

The Board of Park Commissioners of Boardman Township Park District held its regular monthly meeting on Thursday, July 24, 2025, commencing at 8 AM, in The Georgeanna Parker Activity Center, Boardman Township Park District, 375 Boardman-Poland Road, Boardman, Ohio

COMMISSIONERS:           Liam Jones, Chairman  
                                  Trent H. Cailor, Commissioner  
                                  Chuck Hillman, Commissioner

EXECUTIVE DIRECTOR: Gabe Manginelli  
CLERK:                   Angela Davis

Mr. Jones presided:

Mr. Manginelli called the Roll: Mr. Jones – here, Mr. Cailor – here, Mr. Hillman-here

Upon review of the agenda, it was moved by Mr. Cailor to approve the Agenda, Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve the Minutes of June 26, 2025, meeting. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

The Board reviewed the following Financial Reports for the period ending June 30, 2025:

- a. The General Fund Checking – Reconciliation Report, and review and approval of the list of bills paid and checks issued (11411-11476) including all Electronic Funds Transfers,
  - Transfers and Balance:
    - General to Savings Account - \$20,200.34
    - Savings Account to General - \$122,889.22
    - General Fund Check Register Balance as of June 30, 2025 \$(1,359.20)
- b. The Payroll Account – the Reconciliation Report, and the review and approval of the payroll checks issued (4714-4722) including all Electronic Funds Transfers,
- c. The BP Savings Account – reconciliation report,
  - Transfers/Interest/Balance:
    - Savings Account to the General Fund in the amount of \$122,889.22
    - General Fund to the Savings account in the amount of \$20,200.34
    - Interest for June- \$2,094.25
    - Savings Account Balance as of June 30, 2025 – \$498,251.22
- d. Jenkins-SP Stables-Boardman Park – reconciliation report & expenses – \$151.87
- e. Nicholas H. Chengelis – reconciliation reports & expenses - \$7490.00
- f. St. James expenses - \$279.28
- g. ARPA Restroom Fund-reconciliation report

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- h. The Cash & Investment Accounts Reconciliation
- i. The Financial Statement,
- j. The Revenue & Expense Report
- k. The YTD Revenue & Expense Report for the period ending June 30, 2025 vs. Previous Period

Upon review of the aforementioned reports, it was moved by Mr. Cailor to approve the Financial Reports for the period ending June 30, 2025. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

Reports were given on the following:

- Paws Town: Memberships: Total – 139 members; YTD comparison – 138 members
- Sponsorships: \$14,122.70 2025 comparison \$13,793 2024
- Recycle Bins-A concerned citizen wrote to Mr. Manginelli with a request to possibly remove the recycle bins from Park property due to some trash that was noticed around the bins when they are at full capacity. Mr. Manginelli and the Board concluded that the recycle bins are a benefit to the Boardman Community and their placement in the Masters Parking Lot does not negatively affect park visitor activities. Mr. Manginelli will speak with the Green Team about possibly adjusting their schedule around holidays to make sure the bins get emptied and the park staff will continue to monitor the bins to make sure there is no trash around them.
- IRS Update-Mrs. Davis spoke with Miss Thomas from the IRS on 7/14/25. Miss Thomas transferred the payment of \$12,188.18 that was posted to IRS 945 in error and placed it towards the civil penalty that was owed.
- Forest Lawn-Mr. Manginelli spoke with Mr. Loree. The ABC Water District would like Park employees to pick up litter, and maintain the trash receptacles at Forest Lawn. Mr. Manginelli was asked to calculate the cost.
- Board Emails-Mr. Manginelli reported that Datacore Consulting will be able to set up emails for each Board member at a cost of \$49.50 and \$26.97 a month thereafter. The Board decided that at the current time individual park emails are not needed. The topic can be revisited at a later date if the Board feels that they need a Boardman Park email.
- Diehm House-Mr. Manginelli and the Board agreed that the language in the Diehm House Lease will continue to be followed and not updated when it comes to repairs.
- Jenkins Stables Property-Parisi Excavating has completed the removal of the rear block addition and has grated the yard. (pictures attached)
- 224 Project Easement-Mr. Manginelli spoke with Paul from the Ohio Department of Transportation. Paul stated that the Department of Transportation was aware that the Diehm House is a historical home and said that the hill would be a 2:1 slope with no retention wall being installed. He is also verifying that there will be no left-hand turns permitted to come into the Park from 224. The State of Ohio Department of Transportation will pay Boardman Park \$6,950.00 to hold temporary easement(s) for Parcel(s) 26-T and 28-T (paperwork

