CONSTITUTION

OF THE

EVANGELICAL PRESBYTERIAN STUDENTS' UNION

OF THE

EVANGELICAL PRESBYTERIAN CHURCH, GHANA

2022

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PREAMBLE

We, students and youth of the Evangelical Presbyterian Church, Ghana (EPCG),

IN REALISATION that we have a duty to improve our lot and that of the EPCG,

BELIEVING that we can do so if we are united for this purpose,

AND IN SOLEMN declaration and affirmation of our commitment to the promotion of the kingdom of the Almighty God,

DO HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.

CHAPTER ONE
THE CONSTITUTION

Supremacy of the Constitution

1. (1) This Constitution shall be the supreme law of the Evangelical Presbyterian Students' Union (EPSU) and any other law found to be inconsistent with any provisions of this Constitution shall, to the extent of the inconsistency, and to the extent that that law is not the law governing the Evangelical Presbyterian Church, Ghana (**EPCG**), be void.

   (2) This Constitution shall guide Members of EPSU in principle and practice and shall be the supreme law guiding the operations, decisions and policies of the Union.

CHAPTER TWO
THE UNION

Name of the Union

2. The Union shall be known as the Evangelical Presbyterian Students' Union (hereinafter referred to as **"EPSU"**).

Objectives of the Union

3. The objectives of the Union shall include:
   (1) To provide a medium by which the interest of Members of the Union in the EPCG shall be promoted among the students and youth of the EPCG wherever they may be as adherents of the Reformed and Presbyterian Tradition.
   (2) To bring all students and youth in Secondary Schools, Colleges, Tertiary & Vocational/Technical Institutions together wherever they may be to make positive contributions towards the development of the EPCG and the enhancement of her influence among students and youth in Ghana and beyond.
   (3) To inculcate in Members of the Union, the knowledge and fear of God through effective Bible Study, Prayer and Evangelism.
   (4) To perpetuate individual acquaintances and friendship and thereby bind the students and youth into a united fellowship for the spiritual and social well-being of all Members of the Union.
   (5) To check the drift of the students and youth of the EPCG in Schools, Institutions and our Churches into other Churches and unacceptable organizations.

The Pledge & Anthem

4. The pledge and anthem of EPSU shall be:

   "Living to please and serve God is my foremost duty as a member of EPSU. I promise to live solely by His word and present Him to others through a decent way of life. And to avail myself whenever duty calls to always do away with unwholesome habits that retard growth. Lord! Help me to present my body as a living sacrifice to You and always live at peace with all."

The Slogan of the Union

5. The Slogan of EPSU is and shall be based on the Biblical quotation from Romans 12:18: **EPSU! AT PEACE WITH ALL**!
6.

CHAPTER THREE
MEMBERSHIP

General

7. Membership of EPSU shall consist of the following: Ordinary, Associate and Honorary Members.

Ordinary Members

8. Ordinary Members shall consist of EPCG members who are not above Thirty-five (35) years of age and are enrolled in first, second and third cycle institutions or any other formal or informal educational/technical institutions. An ordinary member shall possess an EPSU identity card and be required to pay dues, the amount of which shall be determined by the National Executive Council of EPSU.

Associate Members

9. Associate members shall consist of persons who are not above Thirty-five (35) years of age and are also not enrolled in any formal or informal educational/technical institution, but are desirous to be Members of EPSU. An associate member shall possess an EPSU identity card and be required to pay dues, the amount of which shall be determined by the National Executive Council of EPSU.

Honorary Members

10. Honorary members shall be persons who are not students but have made substantial contributions to the progress of EPSU in one way or another and have either been appointed by the National Executive Council of EPSU or nominated by the Local Union/Institution, District/Sector, Presbytery/TerNet and approved by Council to become such members. They may possess an EPSU identity card and may pay dues if they deem it fit to do so, the amount of which shall be determined by the National Executive Council of EPSU.

CHAPTER FOUR
HIERARCHY OF THE UNION

The National Delegates Congress

11. (1) There shall be the National Delegates Congress of EPSU (hereinafter referred to as **"Congress"**) which shall be the highest decision-making body of EPSU.
    (2) Congress shall be held at least once every year and shall comprise of Delegates who shall be executives from each Local Union/Institution, District/Sector, Presbytery/TerNet and Members of Council.
    (3) Congress shall, at its annual meeting, determine the number of delegates from each category abovementioned, to constitute Congress for the following year, after a motion on same has been presented by the Council.
    (4) Congress shall, among other things, discuss EPSU Camp Meetings as and when necessary.

