



# IPDC TRAINING PROFILE & PROGRAMS 2026

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# Message from Our Founder & Director



Welcome to IPDC Training.

I am delighted to share the IPDC Training Program offers in 2026.

Since its establishment in 2001, IPDC Training has provided countless training programs to over 220,000 participants and thousands of clients across Indonesia and the region. Our training has a significant impact on participants across various industries, levels, positions, and business functions.

We leverage our experience and training skills to continually design, personalize, and update the industry's most in-demand training, helping our clients' businesses thrive.

The 2026 Training Program showcases our commitment to maintaining training excellence while delivering more relevant, up-to-date training.

Please do not hesitate to contact us. We are pleased to help you identify your training needs by designing, delivering, and evaluating your training solutions.

We wish you continued success in 2026 and the years ahead.

Warm regards,

Bun Sucento  
Founder & Director



**Bun Sucento**  
Founder and CEO



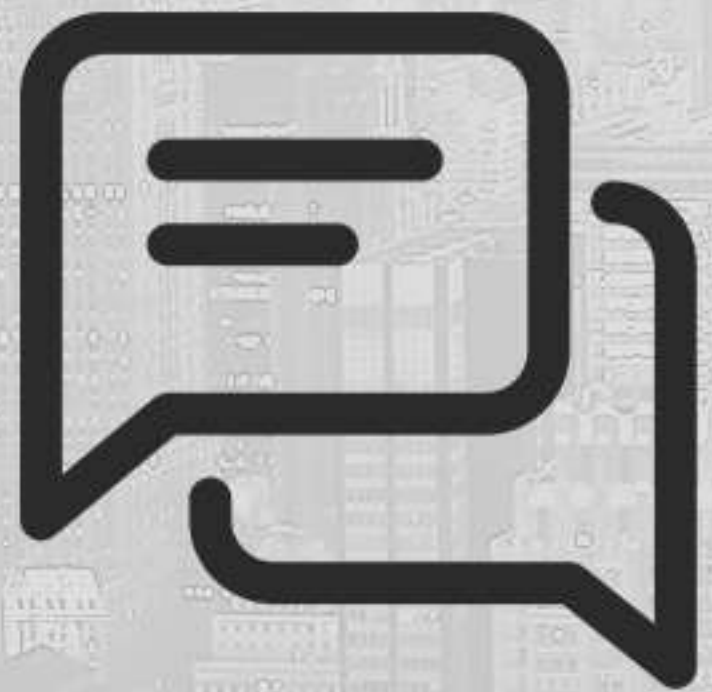
# Fact About Us



**220,000+**  
Participants Since 2001



**200**  
Facilitators



**250**  
Training  
Topics  
Year Round

Highly Experienced Trainers  
(combining Corporate Practice &  
Training Facilitation)



**2,500+** clients  
and Counting

## Where Our Participants Are From



Indonesia



Thailand



Afghanistan



Bangladesh



Timor Leste



Malaysia



Vietnam



Bhutan



# Why Choose Us

## VISION

To grow and become the professional training organization and business consultant of choice.

- ① Being a Recognized Industry Leader
- ② Creating Value for our Clients
- ③ Building Long Term Relationships
- ④ Providing a Stimulating and Rewarding Work Environment
- ⑤ Capitalizing on Opportunities to Strengthen the Company

## MISSION

To inspire, equip, and empower people through excellent training by providing comprehensive professional services, building strong relationships, and developing innovative solutions that help dynamic individuals and organizations create and realize value.



## 25 Years Excellence in Training

**100%**

Customer  
Satisfaction Guarantee



**Trusted**

Trusted By Many  
Major Corporations  
in Indonesia  
and  
Region



**Preferred**

Becoming Preferred  
Learning Partner  
by Many  
Major  
Client



**Experienced**

Experienced and Caring  
Event Staff



**Focused**

Offer a Wide-ranged But  
Focus Applied Program

## Industry-Tested Professionals

Trainers are industry-tested professionals & leaders gaining for more than 25 years of professional and consultancy experience coming from international & national firm and leading universities





# Program Offers & Categories

Our learning solution incorporate best-practice in the industry and emerging trends to help you succeed in today's competitive environment.



