

The Board of Park Commissioners of Boardman Township Park District held its regular monthly meeting on Thursday, June 26, 2025, commencing at 8 AM, in The Elton Beard Cabin, Boardman Township Park District, 375 Boardman-Poland Road, Boardman, Ohio

COMMISSIONERS: Liam Jones, Chairman
 Trent H. Cailor, Commissioner
 Chuck Hillman, Commissioner

EXECUTIVE DIRECTOR: Gabe Manginelli
CLERK: Angela Davis

Mr. Jones presided:

Mr. Manginelli called the Roll: Mr. Jones – here, Mr. Cailor – here, Mr. Hillman-here

The Board welcomed Chuck Hillman the new Park Commissioner.

At the May 27th regular meeting of the Boardman Township Trustees, The Trustees appointed Mr. Trent Cailor to another three-year term as Park Commissioner beginning May 27, 2025 and ending on May 10, 2028. They also appointed Mr. Chuck Hillman as Park Commissioner to fulfill the remaining term vacated by Mr. Steve Yacovone beginning May 27, 2025 and ending on May 10, 2027.

Upon review of the agenda, it was moved by Mr. Cailor to approve the Agenda, Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve the Minutes of May 21, 2025, meeting. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

The Board reviewed the following Financial Reports for the period ending May 31, 2025:

- a. The General Fund Checking – Reconciliation Report, and review and approval of the list of bills paid and checks issued (11368-11410) including all Electronic Funds Transfers,
 - Transfers and Balance:
 - General to Savings Account - \$13,349.82
 - Savings Account to General - \$95,022.86
 - General Fund Check Register Balance as of May 31, 2025 \$18,861.51
- b. The Payroll Account – the Reconciliation Report, and the review and approval of the payroll checks issued (4710-4713) including all Electronic Funds Transfers,
- c. The BP Savings Account – reconciliation report,
 - Transfers/Interest/Balance:
 - Savings Account to the General Fund in the amount of \$95,022.86

- General Fund to the Savings account in the amount of \$13,349.82
- Interest for May- \$2,293.97
- Savings Account Balance as of May 31, 2025 – \$598,845.85
- d. Jenkins-SP Stables-Boardman Park – reconciliation report & expenses – \$312.02
- e. Nicholas H. Chengelis – reconciliation reports & expenses - \$0
- f. St. James expenses - \$298.57
- g. ARPA Restroom Fund-reconciliation report
- h. The Cash & Investment Accounts Reconciliation
- i. The Financial Statement,
- j. The Revenue & Expense Report
- k. The YTD Revenue & Expense Report for the period ending May 31, 2025 vs. Previous Period
- l. YTD Payroll Report vs. Previous Period

Upon review of the aforementioned reports, it was moved by Mr. Cailor to approve the Financial Reports for the period ending May 31, 2025. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

Reports were given on the following:

- Paws Town: Memberships: Total – 136 members; YTD comparison – 130 members
- Sponsorships: \$11,172.70 2025 comparison \$12,043 2024
- Ohio Edison Land Acquisition-Mr. Manginelli met with Jason, the OE Representative. Ohio Edison would like to lease .32 acres of parcel #29-040-0-002.02-0 from the Park. Jason will send Atty Ted Thornton the lease agreement to review.

It was moved by Mr. Cailor to replat 4 Southern Lots of Raupp Ave. and allow the use of the property for parking and water retention by the First Responder Wellness Center. Lot 21 127x350 29-035-0-032.00-0, Lot 22 90x350 29-035-0-033.00-0, Lot 23West 90x175 29-035-0-049.00-0, Lot 23East 90x175 29-035-0-034.00-0 (map attached) Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed

It was moved by Mr. Cailor to accept a bid of \$10,700 from Parisi Excavating to remove the rear block addition of the Jenkins Stables. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed

It was moved by Mr. Cailor to adopt the new Custodial Department Layout with Tiered System. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed (Layout attached)

Mr. Manginelli informed the Board that there was vandalism done to The Chester Long Pavilion and the Main Restroom. Two teens were arrested by the Boardman Police Dept. Mr. Manginelli sent a damage estimate of \$897.30 to the Boardman Police Dept.

Programs: Upcoming in July

- Senior events: Lunch and Learn, Senior Fun Day, Tech Thursdays, Tai Ji Quan
- Music in the Park
- Adventure Day Camp
- Lunchtime Live 7/3/25
- Mid-Summer Bash 7/12/25
- Preschoolers in the Park 7/23/25

Maintenance Grounds & Facilities:

- Grounds- Curb appeal at open spaces. Continue weed control. Continue mowing as conditions allow. Clean up storm debris as needed. Layout and begin Pitso bed. Begin planting memorial trees. Water newly planted trees and flowers. Install memorial plaques. Seal roof at Diehm's House. Repair log roller handle in Kid's Town. Eagle Scout project- proposed new trail.
- Wood shop- Apply oil treatment to Maag timbers.
- Equipment- Scag walk behind recoil replacement. Ongoing maintenance.
- Buildings- Open new restroom for public use. Parker: Select color, fill in holes, and stain. Repair broken concrete on front walkway. Stables: Continue flea treatment, discuss a quote for the removal of the rear section. St. James: N/A. Community Center: **Repair for leaking dishwasher** - vacuum seal still pending. Beard Cabin: N/A. Shop: N/A. Main Pole Barn: Broken gas line repaired. Main Restroom: Clean up after vandalism and begin repairs.
- Projects to complete- fuel tank inspection, Stables garage door opener replacement, restore power to Rotary and West pole barn, repair chimney wash on Cabin, and Ex-Servicemen- inspect the rest. Main restroom hot water tank replacement. Dump truck running issue.

There was no business for Executive Session

It was decided that the Board will meet on Thursday, July 24, 2025 at 8 AM.

There being no further business, it was moved by Mr. Cailor to adjourn the Meeting. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

Board of Park Commissioners
Boardman Township Park
Minutes
June 26, 2025

Gabe Manginelli, Executive Director

Liam Jones, Chairman

Angela Davis, Clerk