The National Executive Council

12. (1) There shall be an EPSU National Executive Council ("Council") which shall be accountable to Congress for the day-to-day running of EPSU.

(2) The Council shall promote, supervise and inaugurate the establishment of the Local Union/Institution in all local congregations of the EPCG and in first, second and third cycle institutions and any other formal or informal educational/technical institutions.
(3) The Council shall comprise of the following offices:
i. President
ii. 1st Vice-President (Finance and Administration)
iii. 2nd Vice-President (Programmes)
iv. General Secretary
v. Assistant General Secretary
vi. Organizing Secretary
vii. Financial Secretary
viii. Treasurer
ix. Mother
x. Prayer Secretary
xi. Missions Director (Bible Study & Evangelism).

The Presbytery or Tertiary Network

13. (1) There shall be a Presbytery or Tertiary Network (TerNet) equivalent to the EPCG's classification of the Presbyteries. TerNet shall be analogous to a Presbytery within EPSU and shall work in harmony with the Presbytery since its structure and function resides within the Presbytery.
(2) There shall be a Presbytery/TerNet Conference (hereinafter referred to as **"Conference"**) which shall be the decision-making body for the Presbytery/TerNet.
(3) Conference shall be held, at least, once every year, before Congress, and shall comprise delegates from the District/Sector and the Local Union/Institution Executives within the Presbytery/TerNet.
(4) The main function of the Conference shall be to promote the progress of work in the Presbytery/TerNet in an effort to foster co-operation among the Districts/Sectors and Local Unions/Institutions forming the Conference.
(5) The Conference shall have a Presbytery/TerNet Executive Body which may comprise the following offices:
a. Chairperson
b. Vice-Chairperson
c. Secretary
d. Assistant Secretary
e. Treasurer
f. Financial Secretary
g. Organizing Secretary
h. Mother
i. Missions Director (Bible Study & Evangelism).
(6) The Presbytery/TerNet Executives shall be elected such that not more than two shall come from a District where there are more than five (5) Districts in the Presbytery/TerNet. However, in situations where there are less than six (6) districts in a Presbytery, the Presbytery/TerNet Executives shall be elected such that not more than two shall come from a Local Union/Institution.
(7) The elections of the executive body of the Presbytery/TerNet elections shall be supervised by the Council and the representatives of the candidates.
(8) An executive member of any District/Sector or Local Union/Institution who shall be nominated to stand election for the higher office of the Presbytery/TerNet must vacate his or

her executive position at the District/Sector or Local Union/Institution level with immediate effect. However, he/she may be considered as an Ex-Member of the District/Sector or Local Union/Institution Executives.

(9) The Presbytery/TerNet Executives shall meet at least once every quarter.

The District or Sector

14. (1) There shall be a District/Sector equivalent to the Evangelical Presbyterian Church's classification of the Districts, although the classification of Sectors do not fully fall within the boundaries of the EPCG's classification of Districts.

(2) There shall be a District/Sector Meeting which shall be the decision-making body for the District/Sector.

(3) The District/Sector Meeting shall be held, at least, once every year and shall comprise delegates from the Local Union/Institution within the District/Sector determine by District/Sector Executives.

(4) The main function of the District/Sector Meeting shall be to promote the progress of work in the District/Sector in an effort to foster co-operation among the Local Union/Institution forming the District/Sector Meeting.

(5) The District/Sector Meeting shall have a District/Sector Executive Body, which may comprise the following offices:

a. Coordinator
b. Vice-Coordinator
c. Secretary
d. Assistant Secretary
e. Treasurer
f. Financial Secretary
g. Organizing Secretary
h. Mother
i. Missions Director (Bible Study & Evangelism).

(6) The members of the District/Sector Executive Body shall be elected such that not more than two shall come from a Local Union/Institution.

(7) The elections of the executive body of the District/Sector shall be supervised by the Presbytery/TerNet Executives and the representatives of the candidates.

(8) An executive member of any Local Union/Institution who shall be nominated to stand election for the higher office of the District/Sector must vacate his or her executive position at the Local Union/Institution level with immediate effect. However, he/she may be considered as an Ex-Member of the Local Union/Institution Executives.

(9) The District/Sector Executives shall meet at least once a month.

The Local Union or Institution

15. (1) There may be a Local Union or Institution in every local congregation of the EPCG or in Secondary Schools, Colleges, Tertiary & Vocational/Technical Institutions in Ghana.