**Oil & Gas Technical  
& Applied Skills**



**Project  
Management**



**Management &  
Leadership**





# Program Offers & Categories



## Financial Management



## Health, Safety & Environmental



## Innovation & Creativity





# Program Offers & Categories



**Purchasing,  
Logistic & Supply  
Chain Management**



**Communication  
Skills**



**Sales &  
Marketing**





# Program Offers & Categories



**Administration  
& Secretarial**



**Retirement  
Readiness**



**Banking,  
Multifinance  
& Insurance**





# Industry We Served



Banking, Financial  
Service & Insurance



Oil & Gas



Mining



Interanational  
Organization



Retail



Service &  
E-Commerce



Energy & Oil Service



Publishing & Printing



Automotive



Medical Device



Property & Developer



Forestry

**BUMN**

State Owned  
Enterprises



Infrastructure



FMCG



Foreign Clients



Manufacturing



Pharmaceutical



Government



Telecommunication  
Service



# Some of Our Major Clients





# IPDC Training Portfolios



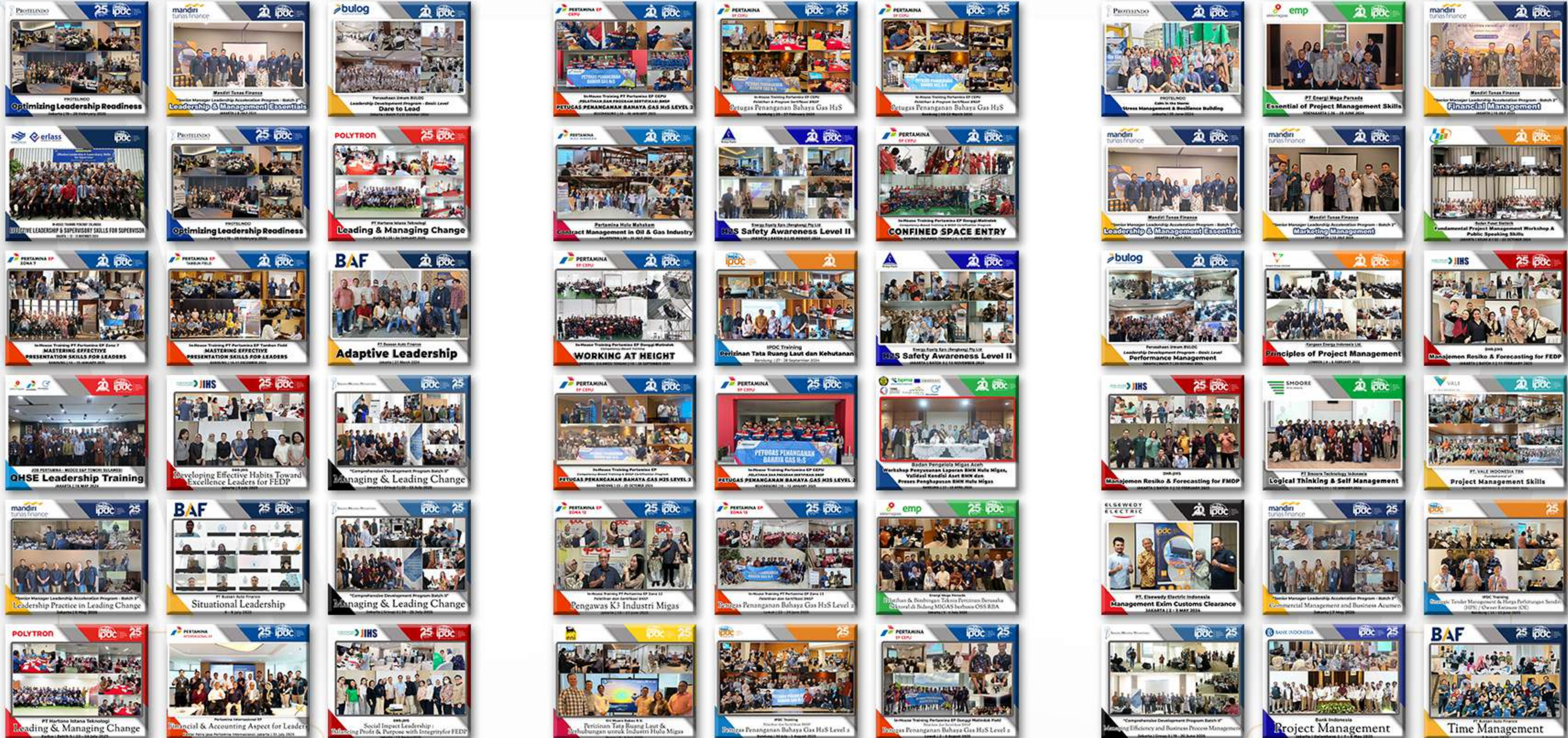
## Management & Leadership



## Oil & Gas Technical & Applied Skills



## Project Management





# IPDC Training Portfolios



## Health, Safety & Environmental



## Financial Management



## Innovation & Creativity





# IPDC Training Portfolios



## Purchasing, Logistic & Supply Chain Management



## Banking, Multifinance & Insurance



## Sales & Marketing





# IPDC Training Portfolios



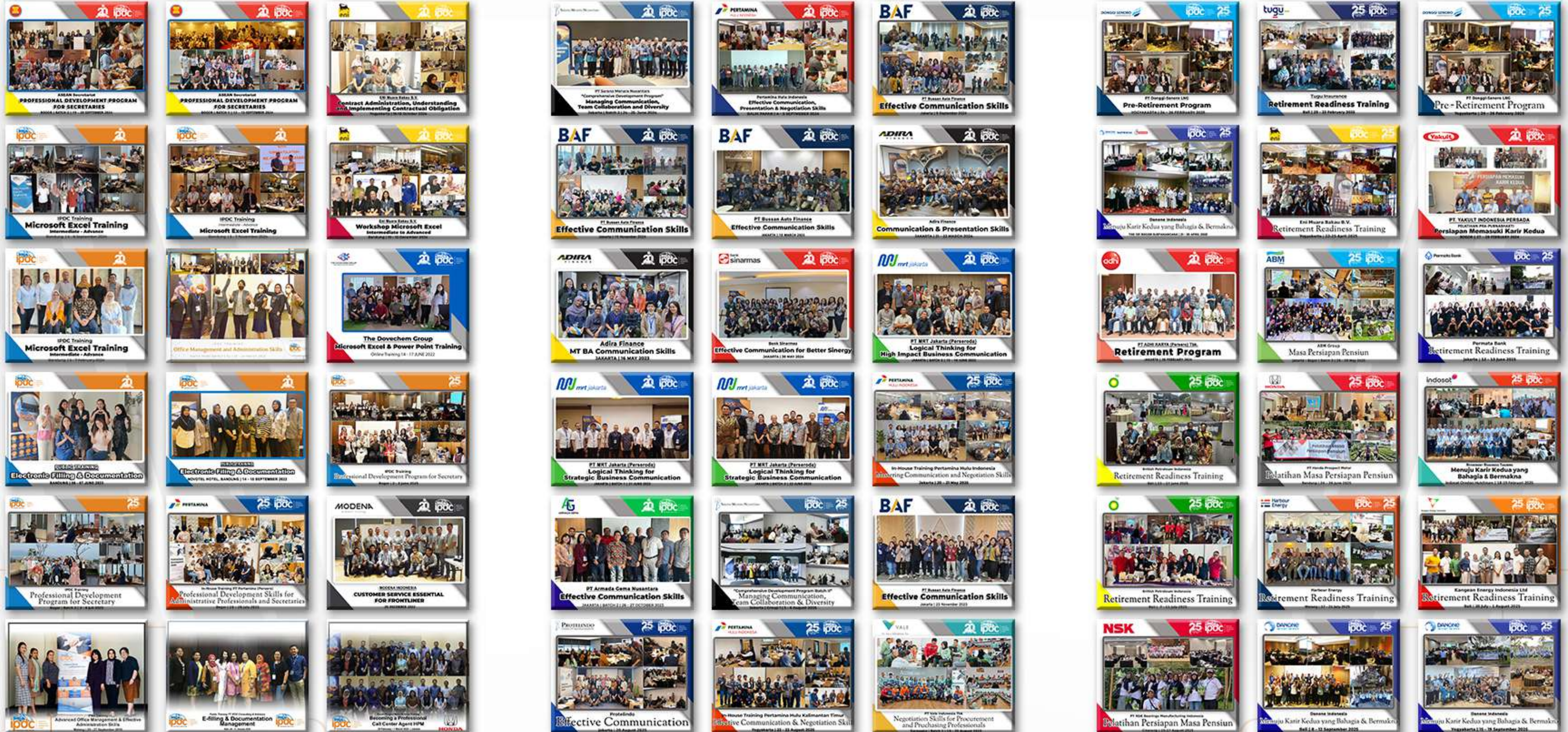
## Administration & Secretarial



## Communication Skills



## Retirement Readiness







**Discover**  
We start with defining your training objectives and then perform a needs analysis of your learning requirements



