

The Board of Park Commissioners of Boardman Township Park District held its regular monthly meeting on Thursday, March 14, 2024, commencing at 8 AM, in the Georgeanna Parker Building, Boardman Township Park District, 375 Boardman-Poland Road, Boardman, Ohio

COMMISSIONERS:	Joyce L. Mistovich, Chairwoman Trent H. Cailor, Commissioner Liam Jones, Commissioner
SUPERINTENDENT:	Gabe Manginelli
CLERK:	Angela Davis

Mrs. Mistovich presided:

Mr. Manginelli called the Roll: Mrs. Mistovich – here, Mr. Cailor – here, Mr. Jones-here

Upon review of the agenda, it was moved by Mr. Cailor to approve the Agenda, Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve the Minutes of the February 22, 2024, meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

The Board reviewed the following Financial Reports for the period ending February 29, 2024:

- a. The General Fund Checking – Reconciliation Report, and review and approval of the list of bills paid and checks issued (10675-10715) including all Electronic Funds Transfers,
 - Transfers and Balance:
 - General to Savings Account - \$29,410.43
 - Savings Account to General - \$64,372.65
 - General Fund Check Register Balance as of Feb. 29, 2024 \$20,160.81
- b. The Payroll Account – the Reconciliation Report, and the review and approval of the payroll checks issued (4606-4610) including all Electronic Funds Transfers,
- c. The BP Savings Account – reconciliation report,
 - Transfers/Interest/Balance:
 - Savings Account to the General Fund in the amount of \$64,372.65
 - General Fund to the Savings account in the amount of \$29,410.43
 - Interest for February- \$2,465.92
 - Savings Account Balance as of February 29, 2024 – \$563,719.94
- d. Jenkins-SP Stables-Boardman Park – reconciliation report & expenses – \$432.72
- e. Nicholas H. Chengelis – reconciliation reports & expenses - \$400
- f. St. James expenses - \$360.88
- g. ARPA Restroom Fund-reconciliation report
- h. The Cash & Investment Accounts Reconciliation for February 2024
- i. The Financial Statement,

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- j. The Revenue & Expense Report for the month of February 2024
- k. The YTD Revenue & Expense Report for the period ending February 29, 2024 vs. Previous Period
- l. YTD Payroll Report vs. Previous Period

Upon review of the aforementioned reports, it was moved by Mr. Cailor to approve the Financial Reports for the period ending February 29, 2024. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

The Board reviewed the Adoption of a Resolution Requesting Certification of a Tax Levy by the Mahoning County Auditor. Upon review, it was moved by Mr. Cailor to adopt the Resolution Requesting Certification of a Tax Levy by the Mahoning County Auditor, Mr. Jones seconded the Motion; and with the roll being called on the question of its adoption, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was adopted, three votes in favor, none opposed, copy attached.

Reports were given on the following:

- Paws Town: Memberships: Total – 34; YTD comparison – March 23 – 48
- Sponsorships: \$6500 YTD comparison \$1,000 February 2023
- Donations: \$5005 Grace Davis Trust and St. James Ornament
- Smith Homestead Property-Jerry Blasco to finish work in March/Entry gate was inspected and motor is needing replaced. The price is costly so the gate will be a manual open gate for now.
- Restroom Project-permits have been picked up. Restroom has shipped. Waiting for a construction meeting.
- Jenkins Stables- Ct Consultants drew up a proposal for Conceptual Architectural and Planning Services. 2 proposals were discussed one for \$10,700 (2 floor renderings) and \$20,300 (Master Plan)

Upon review of the proposals, Mr. Cailor moved to approve the 2-floor rendering proposal for \$10,700. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Programs: Upcoming in February/March

- Senior events: Lunch and Learn, Senior Fun Day, Tech Thursdays
- Spring Egg-stravaganza March 23rd with Olivia's Grace
- Boardman Rotary Pancake Breakfast April 13th, 14th, 20th, and 21st

Maintenance Grounds & Facilities:

- Grounds- relocated trees straightened and mulched in, cold patch main drive and shop area safety hazards, Sealmaster paving materials meeting/overview, bed

- cleanup/pruning for spring, fence repair, BHS Lacrosse team volunteer day
- Wood shop- organize woodshop, dog park benches, repaint signs
 - Equipment- ongoing equipment maintenance/winter prep, diagnose 104 and repair
 - Buildings- Maag Theater inspection/plan, Gazebo project, prep and paint rear doors in Cabin, install replacement water fountain and bottle fill station at LFCC
 - Projects to complete- Fuel tank inspection, demo glass greenhouse and shed, Stables garage door opener replacement

Mr. Manginelli informed the Board that he recently received a verbal quote for the Maag Theatre repair. Tim Shevel inspected and reported that the Maag Theatre will need to be stabilized. The amount will be \$8500.

After discussion and review of pictures, it was moved by Mr. Cailor to approve Tim Shevel to stabilize the Maag Theatre at a cost of \$8500. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to adjourn to Executive Session in order to discuss legal issues: Diehm House Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to adjourn from Executive Session and to approve any action as a result of Executive Session. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Upon adjournment from Executive Session the Board took no action.

It was decided that the Board will meet on Thursday, April 25, 2024 at 8 AM.

There being no further business, it was moved by Mr. Cailor to adjourn the Meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Gabe Manginelli, Superintendent

Joyce L. Mistovich, Chairwoman

Angela Davis, Clerk