



# TALENT ACQUISITION MANAGER

**Job Type:** Full-time In-Person (40 hours per week)

**Salary:** From \$60,000.00-\$75,000.00

**Location:** Prosserman JCC (4588 Bathurst Street, North York, ON) & Schwartz/Reisman Centre (9600 Bathurst Street, Vaughan, ON) – Must be able to work at both locations.

## Elevate Your Career in Talent Acquisition!

Are you a recruitment powerhouse with a keen eye for top talent? Do you have a passion for building dynamic teams and enhancing hiring processes? If so, we want YOU to lead our hiring efforts at the JCC!

We're on a mission to transform our recruitment strategies, implement an ATS system, and streamline our hiring processes to support our 800+ full-time and part-time staff. If you're ready to take talent acquisition to the next level while contributing to a vibrant community, this is your chance to shine!

### Why Join Us?

- **Impact-Driven Work:** Be a key player in shaping the future of the JCC by attracting top talent to support our diverse programs and initiatives.
- **Growth Opportunity:** Step into a leadership role where your expertise will directly influence the organization's success.
- **Collaborative Culture:** Join a passionate and driven HR team dedicated to fostering a thriving work environment.

### What You'll Do:

#### Talent Acquisition:

- Develop and execute a comprehensive talent acquisition strategy across all departments in the JCC.
- Research, recommend, and implement a best-in-class ATS system.
- Oversee the entire recruitment lifecycle, from job postings to offer negotiations.
- Partner with hiring managers to craft compelling job descriptions and effective promotional strategies.
- Conduct pre-screening, interviews, and reference checks to ensure alignment with JCC values and role requirements.
- Enhance the candidate experience with clear, timely, and engaging communication.
- Train managers on best hiring practices and manage the JCC's LinkedIn recruitment strategy.
- Build and maintain a database of top-tier talent and pipeline for future opportunities.

#### Onboarding Excellence:

- Assess and refine the onboarding process for full-time and part-time staff.
- Collaborate with the HR Generalist to ensure a seamless, high-impact onboarding experience.

#### HR Generalist Support:

- Contribute to special projects and initiatives that elevate HR and People & Culture at the JCC.

### What You Bring to the Table:

- 5+ years of Talent Acquisition experience in a mid-to-large-sized organization.
- Experience developing and executing high-level recruitment strategies.
- HR accreditation and an excellent track record in finding brilliant talent and onboarding.



- Demonstrated experience leading an ATS implementation project.
- A tech-savvy, process-driven mindset with a passion for optimizing hiring workflows.
- Exceptional communication and relationship-building skills—you're a connector at heart!
- Strong attention to detail and the ability to juggle multiple priorities seamlessly.
- A deep appreciation for Jewish culture, traditions, and community-building (an asset).

### **Who We Are:**

The Jewish Community Centre (JCC) is more than just a workplace—it's a vibrant hub of culture, connection, and community. As one of the largest engagement platforms in the Greater Toronto Area, we offer a diverse range of programs, including arts, fitness, education, daycare, summer camps, and more.

With a bold goal to triple our community engagement by 2026, we are on a transformative path to become the beating heart of Jewish life in the region. Join us in shaping the future of the JCC experience for 75,000+ people annually!

### **Perks & Benefits:**

- Free JCC Membership – Access to our fitness centers, classes, and programs.
- Generous Staff Discounts – On summer camps, swimming lessons, personal training, and more.
- Comprehensive Health & Dental Insurance – 75% of the premium covered by the JCC.
- Paid Time Off (PTO) – Vacation, sick days, Jewish holidays, and statutory holidays.
- Work-Life Balance – A flexible, people-centered work environment that values your well-being.

### **Ready to Make an Impact? Apply Today!**

We welcome candidates from all backgrounds and experiences—don't self-select out if you don't meet every requirement. If this role excites you, we want to hear from you!

To apply, send your resume and cover letter to Jeanette Hyde, Director of Human Resources, at [jeanette@srcentre.ca](mailto:jeanette@srcentre.ca) by **August 20, 2025**. The JCC does not use Artificial Intelligence (AI) to screen, assess or select applicants.

We appreciate every application; however, only selected candidates will be contacted for an interview. If you require accommodations at any stage of the hiring process, let us know—we are committed to creating an accessible and inclusive workplace.

**Let's build something amazing together!**