

Tyendinaga Township Public Library

Board of Directors Special Meeting Minutes – Tuesday April 15, 2025.

Tyendinaga Township Public Library (852 Melrose Road, Shannonville, ON)

Home of TTPL Chair – 71 South River Road, Selby ON

L.M. - short
C. Ray

Attendance of Library Board Members: *Lois McGrath, Christa Ray, Tiki Hicks, Eric Fry, Nicole McMechan, Julia Boese*

Regrets - *Don McFarlane, Kristin Farrell*

Co-Chair – *Lois McGrath* **Recorder of Minutes –** *Christa Ray*

Additional Attendees - *None*

1. **Call to Order –** (*Commencement – 6:10pm*)

2. **Land Acknowledgement** – Read by Lois McGrath

3. **Approval of Agenda**

Motion **2025-04-15-01** - to approve the agenda as amended.

- Moved by Nicole
- Seconded by Julia

Carried

4. **Declarations of Conflict of Interest**

- None

5. **Approval of Minutes from Previous Meeting Minutes**

- Approval of March 27th meeting minutes deferred to next regular meeting

6. **Business Arising from the Previous Minutes**

- To be deferred until the next regular meeting

7. **Discussion of Action Items from Previous Minutes**

7.1. Insurance Update – despite several attempts by the library board to gather additional information about insurance coverage, there is still no confirmation that we have a policy.

Motion **2025-04-15-02** - to request proof of insurance from the Township through the means of a formal letter.

- Moved by Christa
- Seconded by Lois

Carried

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C. Ruff
L. McShane

7.2. Signing authority additions – the TTPL Board will pursue a 3rd signing authority

7.3. Staffing of New Position

- Lois provided copies of the applicants. Board members will look over the applications
- Christa and Lois will sit in on the interview process with Kristin.

8. Board information Package

- Not applicable.

9. Policies and Procedures

9.1. Library Closure Policy

Motion **2025-04-15-03** – to draft a policy which outlines a protocol to follow whenever there is a library closure.

- Moved by Nicole
- Seconded by Tiki

Carried

10. Board Members Advocacy Activities Report

10.1. Not applicable

11. In Camera Session

11.1. The reason for the in-camera session is the TTPL Board will be discussing an identifiable individual.

Motion **2025-04-15-04** – to move into the in-camera session at 6:48pm

- Moved by Eric
- Seconded by Julia

Carried

The TTPL board is coming out of in-camera session at 7:37 pm

- Moved by Tiki
- Seconded by Lois

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Carried

12. Other Business

- Not applicable

13. Date of Next Meeting: Thursday April 24, 2025.

14. Adjournment

Motion **2025-04-15-05** – to adjourn the meeting at 7:38pm

- Moved by Nicole
- Seconded by Eric

Carried