



# **NAGPUR INSTITUTE OF TECHNOLOGY**

(Affiliated to RTM Nagpur University & Approved by AICTE New Delhi)

CAMPUS: 13/2, Mahurzari, Near Fetri, Katol Road, Nagpur-441501, India

Email Id : registrar@nit.edu.in Web : www.nit.edu.in Contact No. 09764974144

**RTMNU College Code: 315**

**DTE Code: 4144**

**AICTE ID : 1-4830701**

## **Internal Complaint Committee (ICC)**

**Academic Year  
2023-24**





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Date: 07/05/2024

## Notice of Meeting

All the member of Internal Complaint Committee (ICC) are hereby informed that meeting is scheduled on the Date: 10/05/2024 at Conference Hall at 11.00 am.

### Agenda of the meeting are:

- 1) Point of last meeting
- 2) Briefing Review about responsibility
- 3) Take overview of Internal Complaint Committee work
- 4) To discuss the complaint, if any
- 5) Any other issue arises during discussion

Dr. Sonika Kochhar  
Presiding Officer



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Date: 10/05/2024

## Minuets of Meeting of Internal Complaints Committee

The meeting of Internal Complaints Committee was held at Conference Hall at 11.00 am on Date: 10/05/2024, and following member were present.

Sr. No.	Name & Designation	Position in ICC	Signature
1.	Dr. Sonika Kochhar	Presiding Officer	
2.	Mr. Mahesh Kanojiya	Member	
3.	Mrs. Meena Shahu	Member	
4.	Mrs. Shweta Bhujade	Member	
5.	Mr. Vilas Ramteke	Member	
6.	Ms. Nimisha Wankhede	Member	
7.	Mr. Arpan Mandal	Member	
8.	Mr. Yash Balpande	Member	
9.	Ms. Bharti Tiwari	Member	

### Following Points were discussed in the meeting:

- 1) No complaint received for discussion in the meeting.
- 2) Brief review about responsibilities: Presiding Officer, Dr. Sonika Kochhar took brief review about awareness about the roles and responsibilities to be performed by committee members. Importance to maintain code and conduct was also explained.
- 3) Nil report was approved by committee members for academic year 2023-24.
- 4) It is decided any meeting may be schedule for emergency as decided by Presiding Officer.

Dr. Sonika Kochhar  
Presiding Officer

Copy to,

- 1) Principal Office
- 2) The Registrar
- 3) Dean Academic
- 4) All Head of the Department