INCLUSION SERVICES MANAGER

Job Type: Full-Time, In-Person (40 hours/week)
Salary: $55,000 – $63,000 annually, based on experience
Locations:
• Schwartz/Reisman Centre – 9600 Bathurst Street, Maple, ON (Bathurst/Rutherford)
• Prosserman JCC – 4588 Bathurst Street, North York, ON (Bathurst/Sheppard)

Who We Are:
The Jewish Community Centre is more than just a workplace. It is a vibrant hub of culture, connection, and community. As one of the largest engagement platforms in the Greater Toronto Area, we offer a diverse range of programs including arts, fitness, education, daycare, summer camps, and more. With a bold goal to triple our community engagement by 2026, we are on a transformative path to become the beating heart of Jewish life in the region. Join us in shaping the future of the JCC experience for more than 75,000 people annually.

Are YOU our JCC Inclusion Services Manager
The Manager, Inclusion Services plays a key role in ensuring that individuals of all abilities feel welcomed, supported, and empowered to participate fully in JCC programs and community life. Reporting to the Senior Director, JCC Youth & Adult Programs, the Manager provides leadership and coordination of inclusion initiatives across JCC campuses. This role focuses on building inclusive environments, supporting staff and participants, and helping ensure that programs are accessible and meaningful for children, teens, adults, and seniors with diverse needs.

Key Responsibilities:
- Support the development and implementation of Inclusion Services programs and initiatives across JCC campuses
- Promote a welcoming and accessible environment for individuals and families participating in JCC programs
- Serve as a resource for staff and program teams on inclusion strategies, adaptive practices, and accessibility supports
- Manage participant intake and support the development of programs that meet the needs of diverse community   members
- Collaborate with departments including Daycare and Preschool, Centre Camp, Adult & Senior Programs, and Family Programs
- Recruit, train, and supervise part-time inclusion staff and volunteers
- Monitor and evaluate programming to ensure high-quality participant experiences
- Build strong relationships with participants and families to support engagement and retention
- Foster partnerships with community agencies, schools, and organizations that support inclusive programming
- Assist with departmental planning, administration, and budget coordination

Ideal Qualifications:
- Bachelor's degree in special education, social work, recreation therapy, or a related field
- Minimum 3–5 years of experience working with individuals with diverse abilities and special needs
- Experience supporting or supervising staff and volunteers
- Strong organizational, leadership, and relationship-building skills
- Excellent communication, problem-solving, and customer service skills
- Passion for creating inclusive and welcoming community environments
- Familiarity with Jewish life, traditions, and culture is considered an asset

Perks & Benefits:
- Free JCC Membership – Access to our fitness centers, classes, and programs.
- Generous Staff Discounts – On summer camps, swimming lessons, personal training & more.
- Comprehensive Health & Dental Insurance – 75% of the premium covered by the JCC.
- Paid Time Off (PTO) – Vacation, sick days, Jewish holidays, and statutory holidays.
- Work-Life Balance – A flexible, people-centered work environment that values your well-being.
- Free parking

Ready to Make an Impact? Apply Today!

We welcome candidates from all backgrounds and experiences. If this role excites you, we want to hear from you. To apply, send your resume and cover letter to **Mari Beiles, Human Resources Generalist, at mari@srcentre.ca by March 30, 2026.**

We appreciate every application, but only selected candidates will be contacted for an interview. If you require accommodation at any stage of the hiring process, let us know. We are committed to creating an accessible and inclusive workplace. The JCC does not use AI for screening.

Let's build something amazing together.