



OFFICE OF THE PRADHAN  
NO-3 DHALPARA GRAM PANCHAYAT  
P.O- TRIMOHINI, P.S.- HILI

**(NOTICE INVITING E - TENDER (TWO COVER SYSTEM))**

**(E-Procurement- 1<sup>ST</sup> Call)**

**(website <http://wbtenders.gov.in>)**

**MEMO NO:-120/DGP/24**

**Date:- 06-08-2024**

For and on behalf of the Dhalpara Gram Panchayat, the Pradhan, Dhalpara Gram Panchayat invites online percentage rate basis tenders for the following works by two cover system. Pre-qualification documents in a separate cover and Bid documents with schedule rate in another cover are to be submitted online by the contractors who satisfy the terms and conditions set out in pre-qualification documents.

**Annexure-A**

Sl No.	Name of the work	Fund (FY 2022-23)	Tender Amount (In Rs.)	Tender Form Fee (In Rs.)	Earnest Money (In Rs.)	Credential/Payment Certificate Required Minimum 60%	Work completion period.
1	Supply of ordinary Tube Well Material and Tara Tube Well Materials for Sinking, Resinking Repairing of Ordinary Tube well and Tara Tube well	15th CFC/TIED	200,000.00	800.00	4000.00	120000	30 days.

The date for opening of financial bid document of the technically qualified bidders and selection of qualified bidders will be informed later. If any dates are changed due to un-avoidable circumstances intimation will be given in website and/or office notice board. No individual intimation will be issued in this connection.

**Eligibility Criteria for Participation in tender & Information to Bidders.**

- The prospective bidders shall have satisfactorily completed as a prime agency during the last 3 (Three) years prior to the date of issue of this Notice at least one work of similar nature under authority of State/Central Govt., Central/State Government undertaking/Statutory Bodies and having 60%(Sixty percent) (as per PWD and P&RD norms) of the estimated amount put to tender. Such work should be executed in the Government Sector, ZillaParishad, Panchayat Samity, Gram Panchayat or Public Sector undertaking. Please note that Credential means Payment certificate(where NIT No., Memo. No., Fund, Name of Work, Supply Memo. No., M.B.No., Page No., Bill amounts including necessary deductions, Voucher No.& date, PAN, GST Regn. No. etc. to be furnished clearly) which will be tagged with Supply & Completion Certificate. A credential will not be used for more than one no. work i.e. multi-use of a single credential will not be allowed otherwise the tender may be treated as cancel.
- Photo copies of valid Pan Card, Valid 15-digit Goods and Services Tax registration Number (GSTIN) and upto date GST return under GST Act, 2017 must be uploaded in appropriate folder. In case of Registered Engineering Co-Operative Societies and Registered Labour Co-Operative Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the year 2021-22 along with other relevant supporting documents, authorized persons should sign the tender documents along with technical Bid documents. During scrutiny of Technical Bid/ Tender documents, if it is found that any information is incorrect, the technical bid /tender documents will be rejected without assigning any reason thereof. The Artho-O-ParikalpanaUpo-samiti of DHALPARAGram Panchayat officewill have the sole discretion to decide the eligibility of the Contractor on the basis of his submitted documents and evaluation, and also reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the DHALPARAGram Panchayat office authority will be final in this respect.
- Intending bidders have to submit their bid on-line through e-procurement (two cover systems) portal of <http://www.wbtenders.gov.in>. The scan copy of the Tender Fee/Participation charge and earnest money is to be uploaded in the appropriate folder. The hard copy of the Tender Fee/Participation charge and EMD challan is to be deposited after opening of Technical bid to the Office of the undersigned. The Necessary Earnest Money and Tender Fee/Participation charge will be deposited by the bidder electronically (as per order no. 3975-F(Y) dtd.28.07.2016& Memorandum No.2365-F(Y) dtd. 12.04.2018 of Finance Department, Govt. of West Bengal)online- through his net banking enabled bank account, maintained at any bank. Intending Bidder will get the Beneficiary details from e—tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary name ,Account No., Amount, Beneficiary Bank name (ICICI Bank) IFSC Code and e—Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E—Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Paymentof EMD&Tender Fee/Participation charge.**
- The L1 bidder will have to show or submit original testimonials as the case may be after the opening of Technical Bid.
- Bids from joint venture are not allowed.
- Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.