(2) The Local Union/Institution shall have an executive body which may comprise the following offices:

a. Local President
b. Local Vice-President
c. Secretary
d. Assistant Secretary
e. Treasurer
f. Organizing Secretary

g. Financial Secretary
h. Mother
i. Missions Director (Bible Study & Evangelism)

(3) The elections of the executive body of the Local Union/Institution shall be supervised by the District/Sector Executives and the representatives of the candidates.

(4) The members of the Local Union/Institution shall hold meetings at least once a week on a day and time unanimously approved by its members.

Rules and Regulations

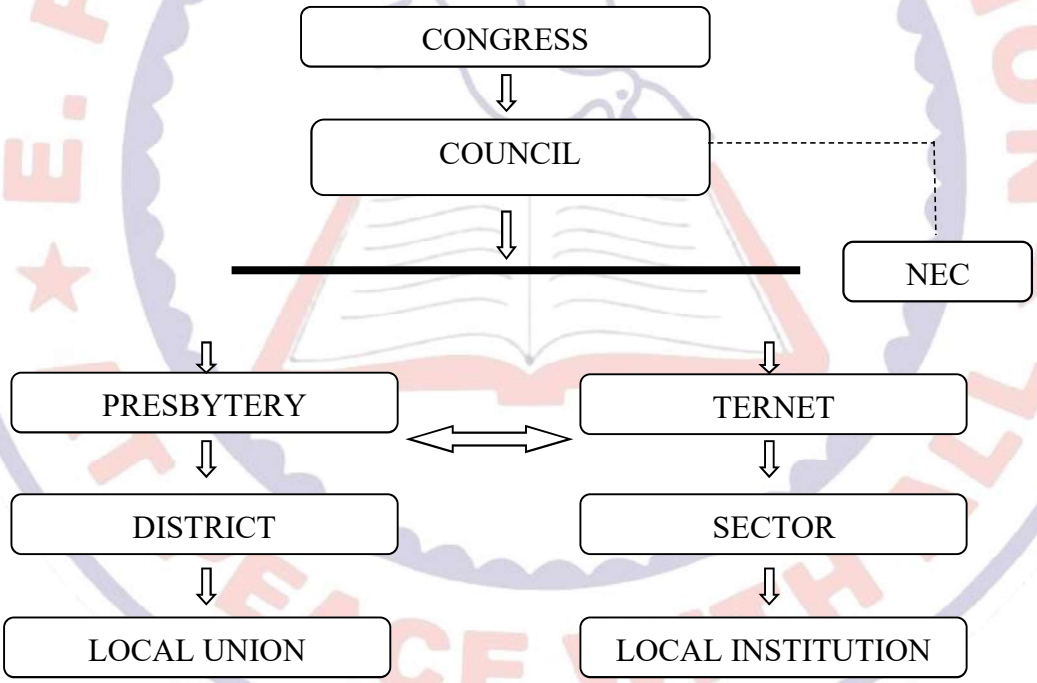
16. (1) Each Presbytery/TerNet Executives may, subject to the approval of Congress, make and adopt rules and regulations of its activities not inconsistent with this Constitution.

(2) Each District/Sector Executives may, subject to the approval of the Presbytery/TerNet Conference, make and adopt rules and regulations of its activities not inconsistent with this Constitution.

(3) Each Local Executives may, subject to the approval of the Presbytery/TerNet Conference, make and adopt rules and regulations of its activities not inconsistent with this Constitution.

The Organogram

17. The hierarchy of the Union is shown in the Organogram presented below:



CHAPTER FIVE
THE ADVISORY BODY

The National Executive Committee

18. (1) There shall be EPSU National Executive Committee (hereinafter referred to as "NEC") which shall assist the Council to preview the activities of Congress and Camp Meetings in the previous year and make recommendations into such activities for the following year.

(2) The NEC shall consist of all Council members, and Chairpersons and Secretaries from each Presbytery/TerNet, including their representatives who shall be executive members of the Presbytery/TerNet.
(3) The NEC shall meet, at least, twice in a year.

CHAPTER SIX
REPRESENTATION OF MEMBERS

General Meetings

19. (1) The Council shall, in each year, hold a general meeting (Congress) and specify same in the Notice calling the meeting.
(2) The meeting shall be held not earlier than thirty (30) days after the financial statements, the report of Council and the report of the Auditor has been published to the Presbytery/TerNet, District/Sector, and Local Union/Institution.
(3) Members of EPSU who are not Delegates may attend a general meeting and participate fully in its deliberations but shall have no voting rights.
(4) Election of members of Council shall be held at Congress.

