

## Attorney Information

Name of attorney \_\_\_\_\_

Address \_\_\_\_\_

Size of firm \_\_\_\_\_

Style of law practiced (e.g. traditional,  
unbundled, collaborative) \_\_\_\_\_

Recommended by \_\_\_\_\_

Date seen \_\_\_\_\_

Consultation fee \_\_\_\_\_

Office \_\_\_\_\_

*Is it an easy location for me to get to?* \_\_\_\_\_

*Was it relatively neat and clean?* \_\_\_\_\_

Attorney \_\_\_\_\_

Education \_\_\_\_\_

Experience \_\_\_\_\_

*Was I kept waiting?* \_\_\_\_\_

*Were we interrupted?* \_\_\_\_\_

*Did I feel comfortable?* \_\_\_\_\_

*Did the attorney listen to me?* \_\_\_\_\_

Fees \_\_\_\_\_

Hourly billing rate \_\_\_\_\_

Rates of others who might work on  
the case \_\_\_\_\_

Retainer fee \_\_\_\_\_

*What happens when retainer is  
used up?* \_\_\_\_\_

*How often am I billed?* \_\_\_\_\_

*What happens if I can't pay?* \_\_\_\_\_

Attorney Information

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*Will attorney agree to collect from my spouse?*

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*Who pays for disbursements and extra services?*

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Handling the case

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*How long does the attorney think it will take to complete the case?*

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*Has the attorney handled cases like this before?*

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