7. If for any reason the lowest tender is not accepted, necessary decision shall be made by the Artho -O- Parikalpana Upo-Samity regarding finalization of tender.

8. The authority of DHALPARA GP reserves the right of accepting or rejecting any or all the Tenders and can distribute a part or whole of the work(s) to any or among more than one participated Tenderers without assigning any reason. The said authority will not be bound to accept the lowest tender & if found submitting above 10% less of the work value, then the tenderer must have to be submitted rate analysis in proper way.

9. Bids shall remain valid for a period not less than 120 days from the last date of submission of Financial Bid/Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

10. The intending bidders should know the fact 'that the rates in the BOQs are inclusive of all duties, taxes, royalties, cess, [including 1% L.W. Cess under W.B. Building and other Construction Workers [Regulation of Employments & Condition of Service] Act, 1996], toll taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers [Regulation of Employments & Condition of Service] Welfare Cess Act, 1996 will be deducted from the bills. No. separate claim on any circumstances will be allowed.

11. In this tender no arbitration will be allowed.

12. No credential will be considered unless it is supported by Payment certificate, Supply & Completion Certificate issued by the competent authority not below the rank of the Executive Engineer / Secretary / Executive Officer/BDO/ Pradhan of Gram Panchayat/ Chairman of Municipality as the case may be under whom the work has been executed

13. If any tenderer fails to produce the original hard copies or any other documents on demand of the tendering authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of fact, necessary penal action will be taken against the bidder as per rules.

14. The Tenderers are advised to submit only required documents as prescribed in this notice. If it is found unnecessary documents submitted which has no connection related to this notice, his/her tender at Technical Bid stage may be cancelled without any intimation to him/her.

15. No Mobilization / Secured advance will be allowed to selected agency.

16. No advantage will be given against any typographical or arithmetical mistake.

**17. The intending bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 03 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (Declaration in this respect has to be furnished by the intending bidders without which the bid will be treated as non-responsible).**

18. The bidders at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid and entering into a contract for the work mentioned in the Notice. The costs of visiting the site shall be at the bidder's own expense.

19. Artho-O-ParikalpanaUpo-Samiti and the DHALPARAGram Panchayat authority reserves the right to reject or accept any or whole tender without assigning any reason thereof.

20. Additional performance security @ 10% of the tendered amount shall be deposited when the bid rate is 80 % i.e. 20 % or above less (As per Finance Department, Audit Branch, Memorandum No. 4608-F(Y), Dated, 18th July, 2018).

21. The additional performance Security shall be submitted in the form of Bank Guarantee from any scheduled bank before issuance of the Supply. If the bidder fails to submit the additional performance security within seven working days from the date of issuance of letter of acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor etc, may be taken. The bank Guarantee shall have to be valid up to end of the contract period and shall be renewed accordingly, if required.

22. The Bank Guarantee shall be returned immediately on successful completion of the contract. If the bidder fails to complete the work successfully, the additional performance security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/affected by provision of this additional performance security.

23. In case of power of attorney empowering the power holder (Registered) to act as agency, agreement will be done only with the original agency and such power of attorney will not be accepted without specific order of Govt.

24. The bidders intended to enjoy exemption from depositing EMD, should submit necessary govt. orders with NOC of ARCS. In support of such exemption from depositing EMD at the time of e-filling.