**Develop**  
We design and develop course (module) content, pre & post-test, evaluation



**Experience**  
We want our trainees not just to attend "regular training", but an experiential learning 'think and do' that can be easily applied



**Grow**  
Our post-training activities of coaching is one of effective tools to maintain a sustainable moment of learning




**Connected**  
Participants can still communicate and interact with our facilitators after the training by WA group facilitated by our staff

## Applying Experiential Learning




 Module Presented by Trainer



 Feedback from Trainer



 Q&A: Class Discussion: Group Discussion



 Application, Case Study, Role Plays

## Training Effectiveness & Evaluation

Kirkpatrick's 4 Levels of Learning Evaluation





# IPDC Training Programs

## Management & Leadership



- 01. Effective Leadership Skills for Managers
- 02. Leadership Development Program for Future Leaders
- 03. Digital Leadership **NEW**
- 04. Coaching and Mentoring for Managers and Supervisors
- 05. Mastering Strategic Planning

- 06. Emerging Leaders Program
- 07. Advanced Leadership Development: *Self-awareness, Skills & Strategies*
- 08. Leadership Regeneration (Leader Create Leaders) **NEW**
- 09. Leader as Coach
- 10. Diversity and inclusion in the Workplace

- 11. High Impact Leadership
- 12. Ambidextrous Leadership
- 13. Developing Effective Habits toward Excellent Leaders **NEW**
- 14. Effective Managerial Skills for Middle Management
- 15. Strategic Leadership

Please contact us for more information on the training schedule and location.  
IPDC Training Institute: WhatsApp message at **+62 878-7070-2088** or office at **+62 21 50101483**



# IPDC Training Programs

## Management & Leadership



- 16. Strengthening Business Acumen and Collaboration
- 17. The 5-Day Master Class: *Excelling Your Leadership & Business Skills*
- 18. Building Agile, Solid & High Performing Team Working Remote
- 19. Time Management
- 20. Integrating Agile and Change Management
- 21. Strategic Management in Disruptive Times
- 22. Adaptability & Flexibility in Managing Business **NEW**
- 23. Effective People Management
- 24. Supervisory Development Program
- 25. Change Management & the Role of Leaders
- 26. Leadership Acceleration Program for Managers **NEW**
- 27. Strategic Planning and Execution for Driving Business Performance
- 28. Leadership Practice in Leading Change
- 29. Situational Leadership
- 30. Developing Effective Habits Toward Excellence Leaders
- 31. Commercial Management & Business Acumen

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# IPDC Training Programs

## Communication Skills



- 01.** Professional Business Writing (in English /Bahasa Indonesia)
- 02.** Intergeneration Team Sinergy and Collaboration
- 03.** Interpersonal and Workplace Communication Skills
- 04.** Team Communication
- 05.** Effective Communication Skills in New Era

- 06.** Managing and Communicating with Inter-Generation Team
- 07.** Effective Communication & Negotiation Skills **NEW**
- 08.** Assertive Communication, Excellent Work Behaviour and Proactivity
- 09.** Professional Presentations & Public Speaking
- 10.** Mastering Business Negotiation Skills

- 11.** Personal Effectiveness & Time Management
- 12.** Managing Multiple Tasks, Priorities & Deadlines
- 13.** Report Writing and Communication Skills for Auditors
- 14.** English Conversation Skills
- 15.** Business English
- 16.** Presentation Design & Delivery

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# IPDC Training Programs

## Innovation & Creativity



- 01.** Problem Solving & Decision Making Skills
- 02.** Problem Solving with DMAIC
- 03.** Innovation & Productivity in the Workplace
- 04.** Work Monitoring, Controlling Target & Detecting Issue

- 05.** Creative and Innovative Thinking
- 06.** Design Thinking & Creativity for Business Innovation
- 07.** Lean Six Sigma
- 08.** Achieving Results: *Smarter Goal Setting, Planning & Decision Making*

- 09.** Innovation Through Design: *Think, Make, Break, Repeat*
- 10.** Business Model Innovation
- 11.** Managing Innovation & Digital Transformation
- 12.** Innovative Thinking and Analytical Thinking