Special Meetings

20. (1) A special meeting (Extraordinary Congress) may be convened by the General Secretary of the Council whenever the Council deems it fit to do so.
(2) A special meeting may be requisitioned by, at least Thirty (30) members (half of whom shall be members of at least four different Presbytery/TerNet.
(3) A requisition for a special meeting shall be in writing, signed by all the requisitionists and sent or delivered to the General Secretary of the Council.
(4) The requisition shall state the nature of the business to be transacted at the meeting and the proposed agenda for the meeting.
(5) The Council shall proceed to convene the meeting not later than twenty-eight (28) days after the receipt of the requisition.

Right to Vote

21. Every delegate who is appointed to attend Congress on behalf of his/her Presbytery/TerNet, District/Sector and Local Union/Institution is entitled to vote on matters raised at that Congress s/he is attending, including election and referenda.

Voting at Election and Referenda

22. (1) At any election of executives at any level or referenda, the Notice convening the meeting shall include information about the election or the referenda and that voting shall be by secret ballot.
(2) Immediately after the close of the poll, the Electoral Commissioner or his/her representative shall, in the presence of the candidates or their representatives as are present, proceed to count at the polling center, the ballot papers and record the votes cast in favour of each candidate.
(3) In the case of election of candidates, the candidate who receives the highest number of votes cast shall be declared elected by the Electoral Commissioner or his/her representative.
(4) Where at the close of nominations but before elections, a candidate is unable to continue to run for elections by reason of death or incapacitation, a further period of ten (10) days shall be allowed for nominations.

(5) Where the death or incapacitation occurs within twenty-five (25) days before the election, the election shall be postponed for twenty-one (21) days to allow for new nominations for the vacant position.

CHAPTER SEVEN
THE COUNCIL

Executive Authority

23. (1) The executive authority of EPSU shall vest in the Council and shall be exercised in accordance with the provisions of this Constitution.
(2) The Council may make rules and regulations outside this Constitution that shall be consistent with this Constitution, for the day-to-day running of EPSU. Such rules and regulations may have effect only after they have been approved by a Special Resolution of Congress.

Qualification of Members of Council

24. (1) A person shall not be qualified for election as a member of Council unless:
(a) The person is an Ordinary or Associate member.
(b) The person has been elected as a member of the Presbytery/TerNet Executives or an immediate past Executive of the Presbytery/TerNet.
(c) Where the person holds an executive position at the Presbytery/TerNet level, that person must put in his resignation from the executive position.
(d) The person has not yet served on Council for two terms as a member of Council.
(2) Council may appoint members to serve in the appointed roles of Council.
(3) A person shall not be appointed as a member of Council unless the person has undergone a vetting process and received approval from the Electoral Committee.

Term of Office

25. (1) A person who is elected as a member of the Council shall hold office for a term of 3 years beginning on the date on which they are sworn in as Members of the Council.
(2) A person shall not be eligible to hold office as a member of the Council for more than 2 terms.
(3) All appointed offices shall hold office for a term of 3 years simultaneously with the elected offices and shall not be eligible to hold office as a member of the Council for more than 2 terms.

Composition of the Council

26. (1) The Council shall comprise 8 elected positions and 3 appointed positions. All offices except the offices of the Mother, Prayer Secretary and Missions Director shall be elected offices.
(2) The Youth Program Officer (YPO) of the EPCG shall be a Member of Council and act as an advisor to the Council and an intermediary between the EPCG, Head Office and EPSU.
(3) In addition, Council shall be members of the EPCG Youth Administrative structure to ensure fair representation at the Youth Program Officer's (YPO) meetings to advance the objectives of the Church and EPSU.

Duties of Members of Council

27. The duties of the Members of the Council shall comprise the following:
(1) The President, shall, among other things:
(a) Be the principal representative of EPSU.

(b) Preside at all Council, NEC, General and Special Meetings.
(c) Have a decisive vote at all meetings in the event of a tie.
(d) Serve as a liaison between EPSU and the Youth Programme Officer.
(e) Ensure that decisions taken at all meetings are implemented.
(f) Shall be the main signatory to all financial transactions of EPSU.

(2) The 1st Vice President shall, among other things:
(a) Be generally responsible for all financial and administrative management of EPSU.
(b) Be one of the co-signatories to all financial transactions of EPSU.
(c) Be a member of the Finance Committee of EPSU
(d) Assist the President in the performance of his or her duties.
(e) In the absence of the President, represent and act in the stead of the President.