25. Conditional rate will not be entertained.

26. All the pages of the agreement for the work executed should be signed by the participant/ Tenderer.

#### Information to bidders:-

Tender Publishing Date:	07.08.2024 AT 17.00 HOURS
Tender Document Download from:	07.08.2024 AT 17.00 HOURS
Bid Submission Start Date & Time from:	07.08.2024 AT 17.00 HOURS
Bid Submission End Date & Time from:	19.08.2024 AT 17.00 HOURS
Technical Bid Opening Date:	21.08.2024 AT 17.00 HOURS
Financial Bid Opening Date:	To be Notified later on
Place of opening bids	Office of The Pradhan ,DHALPARA Gram Panchayat.
Validity of Bids	120 days



N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

#### **Annexure-B**

##### **Qualification Criteria:-**

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:

- i) Valid PAN issued by the IT Deptt. Govt. of India.
- ii) Valid 15-digit Goods and Services Tax identification or registration Number (GSTIN) and upto date GST return under GST Act, 2017.
- iii) Completion and payment Certificate of State/Central Govt., Central/State Government undertaking/Statutory Bodies and having 60(Sixty) percent of the estimated amount put to tender. In case of Completion and payment certificate issued by the Pradhan of any Gram Panchayat, must be accompanied by signature of Government official or employees of the said G.P. like N.S. or E.A. otherwise such certificate cannot be entertained which the tenderer intends to furnish as support of proof of experience.
- iv) Supply of the work(s), against which the Completion Certificate & Payment Certificate has been issued.
- v) Professional Tax Clearance Certificate and Upto date Challan .
- vi) Valid up to date Trade License.
- vii) Last Three financial years Income Tax Return Certificate.
- viii) The scan copy of the participation charge and the Deposited challan of the EMD are to be uploaded in the appropriate folder with sign and work Sl. No. should be mentioned clearly on the top of the deposited challan, as a Proof of participation charge and EMD. Registered Engineers' / Labour Co-Operative Societies are required to submit last years Audit Report.
- ix) In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / the company shall furnish the Article of Association and Memorandum in support of proof or so.

The bidder will be automatically disqualified failing to submit any of the above stated documents on the date and the time period of filling of the folder and at the time of scrutiny of Technical Bid/ Tender documents. If any document submitted by a bidder is either manufactured or fake or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any stage without any prejudice with forfeiture of earnest money forthwith.

##### **Terms and Conditions:**

1. All the intending Tenderers must have to visit the work site to judge the local condition from all corners and no complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender rate after review of entire position of the work site.
2. This Notice Inviting Tender will be treated as a part of the Tender Document.
3. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
4. Agencies shall have to arrange required land for installation of plant & machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site if needed.
5. No preconditioned tender will be accepted.
6. All the rates of works are inclusive of all taxes, cess, levy, octroi, royalty, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
7. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are above 10% less than the estimated amount put to tender. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
8. The Successful Tenderer, herein, will have to execute an agreement on a Non-Judicial Stamp worth Rs. 10/- only and the work has to be started within 07(Seven) days from the issue of Supply without fail before the Supply is issued with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
9. The contractor responsible for the execution of the work as per accept the "Schedule of agreed rates" (insert the quoted L1 rates as in the Tender submitted by this bidder using the Standard Format) which shall be deemed to form and be read and construed as part of the Contract.
10. Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal measure, in the tune of deduction of an amount, as decided by the DHALPARAGram Panchayat Office, will be imposed.
11. Necessary deduction towards Income Tax ,Labour Welfare Cess and GST etc. will be made as per Govt. norms, and Security Deposit of total 10% (ten percent) of the value of work will be deducted from each progressive or Final bill as the case may be. The Successful contractor shall have to submit 3 (Three) copies of application in the prescribed form for license (Form No VI) duly filled and signed by the contractor along with the tender. The license fee in terms of Rule -26(2) and the Security Deposit of Labour in terms of Rule – 24 of West Bengal Contract & Labour (Regulation & Abolition) Act. 1972 should be separately deposited to the Local Acts deposit under the contract Labour (Regulation and Abolition) Act, 1970 & the contract labour (Regulation and abolition) Central Rules 1971 wherever applicable..
12. No child labour to be used under necessary child labour acts.
13. Sub-allotment of work under any circumstances will not be permitted.

