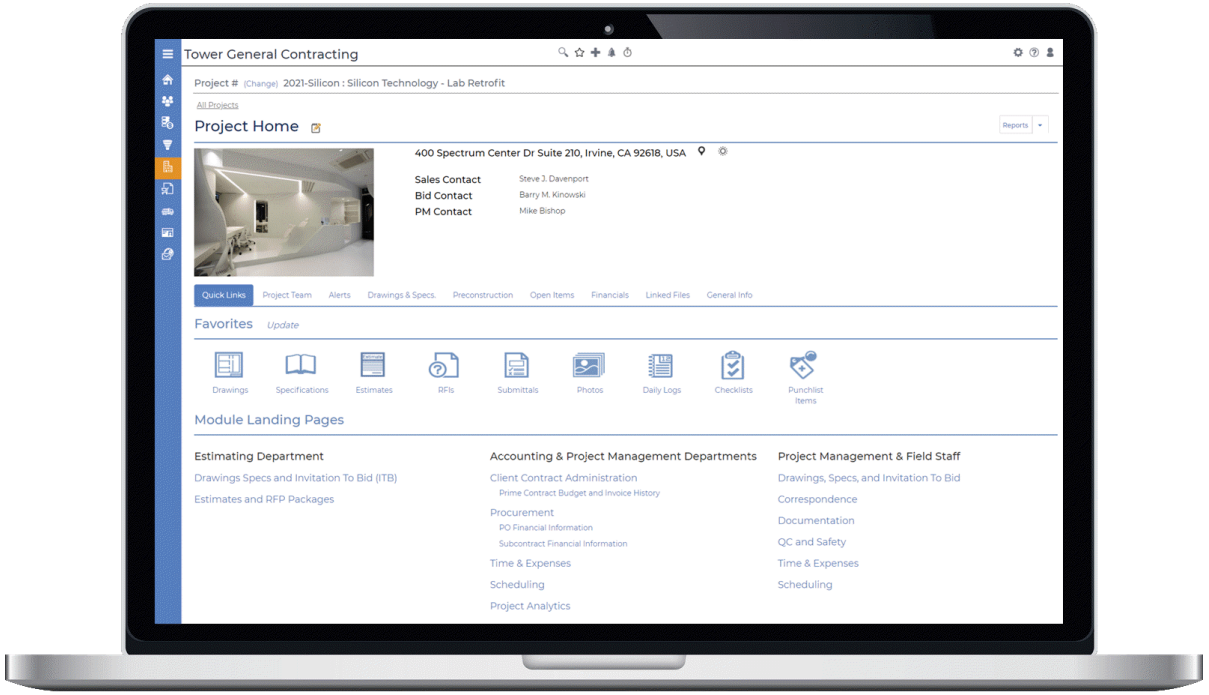
Corecon technologies

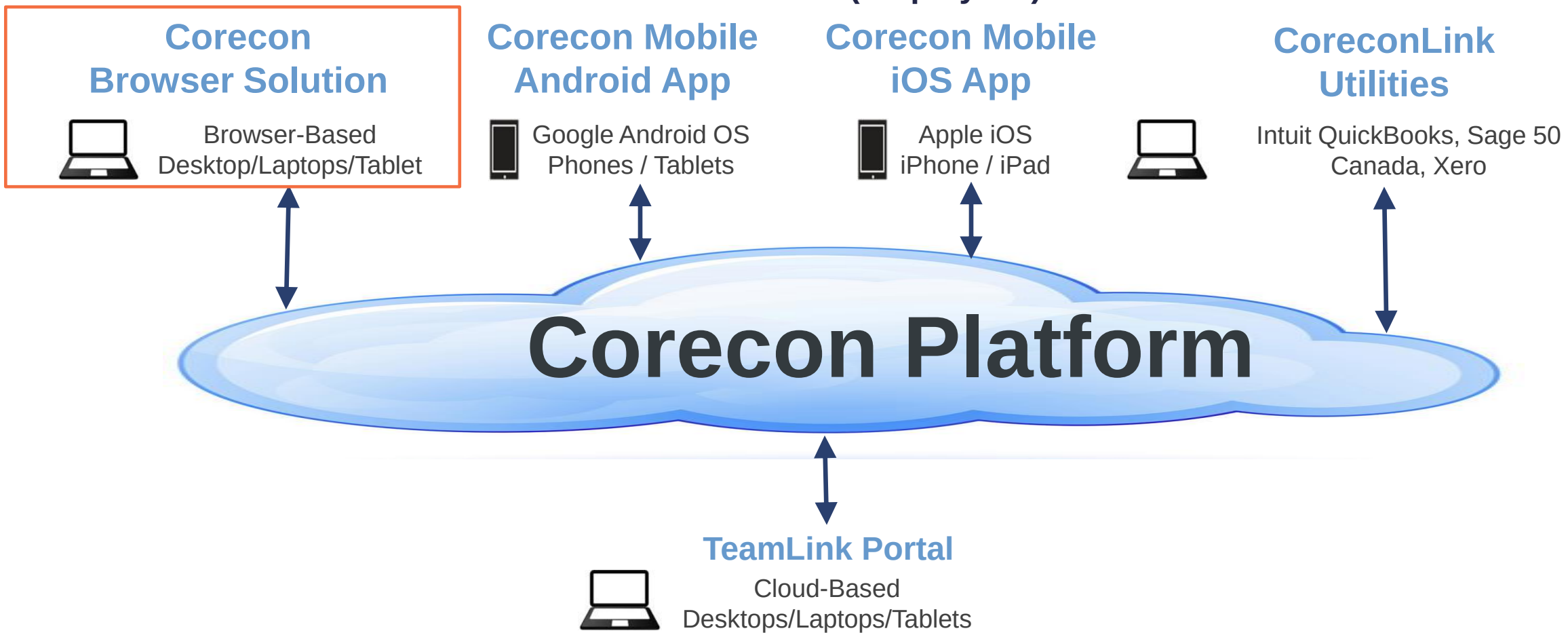
DocuSign®

CLOUD BASED CONSTRUCTION SOFTWARE