(3) The 2nd Vice President shall, among other things:
a) Mobilize resources and co-ordinate all programmes that would be undertaken by EPSU, to add credibility to its witness to the Gospel of Christ.
b) Work with the Missions Director on all evangelism work in EPSU.
c) Be the coordinator of community projects and all other projects to be undertaken by EPSU.
d) Undertake any other duty assigned to him or her by the President.
e) In the absence of the president and the 1st Vice President represent and act in the stead of the 1st vice President.

(4) The General Secretary shall, among other things:
a) Be responsible for keeping all records of EPSU.
b) Be responsible for all correspondences to and from the Council.
c) Present the Council's formal reports at Congress.
d) Be responsible for the safekeeping of all stationery of EPSU, including minute books, letterheads, application forms, etc.
e) Be one of the co-signatories to all financial transactions of EPSU.
f) Perform any other duty assigned him/her by the President.

(5) The Assistant General Secretary shall, among other things:
(a) Assist the General Secretary in the performance of his/her duties.
(b) Undertake any other duty that may be assigned to him/her by the President.
(c) In the absence of the General Secretary, represent and act in the stead of the General Secretary.

(6) The Organising Secretary shall, among other things:
a) Be responsible for the general organizing tasks that would ensure that all planned programmes of EPSU are carefully and successfully implemented.
b) Be the liaison officer between Council and the other sub-divisions of EPSU with respect to Programmes and Welfare matters.
c) Ensure sanity at meetings and/or gatherings.
d) Undertake any other duty that may be assigned by the President or any of his/her deputies.

(7) The Financial Secretary shall, among other things:
a) Be responsible for collecting and receiving all monies and any other financial instrument due to EPSU.
b) Keep relevant account of all monetary transactions of EPSU.
c) Ensure that all monies/financial instruments collected and received on behalf of EPSU are immediately recorded and handed over to the Treasurer.
d) Be the chairperson of the Finance Committee of EPSU.
e) Prepare and present a financial statement to Congress.
f) Ensure that accounts of EPSU are properly presented and audited yearly.
g) Be responsible for the preparation and presentation of annual budget statements.
h) Undertake any other duty and responsibility assigned by the President or any of his / her deputies.

(8) The Treasurer shall, among other things:
a) Be responsible for collecting and receiving all monies and any other financial instruments due to EPSU from the Financial Secretary and keep record of all receipts.
b) Pay all monies into the account of EPSU on the next working day following receipt of the monies/financial instruments from the Financial Secretary.
c) Be one of the co-signatories to all financial transactions of EPSU.
d) Be a member of the Finance Committee of EPSU.
e) Undertake any other duty and responsibility assigned by the President or any of his / her deputies.

(9) The Mother shall, among other things:
(a) Establish a cordial relationship between members of EPSU to foster unity and co-operation among members.
(b) Be the Chairperson of the Welfare Committee, where established.
(c) Pay periodic visits to members at all levels and address them as a Mother, paying particular attention to female problems and helping to solve them.
(d) Undertake any other duty and responsibility assigned by the President or any of his / her deputies.

(10) The Prayer Secretary shall, among other things:
(a) Be responsible for coordinating the activities of Presbytery/TerNet Prayer Secretaries.
(b) Be responsible for all prayer and fasting activities during National Congress and National Camp meetings.
(c) Put in place a yearly Prayer Programme for the Union.
(d) Organize a National Prayer Festival for the Union once a year.
(e) Be a member of the Disciplinary Committee
(f) Undertake any other duty that may be assigned by the President or any of his/her deputies.

(11) The Missions Director shall, among other things:
(a) Be a liaison between Council and the Mission Director at the church headquarters.
(b) Coordinate the activities of all Presbytery/TerNet Mission Directors.
(c) Be the Chairperson of the Evangelism Committee.
(d) Be generally responsible for the organization of evangelism at National programs such as Camp Meeting and Congress.

(e) Be responsible for the organization of follow-ups to places of evangelistic missions.
(f) Prepare bible study materials for publication in National congress and camp brochures.
(g) Coordinate bible study activities at all national congresses and camps.
(h) Undertake any other duty that may be assigned by the President or any of his/her deputies.

Resignation, Removal and Death of Members of Council

28. (1) A member of Council who wishes to resign from his/her office shall do so by writing to the Council of his/her intention to resign, providing reasons and a month's notice to the Council.
(2) A member of the Council may be removed from office if found guilty of ineptitude or gross misconduct by the Disciplinary Committee, subject to the approval of Congress at a General or Special Meeting.
(3) Where the President resigns, dies or is removed from office, the Council shall immediately swear-in the 1st Vice President to act as the President for the unexpired term of the office of the President.
(4) A Council member is subject to the disciplinary authority of the Disciplinary Committee regardless of where a misconduct occurs.

