



VOLUNTEER MANAGER – TORONTO 2026 JCC MACCABI GAMES

Job Type: Full-time position

Salary: \$60,000 - \$75,000 annually

Location: Prosserman JCC, 4588 Bathurst Street, North York (Bathurst and Sheppard) and Schwartz/Reisman Centre, 9600 Bathurst Street, Vaughan ON (Bathurst and Rutherford).

Our team is expanding. Are YOU our Volunteer Manager?

Do you have a passion for building community? Do you thrive in community leadership roles, spearheading volunteerism, engagement, and administration? Are you looking to take that next step in your career? We are looking for a driven, passionate and experienced manager to lead the volunteer experience for the Toronto 2026 JCC Maccabi Games. This role is not just a job; it's a gateway to professional growth and a chance to play a pivotal role in shaping the cultural, recreational and community driven journey of our members.

Role Summary:

The Volunteer Manager is a strategic leader responsible for designing, implementing, and overseeing a comprehensive volunteer engagement program for the Toronto 2026 JCC Maccabi Games, with learning and structure that extends post-Games across the Prosserman JCC and Schwartz/Reisman Centre.

Reporting to the Games Director of the Toronto 2026 JCC Maccabi Games, the Volunteer Manager plays a critical role in ensuring a consistent, high-impact, and values-driven volunteer experience that supports a large-scale initiative like the JCC Maccabi Games and can be adapted to extend into day-to-day operations of the JCC.

This role works cross-departmentally within and beyond the JCC Maccabi Games organizing committee to embed volunteerism as a core element of the JCC's culture. The Volunteer Manager leads all aspects of volunteer lifecycle management—strategic planning, recruitment, training, supervision support, recognition, retention, and impact evaluation. In conjunction with the Director of Community Engagement, key responsibilities include:

- **Develop and lead the Game's Volunteer Strategy & Processes**
- **Lead Volunteer Recruitment and Selection Process**
- **Conduct and/or oversee Onboarding, Training & Development**
- **Create systems for meaningful Volunteer Engagement & Retention**
- **Maintain accurate Data & Reporting**
- **Liaise with HR on Policy Development & Risk Management**
- **Oversee the volunteer program day-to-day, including Trouble Shooting & Issues Resolution**
- **Operationalize the volunteer program for post-Games and wider JCC**

What do you bring?

- 5+ years of experience in volunteer management, program development, or community engagement, preferably including large-scale event or games planning



- Volunteer management certifications (an asset); HR knowledge and experience (an asset)
- Demonstrated leadership in designing and implementing volunteer programs across multi-site or complex organizations
- Strong interpersonal and project management skills; able to work collaboratively and diplomatically across stakeholder groups
- Experience in training and capacity-building
- Excellent organizational and communication skills
- Knowledge of Jewish community life and a strong commitment to building Jewish community
- Experience in not-for-profit environment an asset

Who We Are:

The Jewish Community Centre (JCC) is more than just a workplace—it's a vibrant hub of culture, connection, and community. As one of the largest engagement platforms in the Greater Toronto Area, we offer a diverse range of programs, including arts, fitness, education, daycare, summer camps, and more.

With a bold goal to triple our community engagement by 2026, we are on a transformative path to become the beating heart of Jewish life in the region. Join us in shaping the future of the JCC experience for 75,000+ people annually!

Perks & Benefits:

- Free JCC Membership – Access to our fitness centres, classes, and programs.
- Generous Staff Discounts – On summer camps, swimming lessons, personal training, and more.
- Comprehensive Health & Dental Insurance – 75% of the premium covered by the JCC.
- Paid Time Off (PTO) – Vacation, sick days, Jewish holidays, and statutory holidays.
- Work-Life Balance – A flexible, people-centered work environment that values your well-being.

Ready to Make an Impact? Apply Today!

We welcome candidates from all backgrounds and experiences— The JCC does not use Artificial Intelligence (AI) to screen, assess or select applicants. Don't self-select out if you don't meet every requirement.

If this role excites you, we want to hear from you! Please submit your **resume and a cover letter** to Jessalyn Rafalovich, Talent Acquisition Specialist at jessalyn@srcentre.ca no later than **June 8, 2025**. If you would like to view a more detailed job description, please reach out.

We appreciate every application; however, only selected candidates will be contacted for an interview. If you require accommodations at any stage of the hiring process, let us know—we are committed to creating an accessible and inclusive workplace.

Let's build something amazing together!