

**Email or letter to City Manager to provide background on grant and effort:**

Dear City Manager,

East Bay Community Energy (EBCE) will provide its member agencies a \$10,000 grant to support the adoption of building and electric vehicle reach codes concurrently with the state-required adoption of the 2020 building code, which takes effect, January 1, 2020. The attached letter of commitment, which we hope you will complete and return, provides further clarification of the efforts to support our shared goals to both reduce greenhouse gas emissions and strengthen our local economy.

<Below are two variants of the Letter of Intent. The Resolution may be used if the City Manager determines Council action is required.>

**V.1 Commitment (resolution form):**

Whereas, East Bay Community Energy (EBCE) was established as the community choice aggregator and primary provider of clean electricity for its member agencies as of \_\_\_\_\_DATE\_\_\_\_\_; and

Whereas, EBCE provides electricity for all its customers; and

Whereas, the benefits of the greenhouse gas free electricity can be best realized by electrification of new and existing buildings and electrification of transportation vehicles within EBCE territory; and

Whereas, EBCE is coordinating regionally with the California Energy Commission (CEC) to develop building and transportation electrification reach codes; and

Whereas, EBCE is offering a \$10,000 incentive to its member agencies to adopt the above reach codes; and

Whereas, the City (County) of \_\_\_\_\_NAME\_\_\_\_\_ is required to adopt new CEC-established building codes as part of the statewide three-year code adoption cycle by December 31, 2019, and which will take effect January 1, 2020; and

Whereas, it is most efficient for City (County) staff to coordinate adoption of reach codes with the adoption of new building codes.

Now, therefore, the City (County) of \_\_\_\_\_NAME\_\_\_\_\_ commits to participating in the model code development process led by EBCE with the intent of adopting the model code as may be adapted by our jurisdiction.

**V.2 Commitment (letter form):**

Date: \_\_\_\_\_  
To: East Bay Community Energy  
From: City (County) of \_\_\_\_\_

Dear EBCE Staff,

The City (County) of \_\_\_\_\_ understands that East Bay Community Energy (EBCE) was established as the community choice aggregator and primary provider of clean electricity for thirteen member agencies within Alameda County, and that it provides electricity for all its member agencies. The benefits of the low carbon electricity can be best realized by electrification of new and existing buildings and electrification of transportation vehicles in our city (County).

We also understand that EBCE is coordinating regionally with the California Energy Commission (CEC) to develop building and transportation electrification reach codes and that EBCE is offering a \$10,000 incentive for each member agency to adopt these new reach codes.

As City (County) adopts the new CEC-established building codes as part of the statewide three-year code adoption cycle by December 31, 2019 for all cities, which will take effect January 1, 2020, we believe that it is most efficient for City (County) staff to coordinate adoption of reach codes with the adoption of new building codes.

Therefore, we are providing this letter of commitment to let you know that City (County) commits to participating in the model code development process led by EBCE with the intent of adopting the model code as may be adapted by our jurisdiction based on local needs and objectives.

Sincerely,

\_\_\_\_\_  
City Manager, City (County) of \_\_\_\_\_