CHAPTER EIGHT
FINANCE

Funds of the Union

29. (1) The Union shall derive its income from the following sources:
a. monthly dues (Local Union/Institution),
b. special levies,
c. donations,
d. proceeds from organized events,
e. fund-yielding activities, and
f. any other sources that Council may, from time to time, determine, subject to the approval of Congress.
(2) Twenty percent (20%) of every Local Union/Institution's total monthly dues in each financial year shall be paid to National, Presbytery/TerNet and District/Sector in the following manner:
i. Thirteen per cent (13%) to the National Secretariat.
ii. Four per cent (4%) to the Presbytery Secretariat.
iii. Three per cent (3%) to the District Secretariat.
(3) The financial year commences from 1 January and ends on 31 December of each year.
(4) Council shall open a bank account(s) which shall be in the name of the Union and the signatories to the bank account shall be the following Council office holders:

Category 1
a. the President,
b. the 1st Vice President,

Category 2
c. the General Secretary and
d. the Treasurer.

(7) The bank account shall be operated jointly by one signatory from each category.
(8) All funds collected on behalf of the Union by the National Secretariat shall be paid into the bank account(s) of the Union by the Treasurer in accordance with Clause 28 (8) of this Constitution.

Withdrawal from the Union's Coffers

30. (1) No monies shall be withdraw from the Union's coffers except for the purpose of meeting budget expenditure, which Congress has approved in every year.

Authorization of Expenditure

31. (1) The income and property of the Union shall be applied only in a manner prescribed and approved by Congress. No portion of the income or property of the Union shall be used, or transferred directly or indirectly in any form to a person for his/her personal use.
(2) The President shall cause to be prepared and laid before Congress, the Revenue and Capital Expenditure Budget for the following financial year.
(3) Where, within a financial year, it is found that a need has arisen for expenditure for a purpose for which no sum of moneys was apportioned in the approved Budget, the President shall cause for a supplementary estimate to be prepared and laid through the various Presbyteries for consideration and approval by the Members under the various Presbyteries.

Audit of the Account(s)

32. (1) External auditors nominated by the Presbytery/TerNet and appointed by Congress shall audit the account(s) of the Union for every financial year. The audit process shall begin in April after the end of the financial year.
(2) The Financial Secretary and the Treasurer shall keep proper books of accounts.

CHAPTER NINE
STANDING AND ADHOC COMMITTEES

General

33. (1) There shall exist five (5) Standing Committees of the Union which shall be constituted by Council within a month of taking office.
(2) Council may constitute Adhoc Committees as and when necessary.

Disciplinary Committee

34. The Committee shall:
(1) Comprise five (5) members which shall include the YPO who will be the Chairperson, the Prayer Secretary and 3 other Members nominated by the Presbytery/TerNet and approved by Congress.
(2) Within Twenty-one (21) days of receipt of a formal complaint, investigate any negligent breach of duty or act of misconduct committed by any Council member. The formal complaint shall be signed by at least Thirty (30) members in a Presbytery/TerNet and brought to the notice of the Committee.
(3) Examine every alleged breach of duty or act of misconduct, investigate, adjudicate and recommend appropriate sanctions for approval by Congress.

(4) Where a misconduct or breach of duty is or has become public knowledge, proceed to investigate, adjudicate and recommend appropriate sanctions for approval by Congress.
(5) Ensure that all cases, reported or otherwise, are resolved in a speedy manner without breaching the rules of natural justice.
(6) Where a member is aggrieved with the decision of Congress arising from the recommendation of the Disciplinary Committee and seeks to appeal the decision, that member shall file a notice of appeal to Congress immediately.
(7) Where a notice of appeal is filed, Congress shall constitute a 3-member Appeals Committee to hear the appeal and make recommendations to Congress for a decision to be taken on the appeal before Congress is adjourned.
(8) The decision of Congress on the appeal shall be final.

Electoral Committee

35. The Committee shall:
(1) Comprise five (5) members which shall include the YPO who will be the Chairperson, 2 Ex-Council Members and 2 other Members with varied backgrounds nominated by Council and approved by Congress.
(2) Be responsible for opening nominations through the General Secretary.
(3) Be responsible for conducting vetting, elections and handing over in a timely manner.
(4) Ensure proper transition is done from the date of successful election until the handing over ceremony is concluded.

