# Tyendinaga Township Public Library

I.m. short

Board of Directors Special Meeting Minutes - Tuesday April 15, 2025.

Tyendinaga Township Public Library (852 Melrose Road, Shannonville, ON)

Home of TTPL Chair - 71 South River Road, Selby ON

Attendance of Library Board Members: Lois McGrath, Christa Ray, Tiki Hicks, Eric Fry, Nicole McMechan, Julia Boese

Regrets - Don McFarlane, Kristin Farrell

Co-Chair - Lois McGrath

Recorder of Minutes – Christa Ray

Additional Attendees - None

- 1. Call to Order (Commencement 6:10pm)
- 2. Land Acknowledgement Read by Lois McGrath
- 3. Approval of Agenda

Motion 2025-04-15-01 - to approve the agenda as amended.

- Moved by Nicole
- Seconded by Julia

Carried

- 4. Declarations of Conflict of Interest
  - None
- 5. Approval of Minutes from Previous Meeting Minutes
  - Approval of March 27<sup>th</sup> meeting minutes deferred to next regular meeting
- 6. Business Arising from the Previous Minutes
  - To be deferred until the next regular meeting
- 7. Discussion of Action Items from Previous Minutes
  - 7.1. Insurance Update despite several attempts by the library board to gather additional information about insurance coverage, there is still no confirmation that we have a policy.

Motion 2025-04-15-02 - to request proof of insurance from the Township through the means of a formal letter.

- Moved by Christa
- Seconded by Lois

Carried

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## 7.3. Staffing of New Position

- Lois provided copies of the applicants. Board members will look over the applications
- Christa and Lois will sit in on the interview process with Kristin.

# 8. Board information Package

Not applicable.

### 9. Policies and Procedures

9.1. Library Closure Policy

Motion 2025-04-15-03 – to draft a policy which outlines a protocol to follow whenever there is a library closure.

- Moved by Nicole
- Seconded by Tiki

#### Carried

# 10. Board Members Advocacy Activities Report

10.1. Not applicable

#### 11. In Camera Session

11.1. The reason for the in-camera session is the TTPL Board will be discussing an identifiable individual.

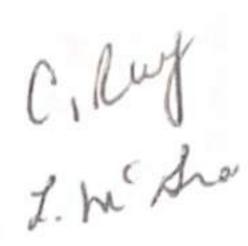
Motion 2025-04-15-04 – to move into the in-camera session at 6:48pm

- Moved by Eric
- Seconded by Julia

#### Carried

The TTPL board is coming out of in-camera session at 7:37 pm

- Moved by Tiki
- Seconded by Lois



## Tyendinaga Township Public Library

# C. Rush

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## Carried

# 12. Other Business

- Not applicable
- 13. Date of Next Meeting: Thursday April 24, 2025.
- 14. Adjournment

Motion 2025-04-15-05 – to adjourn the meeting at 7:38pm

- Moved by Nicole
- Seconded by Eric

# Carried