



DRAFT

SUMMARY MINUTES

Board of Directors Meeting

Wednesday, February 21, 2018

6:00 pm

Castro Valley Library Chabot Room
3600 Norbridge Ave, Castro Valley 94546

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If you have anything that you wish to be distributed to the Board please hand it to the clerk who will distribute the information to the Board members and other staff

1. Welcome & Roll Call

Present: Directors: Arreguin (Berkeley) Dutra-Vernaci (Union City), Marquez (Hayward), Rood (Piedmont), Eldred (Community Advisory) and Chair Haggerty (Alameda County)

Excused: Directors: Bacon (Fremont), Biddle (Dublin), Martinez (Emeryville), Pilch (Albany), Thomas (San Leandro), Spedowfski (Livermore) and Vice-Chair Kalb (Oakland)

2. Public Comment

This item is reserved for persons wishing to address the Board on any EBCE-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to three minutes per speaker.

John Copper – Introduced his company Nextenergi, Inc and spoke regarding ways his company could work with EBCE.

Jessica Tovar – Make comments on behalf of premium product offering and the importance of selecting the correct power mix for the viability of the program.

Tom Kelly –Spoke regarding the City of West Hollywood selecting 100% renewable product, products and discounts offered by The Alliance CCA, and EBCE JPA City deadlines to select 100% renewable products.

CONSENT AGENDA

3. **Approval of Minutes from February 7, 2018**
Continued to Wednesday, 2/28/18
4. **Approval of Terms and Conditions of Service**
Approve EBCE customer Terms and Conditions of Service.
Continued to Wednesday, 2/28/18

REGULAR AGENDA

5. **CEO Report (Informational Item)**
Accept CEO report on:
 - A. Workflow Priorities; and
 - B. Local Development Business Plan Update

The CAC announced that they are in the process of scheduling an LDBP workshop.

6. **Oakland Clean Energy Initiative Request for Offers (Informational Item)**
Receive update and provide feedback on EBCE's collaboration with Pacific Gas and Electric Company (PG&E) to launch a Request for Offers (RFO) for the Oakland Clean Energy Initiative (OCEI).
Presented
7. **Authorization to Execute Revolving Credit Agreement with Barclays Bank PLC (Action Item)**
Adopt a Resolution authorizing the Chief Executive Officer to execute a revolving credit agreement with Barclays Bank PLC to provide start-up capital prior to launch and credit for power procurement. The revolving credit facility will provide up to \$50 million of capital over a term of 3 years with flexibility to terminate the facility without penalty after 1 year.
Continued to Wednesday, 2/28/18
8. **Appointment of Chief Operating Officer as EBCE Treasurer (Action Item)**
Adopt a Resolution appointing Howard Chang, Chief Operating Officer, as Treasurer of the East Bay Community Energy Authority.
Continued to Wednesday, 2/28/18
9. **Approval of Initial NEM Policy (Action Item)**
Adopt a Resolution approving staff proposal for initial Net Energy Metering (NEM) Policy. Amend policy, as necessary, after finalization of Local Development Business Plan.
Continued to Wednesday, 2/28/18

Barbara Stebbins – Spoke regarding EBCPA support of the CAC recommendation, NEM adders and rates, and the LDBP.

10. Phase 1 Customer Notifications (Informational Item)

Presentation of Phase 1 commercial, industrial, and municipal Customer Notifications.

Presented

The Board provided the following direction:

- Contact the County Administrator and City Managers
- Include Directors in correspondence to their Cities
- Send follow-up correspondence before notices are sent

11. Update on Commercial and Industrial Customer Outreach (Informational Item)

Receive update and provide feedback on commercial and industrial customer outreach plan and activities to date.

Presented

The Board provided feedback regarding languages offered.

12. Procurement Delegation and Standard Power Purchase Agreements and Confirmations (Action Item)

Adopt a Resolution to:

- A. Delegate authority to the CEO to enter into Approved Product transactions as defined in Appendix 6 of the Energy Risk Management Policy (ERM) in accordance with the Authorized Approved Product Transaction Limits set forth in Appendix 4 of the ERM, to secure energy supply agreements that meet power content requirements for Bright Choice and Brilliant100, to meet EBCE's approved customer discount, and to enter into such other supply arrangements for the benefit of the customers of East Bay Community Energy consistent with the requirements of the ERM;
- B. Grant the CEO authority to enter into Approved Product Transactions for a term of up to 60 consecutive months from the calendar month following the date of the transaction;
- C. Delegate authority to the CEO to execute Confirmations for Approved Product transactions, as needed, in accordance with the requirements of the ERM; and
- D. Delegate authority to CEO to execute Master Agreements with additional suppliers, as needed, in accordance with the requirements of the ERM.

Continued to Wednesday, 2/28/18

13. Board Member and Staff Announcements

14. Adjournment –The Board continued the Wednesday, 2/21/18 Regular meeting to Wednesday, 2/28/18 at 7:00 pm. Location: TBD