Finance Committee

36. The Committee shall:
(1) Comprise the Financial Secretary as the chairperson, the 1st Vice President, the Treasurer and any other two (2) members with finance backgrounds nominated by Council and approved by Congress.
(2) Advice Council on various options on the generation of funds and investment for the Union.
(3) Advice Council on the management and appropriation of funds.
(4) Provide assistance to the Finance Team in the preparation of budgets and financial statements.
(5) Provide assistance to the Finance Team in seeking sponsorship and support for all National programs.

Audit Committee

37. The Committee shall:
(1) Comprise 1 Ex-Member who shall be the chairperson and 2 Members, all with sound auditing backgrounds with at least 3 years of experience, nominated by the Presbytery/TerNet and approved by Congress.
(2) Audit the accounts of the Union for each financial year.
(3) Submit audited financial statements and their opinion to Congress each year.

Missions Committee

38. The Committee shall:
(1) Comprise the Missions Director as the chairperson, the 2nd Vice President and five (5) other Presbytery/TerNet Mission Directors nominated by Council and approved by Congress.
(2) Be responsible for all National outreach programs.
(3) Assist the Mission Director to oversee and coordinate evangelism and bible study activities of all Presbyteries/TerNet.

(4) Submit a comprehensive report of all National outreach programs to Council.

CHAPTER TEN
AMENDMENT

Amendment of the Constitution

39. (1) Congress may, subject to the provisions of this Constitution, amend any provision of this Constitution.
(2) This Constitution shall not be amended by Congress unless a Proposal to Amend is in writing signed by at least Thirty (30) members (half of whom shall be members of at least four different Presbyteries/TerNet.
(3) A Proposal to Amend shall state the provisions to be amended with basis for the amendments.
(4) A Proposal to Amend shall be communicated to Council at least two (2) months before Congress meets.
(5) Council shall ensure that a Proposal to Amend is included in the Notice and Agenda of Congress for that year.
(6) A Proposal to Amend shall, after its first reading to Congress, be referred to a Committee set up for that purpose to consider it and advice Congress (through the Presbytery/TerNet) within thirty (30) days after receiving it.
(7) Following the receipt of the advice, a referendum (either virtual, in person or a hybrid of both) shall be held throughout Ghana and at least forty percent (40%) of members entitled to vote voted, and at least seventy-five percent (75%) of members who voted cast their votes in favour of passing the Proposal to Amend.

CHAPTER ELEVEN
MISCELLANEOUS

Exercise of Discretionary Power

40. (1) Where, in this Constitution or any other law, discretionary power is vested in any person or authority:
(a) It shall be deemed to imply a duty to be fair and candid;
(b) The exercise of the discretionary power shall not be arbitrary, capricious or biased either by resentment, prejudice or personal dislike and shall be in accordance with due process; and
(c) Where regulations or rules are made, they shall not be inconsistent with this Constitution.

Inauguration of Local Union

41. (1) The qualifying criteria for a group of students in the EPCG to be inaugurated as a Local Union/Institution of the Union shall include:
(a) a minimum number of 25 active members or such minimum number of active members that Council may determine in exceptional cases;
(b) a register of attendance evidencing meetings held and the participation of the members for at least 6 months;
(c) that each member has taken steps to obtain the official uniform of the Union;
(d) a letter of acknowledgement from the local congregation the group of students belong to; and
(e) a letter of introduction from the Presbytery/TerNet the group of students belong to, confirming the items (a) to (c).

(2) Council shall, upon satisfaction that a group of students in the EPCG has met the qualifying criteria, give its approval and inaugurate the group as a Local Union/Institution at a date and time agreed with the local congregation of the group of students, the Presbytery/TerNet and Council.

(3) In the event that, for a period of 6 months, a Local Union/Institution is unable to maintain items (a) to (c) after being inaugurated, the Presbytery/TerNet shall intervene and assist to rectify the situation. Where, within 6 months of the Presbytery/TerNet's intervention, the situation remains the same, the Presbytery/TerNet shall inform Council of the situation.

(4) Council shall, within 30 days, decide on extending the period for rectifying the situation of the Local Union/Institution or revoke the Inaugural Certificate of that Local Union/Institution.

(5) The grace period to be granted shall not be more than 3 months from the date of receipt of the information from the Presbytery/TerNet.

