The Board of Park Commissioners of Boardman Township Park District held its regular monthly meeting on Wednesday, January 24, 2024, commencing at 8 AM, in the Boardman Rotary Room, Boardman Township Park District, 375 Boardman-Poland Road, Boardman, Ohio

COMMISSIONERS: Joyce L. Mistovich, Chairwoman

Trent H. Cailor, Commissioner

Liam Jones, Commissioner

 SUPERINTENDENT: Gabe Manginelli

 CLERK: Angela Davis

Mrs. Mistovich presided:

Mr. Manginelli called the Roll: Mrs. Mistovich – here, Mr. Cailor – here, Mr. Jones-here

 Upon review of the agenda, it was moved by Mr. Cailor to approve the Agenda, Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to approve the Minutes of the December 27, 2023, meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

The Board reviewed the following Financial Reports for the period ending December 31, 2023:

1. The General Fund Checking – Reconciliation Report, and review and approval of the list of bills paid and checks issued (10576-10639) including all Electronic Funds Transfers,
* Transfers and Balance:
	+ General to Savings Account - $34,538.49
	+ Savings Account to General - $87,504.36
	+ General Fund Check Register Balance as of Dec. 31, 2023 $15,888.30
1. The Payroll Account – the Reconciliation Report, and the review and approval of the payroll checks issued (4588-4594) including all Electronic Funds Transfers,
2. The BP Savings Account – reconciliation report,
* Transfers/Interest/Balance:
	+ - Savings Account to the General Fund in the amount of $87,504.36
		- General Fund to the Savings account in the amount of $34,538.49
		- Interest for December- $2,973.52
		- Savings Account Balance as of December 31, 2023 – $668,539.80
1. Jenkins-SP Stables-Boardman Park – reconciliation report & expenses – $691.62
2. Nicholas H. Chengelis – reconciliation reports & expenses - $0
3. St. James expenses - $1,891.72
4. ARPA Restroom Fund-reconciliation report
5. The Cash & Investment Accounts Reconciliation for December 2023
6. The Financial Statement,
7. The Revenue & Expense Report for the month of December 2023
8. The YTD Revenue & Expense Report for the period ending December 31, 2023 vs. Previous Period
9. YTD Payroll Report vs. Previous Period
10. The First Amended Certificate of Estimate Resources for the Budget year beginning January 1, 2024, was submitted to County Auditor on January 16, 2024 (attached)

Upon review of the aforementioned reports, it was moved by Mr. Cailor to approve the Financial Reports for the period ending December 31, 2023. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Mr. Cailor moved the adoption of the following Resolution pursuant to the ORC 321.34:

WHEREAS, the Board of Park Commissioners (the “Board”) of Boardman Township Park District (the “Park District”) finds it necessary to make use of the funds now in the County Treasury to the account of the Park District and lawfully applicable to the purpose of the current fiscal year; therefore, be it

RESOLVED, that this Board hereby requests the Auditor of Mahoning County, Ohio, to issue his/her warrant upon the Treasurer of Mahoning County, Ohio, in favor of Angela Davis, Clerk of the Board, for an amount as large as possible, of the current collection of taxes assessed and collected for and on behalf of the Park District, which shall be held as advance payments of the current collection taxes due the Park District at the ensuing First Half Tax Year 2023, Pay/Calendar year 2024 Real Property Tax Collection, Collection Period through March 8, 2024; therefore, be it further

RESOLVED, that this Board hereby requests that the Auditor of Mahoning County, Ohio, make such advance payments on the following dates**:** February 23 (if sufficient taxes are collected at this time), March 1, March 8, March 15, and March 22, and March 29 2024, (if settlement is not completed by this date); and be it further

RESOLVED, that Angela Davis, Clerk, is hereby authorized to request and receive real property tax advance payments during calendar year 2024; therefore, be it further

RESOLVED, that the Clerk of this Board of Park Commissioners be, and she is hereby directed to certify a copy of this Resolution to the County Auditor, Mahoning County, Ohio.

Mr. Jones seconded the Resolution; and with the roll being called upon its adoption, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Resolution was adopted, three votes in favor, none opposed.

Adopted by the Board of Park Commissioners on the 24th day of January 2024.

Reports were given on the following:

* Paws Town: Memberships: Total – 217; YTD comparison – January 23 – 208
* Sponsorships: $12,845 2023 comparison $11,857.70 December 2022
* Smith Homestead Property-Jerry Blasco do finish work in Feb/March
* Jenkins Stables-Ct Consultants drew up a proposal for Conceptual Architectural and Planning Services. 2 proposals were discussed. No decisions were made.
* Restroom Project-

Programs: Upcoming in January/February

* Senior events: Lunch and Learn, Senior Fun Day, Tech Thursdays
* Father Daughter Dance Feb 16,17,18,24,25

Maintenance Grounds & Facilities:

* Grounds- Christmas display tear down and storage, install plow markers, recoat trash cans(clean, prime and paint), inspect camera systems, designate locations for Stepuk tree transplant, start bed layout for Pitzo expansion
* Wood shop- organize woodshop, prep for winter projects, make memorial plaques/bases
* Equipment- ongoing equipment maintenance/winter prep, diagnose 104 and repair,
* Buildings- replace hot water tank in GAPC, BCC plumbing repairs, St. James furnace motor replacement, Stables garage door opener repair, continue Detchon cleanup, Office wifi/switch issue
* Projects to complete-Fuel tank inspection, demo glass greenhouse and shed

It was moved by Mr. Cailor to adjourn to Executive Session in order to discuss legal issues:

Diehm House and Smith Homestead Property. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

It was moved by Mr. Cailor to adjourn from Executive Session and to approve any action as a result of Executive Session. Mr. Jones seconded the Motion; and with the roll being called on the

question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye and Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

Upon adjournment from Executive Session the Board took no action:

It was decided that the Board will meet on Thursday, February 22, 2024 at 8 AM.

There being no further business, it was moved by Mr. Cailor to adjourn the Meeting. Mr. Jones seconded the Motion; and with the roll being called on the question of its approval, the vote resulted as follows: Mrs. Mistovich-Aye, Mr. Cailor-Aye, Mr. Jones-Aye. The Motion was approved, three votes in favor, none opposed.

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Gabe Manginelli, Superintendent Joyce L. Mistovich, Chairwoman

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Angela Davis, Clerk