



Community Advisory Committee – Meeting Agenda

Monday, September 18, 2017

7:00 pm

Public Hearing Room

224 W. Winton Avenue, Hayward, CA

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Stephanie Cabrera, Interim Board Secretary, at least 2 working days before the meeting at (510) 670-5400 or SCabrera@ebce.org.

If you have anything that you wish to be distributed to the Committee, please hand it to a member of EBCE staff who will distribute the information to the Committee members and other staff.

1. Roll Call

2. Public Comment

This item is reserved for persons wishing to address the Committee on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.

CONSENT AGENDA

3. Approval of Minutes

- July 6, 2017
- July 18, 2018

REGULAR AGENDA

4. Chair's Report

- Report on 8/2/17 Board of Directors Meeting
- Implementation Plan
- Local Development Business Plan
- Meeting structure

5. Monthly Meeting Schedule (Action item)

6. Approval of EBCE Executive Committee (Discussion item)

Recommendation:

1. Establish an Executive Committee of the Board of Directors to provide administrative and operational support to the CEO and oversight of the East Bay Community Energy Authority
2. Appointment by Chair of five voting members of the Board of Directors to serve on the Executive Committee, for a one-year term. The Executive Committee should have an odd number of Directors. Positions may be renewed without term limits

7. Update on Billing/Data Management/Call Center Selection and Authorization for CEO to Execute Contract (Action Item)

Recommendation:

Delegate authority to Chief Executive Officer to execute a final contract with GridX/Concentrix that includes each of the key terms outlined in the background and discussion section and present final contract to EBCE Executive Committee for final approval.

8. Update on Credit and Banking services (Discussion item)

Recommendation:

1. Receive report and provide feedback or direction
2. Select one member of the Board of Directors and one member of the Community Advisory Committee to participate in interviews with credit/banking services finalists.

9. Update on Marketing and Community Outreach (Discussion item)

10. Overview of EBCE Staffing Plan and Hiring Progress (Discussion Item)

11. Overview of Contracts Entered into by EBCE (Informational Item)

12. Committee Member and Staff Announcements

13. Adjournment- to TBD