

The Board of Park Commissioners of Boardman Township Park District held its regular monthly meeting on Thursday, February 22, 2024, commencing at 8 AM, in the Georgeanna Parker Building, Boardman Township Park District, 375 Boardman-Poland Road, Boardman, Ohio

COMMISSIONERS:	Joyce L. Mistovich, Chairwoman Trent H. Cailor, Commissioner Liam Jones, Commissioner
SUPERINTENDENT:	Gabe Manginelli
CLERK:	Angela Davis

Mrs. Mistovich presided:

Mr. Manginelli called the Roll: Mrs. Mistovich – here, Mr. Cailor – here, Mr. Jones-here

Upon review of the agenda, it was moved by Mr. Cailor to approve the Agenda, Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve the Minutes of the January 24, 2024, meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

The Board reviewed the following Financial Reports for the period ending January 31, 2024:

- a. The General Fund Checking – Reconciliation Report, and review and approval of the list of bills paid and checks issued (10640-10674) including all Electronic Funds Transfers,
 - Transfers and Balance:
 - General to Savings Account - \$35,972.02
 - Savings Account to General - \$111,444.63
 - General Fund Check Register Balance as of Jan. 31, 2024 \$20,557.94
- b. The Payroll Account – the Reconciliation Report, and the review and approval of the payroll checks issued (4595-4605) including all Electronic Funds Transfers,
- c. The BP Savings Account – reconciliation report,
 - Transfers/Interest/Balance:
 - Savings Account to the General Fund in the amount of \$111,444.63
 - General Fund to the Savings account in the amount of \$35,972.02
 - Interest for January- \$3,149.05
 - Savings Account Balance as of January 31, 2024 – \$596,216.24
- d. Jenkins-SP Stables-Boardman Park – reconciliation report & expenses – \$222.35
- e. Nicholas H. Chengelis – reconciliation reports & expenses - \$0
- f. St. James expenses - \$1,168.07
- g. ARPA Restroom Fund-reconciliation report
- h. The Cash & Investment Accounts Reconciliation for January 2024

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- i. The Financial Statement,
- j. The Revenue & Expense Report for the month of January 2024
- k. The YTD Revenue & Expense Report for the period ending January 31, 2024 vs. Previous Period
- l. YTD Payroll Report vs. Previous Period

Upon review of the aforementioned reports, it was moved by Mr. Cailor to approve the Financial Reports for the period ending January 31, 2024. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve The Revised Cash & Investment Accounts Reconciliation Report for December 31, 2023, copy attached. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve The Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances for All Governmental Fund Types for the Fiscal Year Ended December 31, 2023, and Notes to the Combined Financial Statement Report, copy attached. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve the CFMV 2023 4th quarter report for the Fenton Meredith Memorial Fund FBO St. James Meeting House, copy attached. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to adopt the attached Appropriations Resolution for the period ending December 31, 2024. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Reports were given on the following:

- Paws Town: Memberships: Total – 224; YTD comparison – February 23 – 210
- Sponsorships: \$950.00 YTD comparison \$0 January 2023
- Smith Homestead Property-Jerry Blasco still schedule to finish work in Feb/March
- Jenkins Stables- Ct Consultants drew up a proposal for Conceptual Architectural and Planning Services. 2 proposals were discussed. No decisions were made
- Restroom Project-Constructions plans have been approved by the County. Awaiting permits.

Board of Park Commissioners

Boardman Township Park

Minutes

February 22, 2024

Programs: Upcoming in February/March

- Senior events: Lunch and Learn, Senior Fun Day, Tech Thursdays
- Spring Egg-stravaganza March 23rd with Olivia's Grace
- Boardman Rotary Pancake Breakfast April 13th, 14th, 20th, and 21st

Maintenance Grounds & Facilities:

- Grounds- meet w/ Stepuk to mark locations and move trees, bed layout for Pitzo expansion and finalize plants, bed layout for Heidi/Dom, Delliquadri forestry mow at Stables, install memorial plaques, outdoor light setup for Father/Daughter, cold patch main drive hazards, bed cleanup for spring, fence repair
- Wood shop- organize woodshop, make memorial plaques/bases, dog park benches, repaint signs
- Equipment- ongoing equipment maintenance/winter prep, diagnose 104 and repair
- Buildings- Maag Theater inspection, Gazebo project, LFCC furnace repair, Office wifi/switch issue repaired, install switch and cat 5 for Rose's new work area, paint brackets in Cabin, replace door weather seals (Office and Lfccc)
- Projects to complete- Fuel tank inspection, demo glass greenhouse and shed, Stables garage door opener replacement

Mrs. Mistovich announced that she will not seek reappointment on the Park Board. Joyce was appointed to the Park Board in 2009 and has served the Community for 15 years. Her term will end on May 12, 2024.

It was moved by Mr. Cailor to adjourn to Executive Session in order to discuss legal issues:

.6 mill Levy and Smith Homestead Property. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to adjourn from Executive Session and to approve any action as a result of Executive Session. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Upon adjournment from Executive Session the Board took no action.

It was decided that the Board will meet on Thursday, March 14, 2024 at 8 AM.

There being no further business, it was moved by Mr. Cailor to adjourn the Meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Gabe Manginelli, Superintendent

Joyce L. Mistovich, Chairwoman

Angela Davis, Clerk