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# IPDC Training Programs

## Administration & Secretarial



- 01.** Advanced Office Management & Effective Administration Skills
- 02.** Simplification of Work Processes & Procedures
- 03.** Competence Development Masterclass for Secretaries and Administrators
- 04.** Business Etiquette and Table Manner
- 05.** Electronic Filing & Documentation Management
- 06.** Professional Skills for Administrators & Secretaries
- 07.** Project Management Fundamentals for Administrative Professionals
- 08.** The Senior Secretary Development Program
- 09.** Microsoft Excel Office 2016 (Basic)
- 10.** Microsoft Excel Office 2016 (Advanced)
- 11.** Microsoft Excel Office 2016 (Intermediate)

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# IPDC Training Programs

## Project Management



- 01. Agile with Scrum Project Management
- 02. Project Management with Primavera
- 03. Applied Project Management
- 04. Business Process Improvement for Supervisors and Managers
- 05. Six Sigma Fundamentals

- 06. Offshore & Marine Projects and Risks Management
- 07. Offshore Oil and Gas Development Projects, Concepts and Facilities
- 08. Project Management & CAPM-PMP Preparation **NEW**
- 09. Contract Drafting for Procurement, Tendering & Commissioning

- 10. Mastering Contracts Management
- 11. Contract Administration: *Understanding and Implementing Contractual Obligations*
- 12. Process Mapping for Improvement
- 13. EPC for Oil & Gas Industry
- 14. Principles of Project Management
- 15. Managing Efficiency and Business Process Management

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# IPDC Training Programs

## Health, Safety, & Environmental



- 01.** Health, Safety, Environment Management System: *Risk Assessment Technique*
- 02.** Safety & Risk Management in Oil & Gas Operation
- 03.** The AMDAL (Environmental Impact Assessment) for the Executives

- 04.** Energy Isolation
- 05.** Confined Space Entry
- 06.** H2S Safety Awareness
- 07.** Emergency Response
- 08.** Hazop & Simop
- 09.** OSHA LOG 300
- 10.** Distribute Control System

- 11.** Hazardous Waste Management and Pollution: *Contamination & Hazardous Waste - Management & Prevention*
- 12.** Basic Fire Fighting, Basic First Aid and Basic Safety Training
- 13.** Working at Height
- 14.** Corporate Life Saving Rules

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# IPDC Training Programs

## Health, Safety, & Environmental



18



19



20



21



22



23



24



25



26



27



28



29

**15.** Authorized Gas Tester (AGT) –  
BNSP Certification

**16.** Basic Sea Survival

**17.** Basic Survival Skills

**18.** Behaviour-Based Safety Training

**19.** IMO Level 1 Certification

**20.** Practical Risk Assessment

**21.** Gas Detection & Permit to Work

**22.** Defensive Driving

**23.** Hydrogen Sulfide (H<sub>2</sub>S)

Level 2 – BNSP Certification

**24.** Modern Safety Management

**25.** Practical Risk Assessment

**26.** Basic Water Rescue (Lifesaver)

**27.** Rigging & Lifting

**28.** Electrical Safety

**29.** Pengawasan Camp and Food Service  
for Oil and Gas

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# IPDC Training Programs

## Human Resources Management



- 01.** Strategic Human Resources & Talent Management
- 02.** Certification in HR Professional (BNSP)
- 03.** Certified Train the Trainer (TOT) (BNSP)
- 04.** BNSP Certified Human Resource Practitioner (CHRP)

- 05.** Competencies: *Design, Development and Implementation*
- 06.** HR for Non HR Executives/ Non HR Managers
- 07.** Performance Management System
- 08.** Workforce Planning and Recruitment

- 09.** Recruitment, Behavioural Interviewing and Selection
- 10.** HR Management for Line Managers and Non-HR Professionals
- 11.** Mastering Training Needs Analysis & Training Evaluation
- 12.** Train the Trainer: *From Design to Delivery*
- 13.** Position & Workload Analysis

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# IPDC Training Programs

## Purchasing, Logistic & Supply Chain Management



- 01.** Mitigating Procurement Risk Using Financial Due Diligence
- 02.** Managing Tenders, Specifications & Contracts
- 03.** Warehouse Operations and Inventory Control

- 04.** Management of Project Owners Estimate (OE/HPS)
- 05.** Negotiation Skills in Purchasing & Contract
- 06.** Logistic Management
- 07.** Sustainable Supply Chain Management

