

## **Part-Time Floor Tech Job Description**

We are looking to hire an energetic Floor Tech to keep our facility floors clean. The Floor Tech will be responsible for the maintenance of all floor areas, and for sustaining high standards of cleanliness and sanitation. You will remove spots from carpets, perform bonnet and extraction carpet cleaning, dispose of trash and assist general housekeeping tasks. You will operate floor sweepers, buffers, strippers, canister vacuum cleaners and shop vacuums, and you will wear adequate personal protective equipment (PPE) when working with chemicals and equipment.

To be successful in this role you will protect visitors and staff by keeping floors free from debris, properly maintained and by being mindful of slip, trip and fall hazards. Preferred candidates are motivated, meticulous and able to work with numerous interruptions.

### **Floor Tech Responsibilities:**

- Cleaning offices, hallways, common areas and other areas.
- Moving furniture before and after cleaning.
- Cleaning, dusting, mopping, stripping and waxing floors.
- Measuring chemicals correctly.
- Operating chemical dispensing units.
- Labeling chemicals correctly.
- Cleaning, maintaining, and storing equipment efficiently.
- Keeping inventory of floor areas to schedule cleaning and maintenance duties.
- Report maintenance issues to supervisor.
- Assisting with general housekeeping duties when floor care is complete as requested by supervisor.

### **Floor Tech Requirements:**

- High school diploma, GED, or suitable equivalent preferred.
- Multi-Surface Floor Care experience required.
- Completion of drug test.
- Resilient to noise.
- Physically agile.
- Excellent communication skills.
- Able to work without supervision