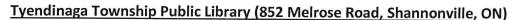
Board of Directors Regular Meeting Minutes - December 12, 2024



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Attendance of Library Board Members: Don McFarlane, Nicole McMechan, Lois McGrath, Julia Boese, Tineke Hicks (also known as Tiki), Eric Fry

Regrets - Christa Ray

Co-Chair – *Lois McGrath*

Recorder of Minutes – Julia Boese

Additional Attendees - Kristin Farrell (CEO)

- 1. Call to Order (Commencement Lois called the meeting to order at 6:04pm.).
- 2. Land Acknowledgement Read by Lois McGrath
- 3. Approval of Agenda

Motion 2024-December 12-01 - to approve the agenda as amended.

- Moved by Eric.
- · Seconded by Nicole.

Carried

- 4. Declarations of Conflict of Interest
 - None
- 5. Approval of Minutes from Previous Meeting Minutes

Motion 2024-December-12-02- to approve the amended meeting minutes.

Amendment- change the date of the next meeting to 2024 (action for Kristin).

- Moved by Lois.
- Seconded by Tiki.

Carried

- 6. Business Arising from the Previous Minutes
 - 6.1. Friends of the Library- Five members met two weeks ago for their first informal meeting, guided by Frances Smith and Barb Whalen (previous members). They brainstormed a fundraising event. They will be looking for casual volunteers to assist with events.
- 7. Discussion of Action Items from Previous Minutes

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Board of Directors Regular Meeting Minutes - December 12, 2024

Tyendinaga Township Public Library (852 Melrose Road, Shannonville, ON)

7.1. Board Treasurer Volunteer Description- review.

Motion: **2024-December-12-03** to appoint Tiki Hicks to the board treasurer position.

- Moved by Eric.
- Seconded by Nicole.

Carried

8. Board information Package

- 8.1. Correspondence
 - Appreciation from a local family.
 - Deposited \$30,000 grant from Alva Foundation.
 - Received \$2,000 from Deseronto Royal Canadian Legion.
 - Full \$2000 will go towards the back wall of community members who have been involved with the Armed Forces.
 - Royal Canadian Air Force museum will donate passes for 2025 and will reassess for future years.
 - Ontario Parks donated 3 passes for 2025 due to how well the 2 passes were circulated in 2024.

8.3 HST Rebate Decision

- 2014 was filed under para-municipal organization.
- 2017 was the last filed HST rebate.

Motion: **2024-December-12-04** to file HST rebate as a para-municipal organization.

- Moved by Eric.
- Seconded by Nicole.

Carried

8.4 Review of the 2025 Library Budget

• Discussed in-kind donations of township hall for 2025.

8.5 CEO Report

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- Interlibrary loan disruption with Canada Post strike; Partnerships made with other local libraries to fulfill requests.
- Reference books and material have been moved to the display case to be more readily accessible.
- Alzheimer's Society of Hastings-Prince Edward would like more participants before committing to running Memory Café in 2025. Discussed marketing opportunities.
 - Action: Lois to write a letter to Tyendinaga Township Council to advertise to residents during tax and newsletter mailout.
- Cataloguing for Jazi is complete!
- No float in the parade due to illness and commitments.
- Memorandum of understanding with the township-finish/ follow up in the new year.
- Floor polishing- reaching out to various professionals. Needs 3 days of closure to complete it.
- Pay Equity- positions have been adjusted, but financial component will be released next week.

9. Strategic Plan

9.1. Nothing to report.

10. Policies and Procedures

10.1. Nothing to report.

11. Board Members Advocacy Activities Report

- 11.1. Report from Councilor McFarlane Nothing to report.
- 12. Date of Next Meeting: Thursday January 23rd, 2025

13. Adjournment

Motion 2024-December-12-05 – to adjourn the meeting at 7:29pm

Moved by Lois

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 Seconded by Tineke Carried C. Ray