

GUIDE TO APPLY FOR AN EXPLORATION LICENSE

If you are interested in exploring for minerals or other natural resources, you need to apply for an exploration license. This document will explain the basic steps and requirements for obtaining a license, as well as the rights and responsibilities of the license holder.

Mining Act 2012, Mineral Title Regulations 2015 and application forms

If you are interested in applying for an exploration license, you will need to consult the relevant legislation and regulations. The Mining Act 2012 is the main law that governs the exploration, development and management of mineral resources in the country. The Mineral Title Regulations 2015 provide the detailed rules and procedures for obtaining and maintaining mineral titles. You can find both documents on the official website of the Ministry of Mining www.mom.gov.ss. You will also need to fill out the appropriate forms for your license application, which are available for download on the same website [Forms – Ministry of Mining:: \(mom.gov.ss\)](http://www.mom.gov.ss).

1. The Mining Act 2012 Mining Act & Regulations – Ministry of Mining:: ([mom.gov.ss](http://www.mom.gov.ss))
2. The Mineral Title Regulations 2015 Mining Act & Regulations – Ministry of Mining:: ([mom.gov.ss](http://www.mom.gov.ss))

Mining Cadastral Portal

<http://portals.flexicadastre.com/southsudan/>

Application:

To apply for an exploration license in South Sudan, you need to read and follow the Mining Act 2012 and the Mining (Mineral Title) Regulations 2015. These documents contain the legal requirements and procedures for obtaining a mineral title. You can find them online or at the Ministry of Mining.

The Mining Act 2012 specifies the pages that you need to read carefully before applying. These are pages 21-25, 37-54 and 85-89. They cover topics such as eligibility, application process, fees, obligations, rights and penalties.

The Mining (Mineral Title) Regulations 2015 provide more details on the application forms and documents that you need to submit. You need to read Chapters IV and IX, page 100, Chapters XIII and XIV, Schedules two, three, five and six. They explain how to fill out the forms, what information to provide, how to identify and map the area of interest, and what attachments to include.

You also need to download and complete the following forms from the Ministry of Mining website:

- Form A-2: Application for Exploration License
- Shape File Template (WGS 1984): To enter the coordinates of the area you are applying for. You need to select one option from the drop-down list.
- Form I-1: Identification of Mineral Title Area
- In addition, you need to attach the following documents to your application:
 - A copy of Form R-1: Receipt for Payment of Application Processing Fee
 - A copy of Form I-1: Identification of Mineral Title Area and its required attachments
 - A certified copy of your company's certificate of incorporation and memorandum and articles of association
 - A sheet with the names and nationalities of your company's directors, along with their CVs and references
 - A sheet with the names of your company's shareholders who own 10% or more of the issued share capital
 - Form AT-2: Attestation of No Mining Act Offence Penal Conviction
 - A sheet with your company's profile and history of exploration operations in South Sudan and elsewhere
 - A statement with your company's technical and financial resources and a copy of its audited accounts for the previous year

Please make sure that you fill out all the forms correctly and provide accurate and complete information.

Application processing fee

To apply for a request to pay application processing fee for the Director General of Mineral Development, you need to fill out the forms and attach the required documents.

The forms will be reviewed by the Director General and, if approved, the payment will be made to the account section of the Ministry of Mining. Please note that the application processing fee is non-refundable and does not guarantee approval.

Submission

To apply for a mineral title, you need to follow these steps:

1. Wait for the approval of your payment request.
2. Pay the application processing fee, which is non-refundable, at the Accounts Department.
3. Bring your application and the payment receipt to the Mining Cadastre Office as evidence of payment.
4. Submit three hardcopies and one soft copy (in .pdf format) of your application with the completed forms and documents required by the Mining Act 2012 and Mineral Title Regulations.
5. Before you submit the application for an exploration license, you need to prepare the following documents and steps:
 - Make sure you have three hard copies of the complete application forms and the required documents. They should be certified, signed and sealed where necessary.
 - Make sure you have a soft copy of the same documents in a USB flash disk.
 - Update your company details, especially the name and address for correspondence.
 - Provide the details of your legal representative and the proof of authorization for him or her to represent your company.
 - Specify the mineral(s) you want to explore.
 - Upload the shape file of the area you are applying for exploration to the system.
 - Scan and upload the receipt for proof of payment for exploration application processing to the system.
 - Verify that the shape file has the correct format and that it does not overlap with any existing mineral title.
 - Generate, sign and stamp Form R-1 from the system. Keep a copy for yourself and upload another copy to the system.
 - Upload all your application documents (in PDF format) to the system as required by the Mining Act 2012 and Mineral Title Regulations.
 - Check in the system that your shape is valid. It should conform to 15 second grid, not overlap with any other active license, have a maximum area of 11760 cadastral units and a minimum area of 47 cadastral units, be single part, not contiguous with other exploration licenses by the same applicant (manual check), not overlap with restricted areas or oil blocks, and not be within country border and buffer.

To register your application for an exploration license, you need to submit a complete application to the Mining Cadastre officer. The officer will check your application and assign a unique code to it. The officer will also record the date and time of your verification in the Exploration License Register and sign it along with you or your representative. You will receive a copy of the registered application with the code, date and time stamped and signed by the officer. This will secure your priority under the first-come first-serve rule. If your application is incomplete, the officer will reject it and ask you to correct it within 14 days. However, your area will not be reserved for you until you submit a complete application.

Granting or Rejection of the application

To apply for an exploration license, you need to submit a complete and valid application form with all the necessary documents. The system will register your application and give you a signed and dated confirmation form. The minister will review your application within 84 days and decide to grant or reject it. You will be informed of any additional or amended information needed during this time. If your application is granted, you will receive a notification to collect your license within 91 days of registration. You must acknowledge the notification within 10 days. To collect your license, you must bring the receipt of payment of the license fee from the Ministry of Mining account section to the cadastre office within 14 days of the notice. You will then receive the hardcopy of your license.

Field Work Program

The license of field work program and schedule requires you to inform the Director General within three months of approval. This is a mandatory condition that you must comply with.

Inquiry

If you have any questions or need any assistance, please contact our consultancy team mining@lilicoengineering.com | +211912325210