

JOB DESCRIPTION

Director of Facilities and Engineering

The Organization

The Detroit Symphony Orchestra is known internationally for trailblazing performances, collaborations with the world's foremost musical artists, and a deep commitment to serving our community. Making its home in historic Orchestra Hall at the Max M. and Marjorie S. Fisher Music Center, the DSO actively pursues its vision to be an inclusive and culturally relevant community where all people can experience their world through music. The DSO is a complex organization. Operating 365 days per year, we are a performing arts institution, an educational facility, and a community center. We are governed by an independent Board of Directors and employ both union and non-union employees as musicians, stage crew, and administrative staff. Creating a unified culture throughout the institution is an organizational imperative.

The DSO offers a unique working environment and an excellent compensation package. The Detroit Symphony Orchestra is an Equal Opportunity Employer.

Position Summary

The Director of Facilities and Engineering is responsible for overseeing all facility and plant operations. This includes management of plant operating systems, mechanical, electrical, fire/life safety, plumbing, elevators, HVAC, lighting systems, and other priorities typical of institutional and public performing arts facilities.

Areas related to the facility management function include interior and exterior performance spaces, warm-up and rehearsal rooms, instrument storage, dressing rooms, public amenities, education facilities, and administrative offices. Responsibilities also include oversight for facility management services, including engineering, asset management, and space optimization; oversight and coordination of capital projects; and development of overall property and building strategy; monitoring of budgets; and compliance with all local zoning laws and regulations.

As a member of the DSO's management team, the incumbent will partner with other department leaders to provide support for organizational strategies.

Specific Duties and Responsibilities

- Strategically evaluate property and develop solutions to meet the organization's long-term needs.
- Evaluate the capital needs of facilities, recommend, and execute current and future improvements that meet health and safety standards
- Oversee the maintenance and repair of varied and diverse facility infrastructure to ensure Orchestra Hall and the Max M. and Marjorie S. Fisher Center are always clean and in good repair
- Manage contractors to facilitate building repairs and maintenance
- Maintain essential contracts for facility services
- Establish and maintain a routine preventative maintenance program for all facilities, equipment, appliances, and vehicles

- Prepare and manages departmental budget
- Ensure best-in-class facility operations for concerts and events
- Respond appropriately to emergencies or urgent issues as they arise
- Performs other duties as assigned

Experience and Requirements

- Bachelor's degree
- Demonstrated knowledge of construction and building systems, (including HVAC, roofs, plumbing, electrical, acoustics, etc.) building budgets, building codes, bids, and contracts.
- Licenses (HVAC, Boiler Operator)
- Ability to handle multiple tasks in an efficient and timely manner.
- Proven organizational and planning skills.
- Excellent interpersonal skills and strong negotiation skills.
- Excellent written and verbal skills.
- Strong budget and financial skills preferred.

Reporting Responsibility: Senior Director of Technology and Infrastructure

Supervisory

- Facility Engineer

Personal Attributes and Competencies

- Dynamic self-starter with entrepreneurial spirit who can think strategically and provide solutions
- Decisive, quick study with proven ability to accurately analyze information and take action
- Collaborative leader who is passionate about building relationships across the organization
- Proven ability to complete projects and initiatives through to successful, on-time, and on-budget completion
- High energy with a positive attitude and the ability to provide superior patron service
- Sensitive to the needs of individuals and able to maneuver within multiple departments
- Ability to work well under pressure with persistence, perseverance, tenacity, integrity, and patience