE MODEL

## THREE-LAYER FRAMEWORK

An integrated decision-making model combining critical thinking habits, contextual scrutiny levels, and data classification to guide responsible AI use across all risk scenarios



**HABITS**

*The How*

5 HABITS



**SCRUTINY**

*The When*

3 LEVELS



**DATA TYPES**

*The What*

4 DATA TYPES

3

Integrated Layers

# RUDI Responsible Use Model

## Three-Layer Framework for AI Decision Making

A comprehensive model that integrates critical thinking habits, contextual scrutiny levels, and data classification to guide responsible AI use across all scenarios and risk levels.

### Framework Overview

1

#### Habits

*The HOW*

2

#### Scrutiny

*The WHEN*

3

#### Data Types

*The WHAT*

### Why This Framework Matters

Organizations need clear, actionable guidance for AI use that addresses **how** to think critically (Habits), **when** to apply different levels of verification (Scrutiny), and **what** data is appropriate to use (Data Types).

This three-layer approach ensures comprehensive coverage of AI governance, from individual decision-making to organizational compliance, providing a complete framework for responsible AI adoption.

### Implementation Approach

#### Train

Build habits through practice

#### Apply

Match scrutiny to context

#### Protect

Safeguard sensitive data



# Habits of Responsible Use

The HOW - Critical thinking habits to practice when interacting with AI

These five critical thinking habits form the foundation of responsible AI use. They are critical thinking practices that should become second nature when evaluating AI-generated content. The more you practice these habits, the better you become at identifying potential issues and ensuring reliable outcomes.

## 1. Source Tracing

*Where did this come from?*

## 2. Cross-Referencing

*Does this hold up elsewhere?*

## 3. Perspective Testing

*Whose voice is present/missing?*

## 4. Boundary Marking

*What are the limits?*

## 5. Bias Awareness

*What assumptions shape this output?*

### Applying the Habits

Start with one or two habits and gradually incorporate all five. The goal is not perfection but consistent practice. Over time, these questions become automatic checkpoints that enhance your ability to work effectively and responsibly with AI systems.

# 2

## Levels of Scrutiny

The WHEN - How carefully to apply habits based on use case

Not all AI interactions require the same level of verification. This layer helps you calibrate your scrutiny based on the stakes involved. Match your verification effort to the potential impact of errors.

Level	Examples	Scrutiny Required
<b>LEVEL 1</b> <b>Light Use</b>	Spell check, grammar correction, brainstorming, finding synonyms, quick facts, basic calculations	<b>Minimal</b> Spot-check if it matters. Basic verification only when necessary.
<b>LEVEL 2</b> <b>Medium Use</b>	Interpretation, analysis, abstract problems, creative work, research assistance, content drafting	<b>Moderate</b> Apply 2-3 habits such as cross-referencing and perspective testing. Verify key claims.
<b>LEVEL 3</b> <b>High-Stakes</b>	Healthcare decisions, legal advice, financial planning, organizational strategy, safety-critical systems	<b>Maximum</b> Apply ALL 5 habits. Verify with trusted sources and human experts. Document decision process.

### Key Principle

The higher the stakes, the more habits you apply. This isn't about slowing down work—it's about investing verification effort where it matters most. Low-stakes tasks can move quickly with minimal checking, while high-stakes decisions deserve thorough validation.

Understanding what data you can and cannot share with AI systems is crucial for organizational security and compliance. This layer provides clear boundaries for data usage based on sensitivity and risk levels.

Data Type	Description	Examples	Risk	Action
<b>Public Data</b>	Open-source information, publicly available content	Articles, brainstorming, general knowledge	LOW	Use freely
<b>Internal Data</b>	Organizational workflows, non-sensitive documents	Reports, presentations, internal memos	MEDIUM	Check policies
<b>Sensitive Data</b>	Personally identifiable information, confidential records	HR records, client data, financial records	HIGH	Anonymize first
<b>Prohibited Data</b>	Protected categories, classified information	HIPAA records, trade secrets, classified docs	PROHIBITED	Never use

### Before You Share

- Identify data sensitivity level
- Check organizational policies
- Consider anonymization options

### Red Flags

- Personal information present
- Proprietary methods included
- Regulatory restrictions apply

# Bringing It All Together

## Integrated Decision Framework

### How The Three Layers Work Together

#### Habits = Skills

Critical questions for evaluating AI output

#### Scrutiny = Context

Verification matched to risk level

#### Data = Boundaries

Clear limits on information sharing

### THREE KEY QUESTIONS FOR EVERY AI INTERACTION

- 1. What kind of data am I using?**  
Check Layer 3 to determine if your data is appropriate for AI use
- 2. How high-stakes is this task?**  
Check Layer 2 to calibrate your level of scrutiny
- 3. Which critical thinking habits should I apply?**  
Check Layer 1 to select appropriate critical thinking practices

### Organizational Implementation

#### For Individuals

- Practice habits daily
- Assess task stakes
- Protect sensitive data

#### For Organizations

- Train on all three layers
- Create clear policies
- Monitor compliance