

FAQ's

What funding amounts are available?

Grants of up to \$1,000 will be provided in one round, each year. The amount of funding provided may differ from the amount requested in the application for example, part funding may be offered. This is at the sole discretion of Sunshine Coast Airport. Retrospective funding of projects is not available.

Will my full requested funding amount be made available to my project if my application is successful?

The amount of funding provided may differ from the amount requested in the application. This is at the sole discretion of Sunshine Coast Airport.

What makes a good application?

Applications should:

- Provide a clear and concise description of the project or initiative, clearly explaining the objectives and how this project addresses one (or more) of the SCA Community Support Pillars.
- Include details of quotes, financials and resources required to deliver the project successfully.
- Any relevant letters of support or information outlining the positive impact this project will have on your community.

Do I need to upload any specific documentation?

There will be an option to upload relevant documentation, if this is necessary to support your application.

If I am successful and complete the project, is there a post-project reporting process?

Yes, an acquittal report must be provided to Sunshine Coast Airport within four weeks of the project's completion. Sunshine Coast Airport will provide a template for this report and must outline the project outcomes achieved and demonstrate to Sunshine Coast Airport that the funding recipient has expended the funds in accordance with the terms and conditions of the funding agreement.





What is the decision-making process?

All applications for the Community Support Fund will be assessed by:

- Brand and Digital Marketing Manager
- Head of Corporate Relations
- Chief Executive Officer

Decisions by the panel are final and cannot be appealed.

Sunshine Coast Airport may contact applicants if further information is sought, however this should not be considered as a pending offer or commitment of funding by Sunshine Coast Airport. All successful applicants will be advised in writing.

Can one organisation submit multiple funding applications for different projects / initiatives?

Applicants may only submit one application for a project in each funding round.

How do I apply for the grant?

You can apply for the SCA Community Support Fund via the <u>online application form here</u>.

What is the eligibility criteria for the grant?

- Community groups and organisations who apply must be established and based within the Airport's region (Sunshine Coast and Noosa) and the funding towards the proposed project must directly benefit the community within the Sunshine Coast Region.
- Projects and initiatives must address at least one of Sunshine Coast Airport's Community Support Pillars (Funding Categories).
- An applicant for the Community Support Fund must be a legal not-for-profit entity or recognised by the Australian Taxation Office as a not-for-profit type. If an application does not meet these requirements, it must be administered/auspiced by such a group.
- Any successful applicant must ensure they have all the necessary insurances that may be required for their project or initiative and adhere to workplace health and safety practices. This is the sole responsibility of the applicant.
- Applicants may only submit one application for a project in each funding round.
- Applicants must also indicate whether funds have been received, have been sought or intend to be sought from any other sources to help fund the project that has been submitted for SCA Community Support Fund consideration.

