

The Board of Park Commissioners of Boardman Township Park District held its regular monthly meeting on Wednesday, April 23, 2025, commencing at 8 AM, in The Georgeanna Parker Activity Center, Boardman Township Park District, 375 Boardman-Poland Road, Boardman, Ohio

COMMISSIONERS:           Liam Jones, Chairman  
                                  Trent H. Cailor, Commissioner

SUPERINTENDENT:       Gabe Manginelli  
CLERK:                    Angela Davis

Mr. Jones presided:

Mr. Manginelli called the Roll: Mr. Jones – here, Mr. Cailor – here (On March 26<sup>th</sup> Steve Yacovone resigned from the Board of Park Commissioners and was appointed as a Boardman Township Trustee)

The Boardman Township Fire Inspector, Lieutenant James Yocum, spoke about relocating the fireworks display. The Lieutenant, Gabe, and Sabrina, a representative from American Fireworks met to discuss a new location and decided to move the fireworks display from behind the Shops at Boardman Park to the frog pond area south of the pollinator garden. Safety reasons such as gas wells, occupied buildings, large trees and growth prompted the discussion and movement of the fireworks.

Upon review of the agenda, it was moved by Mr. Cailor to approve the Agenda, Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

It was moved by Mr. Cailor to approve the Minutes of the March 19, 2025, meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

The Board reviewed the following Financial Reports for the period ending March 31, 2025:

- a. The General Fund Checking – Reconciliation Report, and review and approval of the list of bills paid and checks issued (11297-11333) including all Electronic Funds Transfers,
  - Transfers and Balance:
    - General to Savings Account - \$328,228.83
    - Savings Account to General - \$59,750.71
    - General Fund Check Register Balance as of March 31, 2025 \$13,856.14
- b. The Payroll Account – the Reconciliation Report, and the review and approval of the payroll checks issued (4701-4704) including all Electronic Funds Transfers,
- c. The BP Savings Account – reconciliation report,
  - Transfers/Interest/Balance:
    - Savings Account to the General Fund in the amount of \$59,750.71

Board of Park Commissioners  
Boardman Township Park  
Minutes  
April 23, 2025

- General Fund to the Savings account in the amount of \$328,228.83
- Interest for March- \$2,089.41
- Savings Account Balance as of March 31, 2025 – \$693041.19
- d. Jenkins-SP Stables-Boardman Park – reconciliation report & expenses – \$223.53
- e. Nicholas H. Chengelis – reconciliation reports & expenses - \$9,200.00
- f. St. James expenses - \$41.84
- g. ARPA Restroom Fund-reconciliation report
- h. The Cash & Investment Accounts Reconciliation
- i. The Financial Statement,
- j. The Revenue & Expense Report
- k. The YTD Revenue & Expense Report for the period ending March 31, 2025 vs. Previous Period
- l. YTD Payroll Report vs. Previous Period

Upon review of the aforementioned reports, it was moved by Mr. Cailor to approve the Financial Reports for the period ending March 31, 2025. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

Reports were given on the following:

- Paws Town: Memberships: Total – 50 members; YTD comparison – 70 members
- Sponsorships: \$5,150 2025 comparison \$8,100 2024
- Smith Homestead Property-
- Jenkins Stables-
- Restroom Project-punch list is being worked on, majority is complete
- Maag Theatre-Sky Roofing has adjusted shingle price to \$12,840 from \$13,940 due to Tim Shevel adjusting his plan for the Theatre
- Ohio Edison Land Acquisition-Ohio Edison would like to purchase .32 acres from the Park
- IRS update-Angela entered all 2022 1099's and sent a letter to the IRS
- 501 C 3- Gabe to fill out paperwork

Programs: Upcoming in May

- Senior events: Lunch and Learn, Senior Fun Day, Tech Thursdays, Tai Ji Quan
- Mommy and Me for Tea 5/4/25
- Baby Bargain Boutique 5/17/25
- Preschoolers in the Park 5/21/25
- Memorial Day Parade and Service

Maintenance Grounds & Facilities:

- Grounds- Remove large pines that were leaning towards the Shops. Continue spring cleanup. Continue to pressure wash Kid's Town as conditions allow. Clean up wind damage. Begin mowing. Calculate the square footage of the Beard Cabin in preparation for cleaning/stripping and staining.
- Wood shop- Power wash and apply oil treatment to Maag timbers. Equipment- Install decking, new electrical wire, and touch-up paint the tree trailer. Replace the 2017 500 (Jose buggy) engine. Order new starter for the 104. Replace the shift lever on the 100 buggy; I also observed several broken welds (aluminum).
- Buildings- Parker: Replace trim board above Parker tv. The meeting room and two restroom door handles were replaced. Stables: N/A. St. James: Replace the basement camera that was no longer functioning. Meet w/Lisa for a quote to wash the Church (will also quote playground work). Community Center: Komar reset the women's room toilet and replaced the hardware. Repair for leaking dishwasher- vacuum seal still pending. Cat 5 line from electrical pole to building will need replaced to restore service. Beard Cabin: Bypass and schedule Guardian for faulty front door sensor. Shop: The lunch room area is primed and painted. Main Pole Barn: Plumbing line replaced and run overhead. Main Restroom: Komar reset one urinal in the men's and one toilet in the women's room with new hardware.
- Projects to complete- fuel tank inspection, Stables garage door opener replacement, restore power to Rotary and West pole barn, repair chimney wash on Cabin and Ex-Servicemen-inspect the rest. Main restroom hot water tank replacement. Dump truck running issue.

It was moved by Mr. Cailor to adjourn to Executive Session in order to discuss personnel issues: employee compensation, Anniversary Recognition, and a tiered system for custodial staff: Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

It was moved by Mr. Cailor to adjourn from Executive Session and to approve any action as a result of Executive Session. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

Upon adjournment from Executive Session the Board took the following action:

It was moved by Mr. Cailor to approve a compensation adjustment according to performance evaluations and a \$500 bonus for Jose Johnson on his 30 years of service to the park. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

It was decided that the Board will meet on Wednesday, May 21, 2025 at 8 AM.

There being no further business, it was moved by Mr. Cailor to adjourn the Meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye. The Motion was approved, two votes in favor, none opposed.

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Gabe Manginelli, Executive Director

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Liam Jones, Chairman

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Angela Davis, Clerk