



PJCC Pickleball Attendant – Part-Time

Job Type: Part-Time (15 to 30 hours)

Rate of Pay: \$18.00–\$21.00 per hour

Location: Prosserman Jewish Community Centre, 4588 Bathurst St, North York, ON

Schedule:

- Monday, Wednesday, Thursday & Saturday: 8:30 AM–3:00 PM
- Sunday: 10:00 AM–6:30 PM

Who We Are

The Jewish Community Centre (JCC) is more than just a workplace—it's a vibrant community where people connect, grow, and thrive. As one of the largest community organizations in the Greater Toronto Area, we welcome more than 75,000 members and visitors each year through our fitness centres, aquatics, recreation, arts, education, camps, and wellness programs.

At the Prosserman JCC, our recreation programs bring people together through movement, connection, and play. We are committed to creating welcoming, well-organized, and enjoyable experiences where participants of all skill levels can stay active, build relationships, and feel part of our community.

Bring Your Passion for Pickleball to Our Community

Are you enthusiastic about pickleball and enjoy creating positive experiences for others?

We're looking for a friendly, reliable, and energetic Pickleball Attendant to support our growing pickleball programming at the Prosserman JCC. In this role, you'll help ensure our pickleball sessions run smoothly, safely, and on schedule. From preparing courts and welcoming participants to supporting player rotations and monitoring on-court activities, you'll play an important role in creating an organized and enjoyable experience for everyone.

You'll also serve as a helpful point of contact for participants, answering basic questions, reinforcing program guidelines, and helping ensure facility procedures and pickleball rules are followed.

If you enjoy working with people, have an interest in pickleball, and want to be part of a fun and community-focused environment, we'd love to hear from you.

What You'll Do

- **Set Up & Take Down Courts** – Set up and take down pickleball nets and other equipment before and after scheduled programming.
- **Maintain Safe & Ready Courts** – Ensure courts and equipment are properly prepared and safe for participants before each session.
- **Support Participant Check-In** – Welcome participants, assist with check-in, and help ensure an organized start to each session.
- **Coordinate Court Rotations** – Help manage player rotations and court usage to keep sessions organized, fair, and running on schedule.
- **Monitor On-Court Activities** – Support the smooth operation of programming and help participants understand basic pickleball rules and program expectations.
- **Provide Excellent Customer Service** – Create a welcoming environment by providing friendly, professional, and helpful support to participants.
- **Address Operational Issues** – Respond to basic concerns as they arise, escalate issues when appropriate, and complete incident reports when required.
- **Support Events & Programs** – Assist with pickleball events, tournaments, and specialty programming as assigned.



What You Bring

- Knowledge of pickleball rules, gameplay, and court etiquette is preferred.
- Previous experience in recreation, sports, fitness, customer service, or a similar environment is an asset.
- Strong communication and interpersonal skills.
- Friendly, approachable, and comfortable interacting with participants of different ages and skill levels.
- Ability to confidently explain and reinforce program guidelines and basic pickleball rules.
- Strong organizational skills and the ability to help manage multiple courts and participant rotations.
- Reliable, punctual, and able to work independently as well as part of a team.
- Ability to safely set up, move, and take down pickleball nets and related equipment.
- Valid First Aid & CPR certification is considered an asset.
- A commitment to creating a safe, welcoming, inclusive, and positive environment for all participants.

What You Can Expect

- Free JCC Membership – Swim, work out, and enjoy our fitness classes and programs.
- Staff Discounts – Enjoy discounts on camps, swimming lessons, personal training, sports leagues, and more.
- A People-Centred Workplace – Join an organization that values flexibility, well-being, collaboration, and work-life balance.
- Community Impact – Work alongside passionate community builders and make a meaningful impact through recreation, wellness, and connection.
- A Fun, Active Environment – Be part of a growing pickleball community while helping participants enjoy an organized and positive experience.

To Apply

We welcome and encourage applications from all qualified candidates. Accommodation is available upon request throughout all stages of the hiring process and will be provided wherever possible. Please submit your resume

Please submit your resume to Edwin Kim, JCC Programs Supervisor, at edwin@prossermanjcc.com no later than Friday, September 18.

Don't self-select out if you're missing a bullet point or two of this job description from your resume. We are open to candidates of all backgrounds and are committed to cultivating a diverse and inclusive team. If this job description energizes you, let's talk. The JCC does not use AI in hiring selection.