SUITE | E-SIGN WORKFLOW



A Platform Built for Collaboration & Mobility

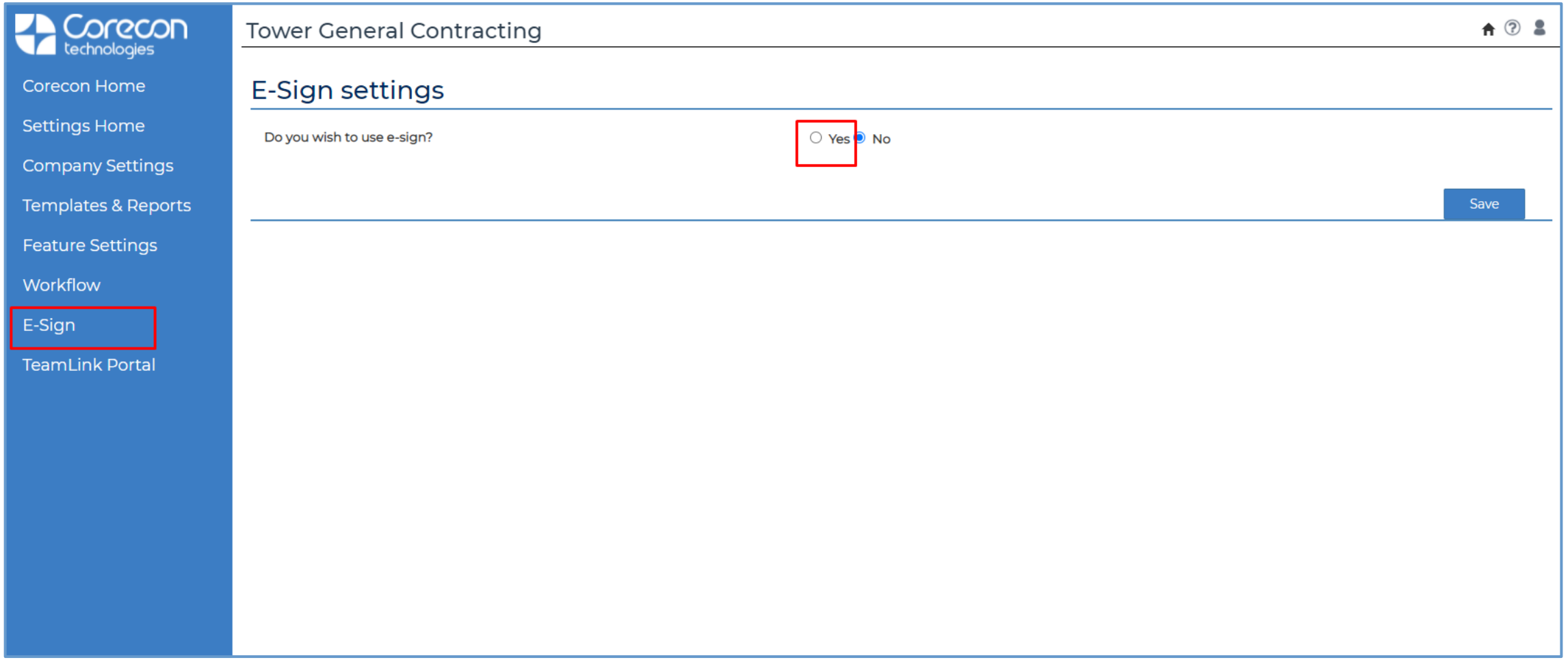
Internal Users (Employees)