14. Payment of Final bill/R.A bill of above mentioned work will be made after satisfactory verification of the total claim with reference to all related records and papers as per availability of fund & The Work done will be inspected and measured as per P & RD D/West Bengal PWD norms by the Nirman Sahayak /E.I.C and admissible payment will be determined on the basis of the schedule of agreed rates. No claim for delay in payment of bill will be entertained. At the time of payment of each bill deduction will be made as per present norms of Govt. of West Bengal.
15. Incomplete, defective, erroneous/unsigned tender will be rejected without comparison.
16. No consumable materials will be supplied to the agency for work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
17. In case of sinking of tube well, testing of water quality by authorized Govt. organisation is to be done by the contractor, before taking up the work. Test report is to be submitted to the Gram Panchayat before the work is started or completed as the case may be.
18. The contractor will be responsible for proper adherence to all legal and statutory provisions relating to execution of the work.
19. All the works to be executed according to drawing and specification approved by the authority and the direction of the Nirman Sahayak / Engineer-in-Charge is to be strictly followed.
20. Before start of work the cutting of bushes, cleaning jungles etc for which no extra payment will be entertained.
21. The successful/L1 bidder will claim his EMD after completion of liability period on his own letter head pad as a prayer along with Supply and e-generating challan from Govt. of West Bengal, e-procurement GRIPS eChallan.
22. Time is the essence of contract. The successful contractor must complete the work within the time Specified for completion. The permitted enlargement, extension, reduction, omissions, alterations or additions resulting out a formal duly signed amendment to the contract will not affect the validity or any other conditions of the contract except for those conditions that are explicitly specified in the formal duly signed amendment to the contract. If any contractor fails to complete the work within the stipulated time the Supply issued in his favour will be cancelled without assigning any reason thereof. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure, if any, due to such a step would be recoverable from the unpaid bills/security deposit of the tenderer. This is apart from any other measure the undersigned may take, including blacklisting of the contractors or forfeited of earnest money or both of them.
23. The concerned Nirman Sahayak/E.I.C nominated by the employer / PIA shall be entitled to make any alterations to the design, character, position, quantities, dimensions or method of execution thereof, and to order for any extra or additional works to be done, the contractor will not be entitled to any compensation for any reduction or omission, but will be eligible for payments only for the actual amount of work done and for the approved material furnished against a specific item in the schedule of work as per the specified rates.
24. In the event of any of the provisions of the contract requiring amendment, the amendments shall be made in writing and shall be signed by the Pradhan, DHALPARA Gram Panchayat and the Contractor and no work as result of any amendment shall proceed without mutually agreed and signed amendment to that effect. Any verbal contracts / understandings relating to abandoning, modifying, extending, reducing or supplementing any part(s) of the contracted work will not be executed until they are incorporated as a formal duly signed amendment to the contract.
25. Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever and also to split up the tendered work to more than one contractor in the interest of better scheme execution.
26. The contractor will be responsible for any damages, accidents, mishaps, thefts at the work site during execution of the work and liabilities arising there from or any loss of materials, time monetary of pertaining to any life has to be entirely accounted as per norms by the Executing Farm / Agencies / Contractor.
27. On account of any delay of the work, as per mention schedule time mention in the notice, penalty has to be paid by the agency / contractor/ reputed firms. The amount of penalty under consideration as per order norms.
28. The final bill/Payment will be done as per work done measurement after availability of fund.
29. The contractor will entirely be responsible for rectification of any defects during this period. The security deposit retained as per west Bengal Govt. Norms will be returned within 10 days of the successful expiry of the defect liability period.

@losh 6-8-24  
**Pradhan**  
 No.3 Dhalpara Gram Panchayat  
 P.O.-Trimohini, Dakshin Dinajpur

**MEMO NO:-120/DGP/24**

**Date:- 06-08-2024**

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-

1. The S.D.O., Balurghat Sub Division.
2. The B.D.O., Hili Dev. Block.
3. The DIO, NIC Balurghat, Dakshin Dinajpur.
4. The Librarian, Local rural library.
5. Sahaj Tathya mitra kendra. (Local)
6. Opposition Leader, No-3 Dhalpara G.P.
7. Office Notice Board.
8. Office copy.

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