It was moved by Mr. Cailor to allow Mr. Manginelli to sign any documents regarding the temporary easement and payment from the State of Ohio Department of Transportation. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed

- Smith Homestead Property-

It was moved by Mr. Cailor to allow Mr. Manginelli to sign any documents regarding the replat of 4 Southern Lots of Raupp Ave. and allow the use of the property for parking and water retention by the First Responder Wellness Center. Lot 21 127x350 29-035-0-032.00-0, Lot 22 90x350 29-035-0-033.00-0, Lot 23West 90x175 29-035-0-049.00-0, Lot 23East 90x175 29-035-0-034.00-0 (map attached) Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed

- Disposal of Surplus Property Policy

Mr. Cailor moved the adoption of the Disposal of Surplus Property Policy (Attached) Mr. Hillman seconded the Adoption; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

#### Programs: Upcoming in August

- Senior events: Lunch and Learn, Senior Fun Day, Tech Thursdays, Tai Ji Quan
- Music in the Park
- Adventure Day Camp
- Lunchtime Live 8/1/25
- Cars in the Park 8/3/25
- Family Night 8/9/25
- Preschoolers in the Park 8/13/25
- Movies in the Park 8/15/25

#### Maintenance Grounds & Facilities:

- Grounds- Setup and tear down/cleanup of Mid-Summer Bash. Curb appeal at open spaces. Continue weed control. Continue mowing as conditions allow. Clean up storm debris as needed. Up prune trees where required. Continue planting Memorial trees. Begin bed removal at Summer Kitchen. Get bid on drainage for Summer Kitchen. Complete mulch application around buildings. Fill in holes along the dog park fence to prevent groundhogs from entering the dog park. Water newly planted trees and flowers. Install memorial plaques. Grounds volunteer edged Church walkways. Continue pressure washing Kid's Town fence. Eagle Scout project- proposed new trail.
- Wood shop- Memorial plaques, bring in dog park benches in need of repair.
- Equipment- Hustler 104 starter taken in to be rebuilt. Ongoing maintenance.

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- Buildings- Parker: Finish first coat of stain. Stables: Continue flea treatments. Parisi bid was approved, and demolition has begun. The opening has been temporarily sealed with a tarp. St. James: N/A. Community Center: Repair of Women's room toilet and leaking dishwasher - vacuum seal still pending. A/C repairs to Stambaugh and Rotary units. W&W cleaned coils to help with cooling. Beard Cabin: N/A. Shop: Replace AC capacitor. Main Pole Barn: Clean gutters. Main Restroom: N/A.
- Projects to complete- fuel tank inspection, Stables garage door opener replacement, restore power to Rotary and West pole barn, repair chimney wash on Cabin, and Ex-Servicemen- inspect the rest. Main restroom hot water tank replacement. Dump truck running issue.

There was no business for Executive Session

It was decided that the Board will meet on Tuesday, August 19, 2025 at 8 AM.

There being no further business, it was moved by Mr. Cailor to adjourn the Meeting. Mr. Hillman seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mr. Jones-Aye, Mr. Cailor-Aye, Mr. Hillman-Aye. The Motion was approved, three votes in favor, none opposed.

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Gabe Manginelli, Executive Director

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Liam Jones, Chairman

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Angela Davis, Clerk