Discipline of Members

42. (1) Each Presbytery/TerNet shall constitute a Disciplinary Committee for all Members under the Presbytery/TerNet for the purposes of handling any misconduct or breach of duty of members that may occasion.

Official Uniform for Occasions of the Union

43. (1) The official uniform of the Union shall be:
    (a) For male members: white long sleeves shirt, wine trousers, a wine neck tie, black belt and black shoes.
    (b) For female members: white long sleeves shirt, wine skirts (knee-length), a wine neck scarf and black shoes.
    (2) The official uniform shall be worn at every Opening Ceremony at Congress and Camp Meetings, all EPSU Handing-Over Ceremonies, Local Union Inaugurations, Funerals of Members, some EPCG programmes and any other Union event where the communication has been made to members to present themselves as such.

Notice, Quorum and Attendance

44. (1) The General Secretary of Council shall serve a 21-day Notice on all members for general and special meetings by electronic means.
    (2) The business for a general or special meeting shall not be transacted unless a quorum of One-third of delegates are present.
    (3) Delegates and Members are entitled to attend a general or special meeting of the Union.
    (4) A delegate entitled to attend and vote at a general or special meeting may appoint another member as a proxy to attend the general or special meeting on his behalf. The proxy shall have the same right as the member to speak at the meeting but shall have no voting rights.

Decisions at Meetings

45. (1) All decisions shall be by a consensus or a simple majority except as otherwise stated in this Constitution or any other law not inconsistent with this Constitution.
    (2) A special resolution is a decision made by at least 75 percent (75%) of members entitled to attend and vote at a meeting.
    (3) The decision is made on the date on which the results of the decision is declared and not on an earlier day.

Interpretation

(3) Unless the context otherwise requires, the interpretation of the words and expressions in this Constitution shall be given their ordinary meaning.

Transitional Provisions

(4) The transitional provisions specified in the First Schedule to this Amended Constitution shall have effect notwithstanding anything to the contrary in this Constitution.

FIRST SCHEDULE
TRANSITIONAL PROVISIONS

Part I – Effective Commencement Date

1. Notwithstanding anything in this Amended Constitution, the Council in office immediately before the coming into force of this Amended Constitution, shall be taken to have been duly elected for the purposes of this Amended Constitution.

2. Upon the election of new office holders, the outgoing executive shall work with the newly elected executive body through a transition period commencing immediately after successful elections are held and lapses after the handing over ceremony held at a National Camp or a venue determined by the Electoral Committee.

3. All appointed positions at every level of the Union shall be part of the handing over ceremony held at a National Camp from the outgoing executive to the newly elected executive body.

4. Any member of Council who immediately before the coming into force of this Amended Constitution held the property or asset of the Union without the consent and authority of the Union, shall be deemed to be holding such property or asset in trust for the Union.

5. Any member of Council who falls within Sub-Clause 4 of this Article shall immediately return the property or asset to Council.

6. Where a member of Council fails to immediately return the property or asset to the Union, Council shall make a recommendation to Congress on the possible redress options to take against the member. The redress options available to Congress include legal proceedings.

REPEALS AND SAVINGS

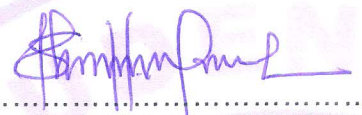
Part II -

7. The Constitution of the Evangelical Presbyterian Students' Union, Ghana, (1993) as amended by the Evangelical Presbyterian Students' Union (EPSU) (Amended Draft), (2015) are hereby repealed.

8. Despite the repeal of the Constitution of EPSU, (1993) and the EPSU (Amended Draft), (2015), all regulations, by-laws, notices, orders, directions, elected roles and appointments lawfully done under the repealed enactment and in force immediately before the commencement of this Amended Constitution shall continue to have effect until reviewed, cancelled or terminated.

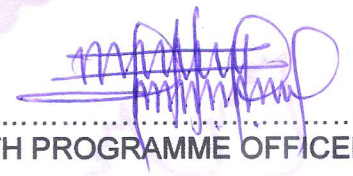
DATED THIS 6TH DAY OF AUGUST 2022 AT PEKI.

APPROVED BY



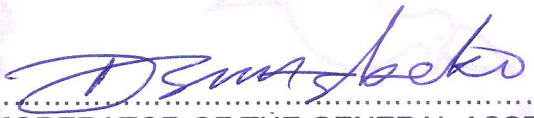
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CONGRESS (CHAIRPERSON)



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YOUTH PROGRAMME OFFICER, EPCG



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THE MODERATOR OF THE GENERAL ASSEMBLY, EPCG