- 08.** Demand Planning & Demand Management
- 09.** Managing Warehouse in the Future
- 10.** Purchasing Management A-Z Best Practice

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# IPDC Training Programs

## Retirement Readiness



- 01. Retirement Readiness Training
- 02. Early Retirement Preparation Training
- 03. Financial Planning in Retirement
- 04. Entrepreneurship for Retirement Preparation

- 05. Financial Planning **NEW**
- 06. Outplacement Program
- 07. Kewirausahaan & Industry Visit **NEW**
- 08. The Second Career Preparation **NEW**

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# IPDC Training Programs

## Oil & Gas Technical & Applied Skills



- 01.** Applied Reservoir Engineering
- 02.** Building an Effective Whistleblowing Mechanism
- 03.** Pipeline Gas & LNG Commercialization
- 04.** Pedoman Pelaksanaan Pengadaan Barang & Jasa  
KKKS - PTK 007 Rev 5/2023

- 05.** International Oil & Gas Business Management
- 06.** PSC Cost, Revenue, Asset, and Audit
- 07.** Introduction to Upstream Business Process & Practice  
in Oil & Gas Operations
- 08.** Petroleum Project Economics & Risk Analysis

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# IPDC Training Programs

## Oil & Gas Technical & Applied Skills



- 09.** PSC Accounting & Financial Aspect in Production Sharing Contract (PSC)
- 10.** WP&B, FQR, POD, PIS, AFE and AFE Closed Out
- 11.** PSC Cost Recovery and Gross Split
- 12.** Cost Control and Cost Reduction in the Upstream PSC Business Activities

- 13.** PSC Taxation Update
- 14.** Procurement Management in Oil & Gas Industry
- 15.** Bypass, Inhibit, Force, Override (BIFO)
- 16.** Oil & Gas Production System

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# IPDC Training Programs

## Financial Management



- 01.** Budgeting and Business Planning
- 02.** Cash Flow and Treasury Management
- 03.** Treasury and Risk Management
- 04.** Accounting for Non-Accountants

- 05.** Financial Forecasting and Modelling
- 06.** Cost Reduction Management
- 07.** Finance for Non Finance Professionals/Managers
- 08.** Financial Statement Analysis

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# IPDC Training Programs

## Sales & Marketing



- 01.** Negotiation and Influencing Skills in Sales
- 02.** Selling Technique Coaching and Methods in Boosting Sales Performance
- 03.** Corporate (B2B) Selling Skills
- 04.** Digital Marketing in the New Era

- 05.** Telemarketing Skills and Motivation
- 06.** Consultative Selling Skills
- 07.** Customer Service Professional
- 08.** Strategic Key Account Management
- 09.** Managing Sales Team
- 10.** Presentation & Negotiation Skills for Sales People in Digital Era

- 11.** Service Excellence and Handling Complaint
- 12.** Managing Sales Performance
- 13.** Marketing Strategy for Sales Professionals
- 14.** Developing Sales Competency for Sales Professional

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# IPDC Training Programs

## Banking, Multifinance & Insurance



- 01. Treasury Management & Money Market
- 02. Service Excellence
- 03. Critical & Analytical Thinking for MT Collection **NEW**
- 04. Foreign Exchange Market and Derivatives
- 05. Negotiation Skills for Tele-collection **NEW**

- 06. Credit Risk Analysis
- 07. Trade Finance
- 08. Managing the Collections and Credit Control Team
- 09. Sales Communication & Negotiation Skills **NEW**

Please contact us for more information on the training schedule and location.  
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# IPDC Training Programs

## Banking, Multifinance & Insurance



- 10. Credit Analysis for Commercial Vehicle & Heavy Equipment Loans
- 11. High Impactful Telesales **NEW**
- 12. Negotiation Skills for Tele-collection **NEW**
- 13. Risk Management & Corporate Governance

- 14. Building Resilience & Mental Toughness for Collection Officer **NEW**
- 15. Credit Analysis with 5C Principle **NEW**
- 16. Credit Analysis for Multifinance Business
- 17. Fraud Investigation
- 18. Collection Strategy & Negotiation Skills for Collection Team **NEW**

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# Learn from Our Experienced Facilitators...

Our Facilitators and Consultants are seasoned, Industry-tested professionals. They've gained for more than 20 years of professional experience coming from international and national firms, and they've been senior-level executives or directions in businesses.





# THANK YOU



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