External Project Team Members (Customers, Vendors, Architects)

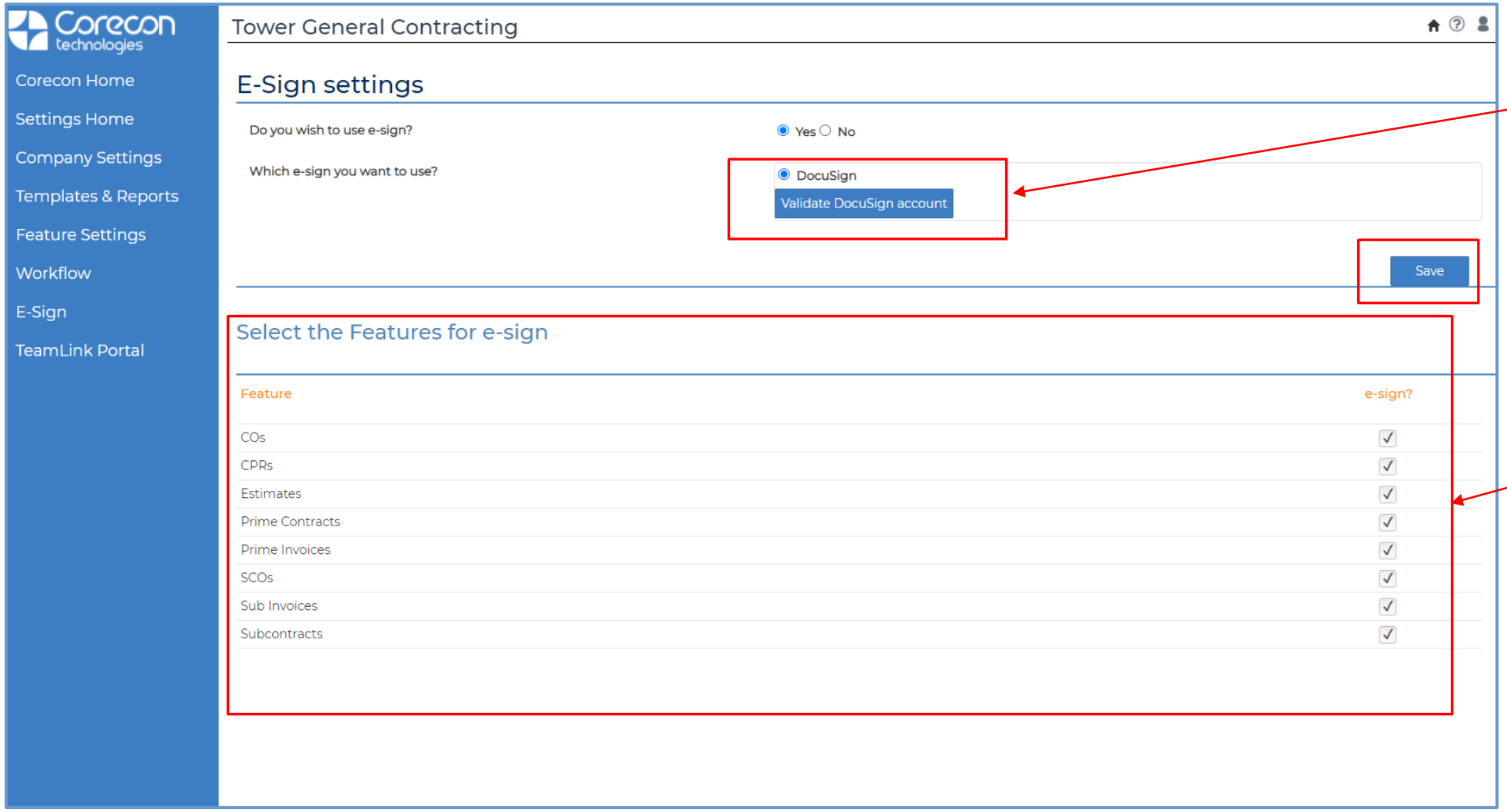
© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 1 - Enable E-Sign in Corecon Settings



© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 2 – DocuSign Account Authentication

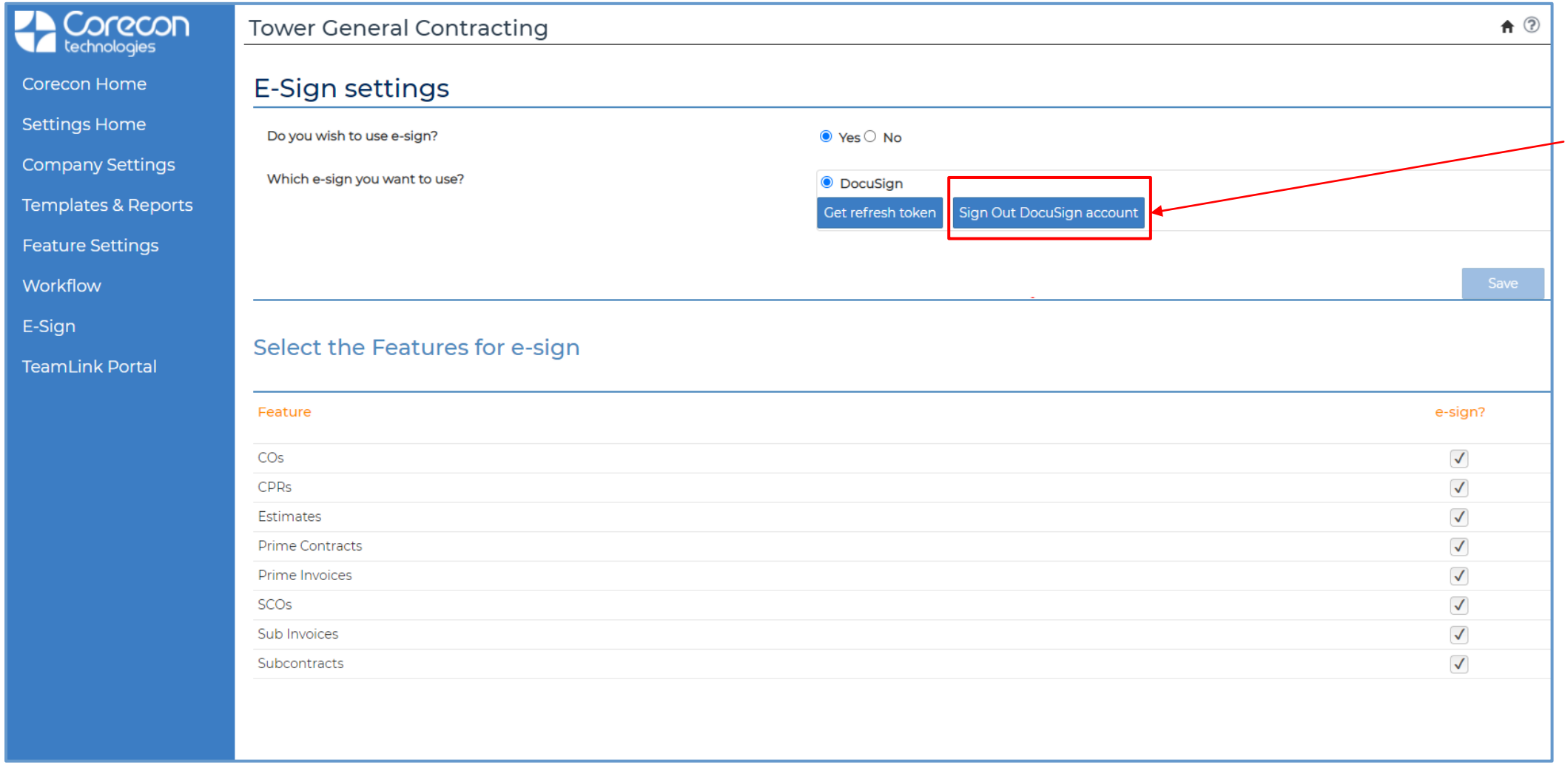


This will open a window to validate the DocuSign account.

Granular control on what features will use e-sign.

© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

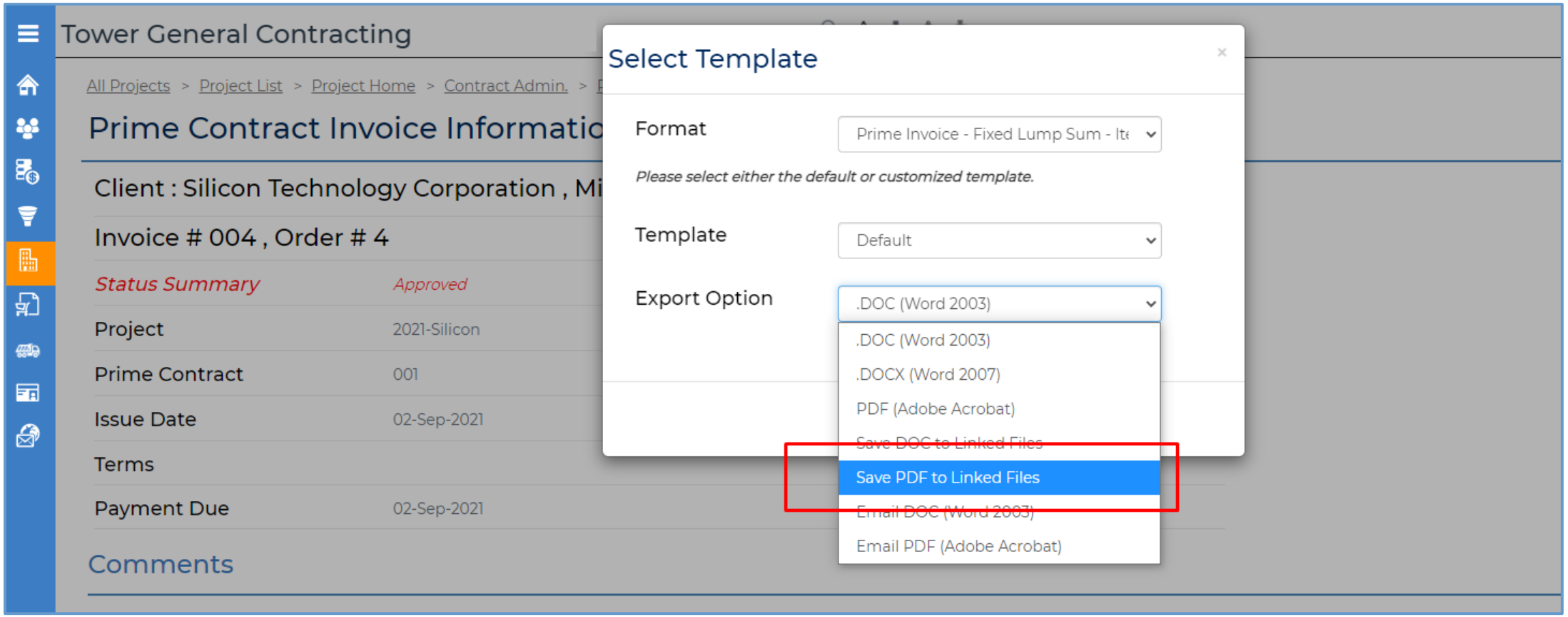
Step 3 – DocuSign Account Validated



Click Sign Out only if you want to disconnect the DocuSign account.

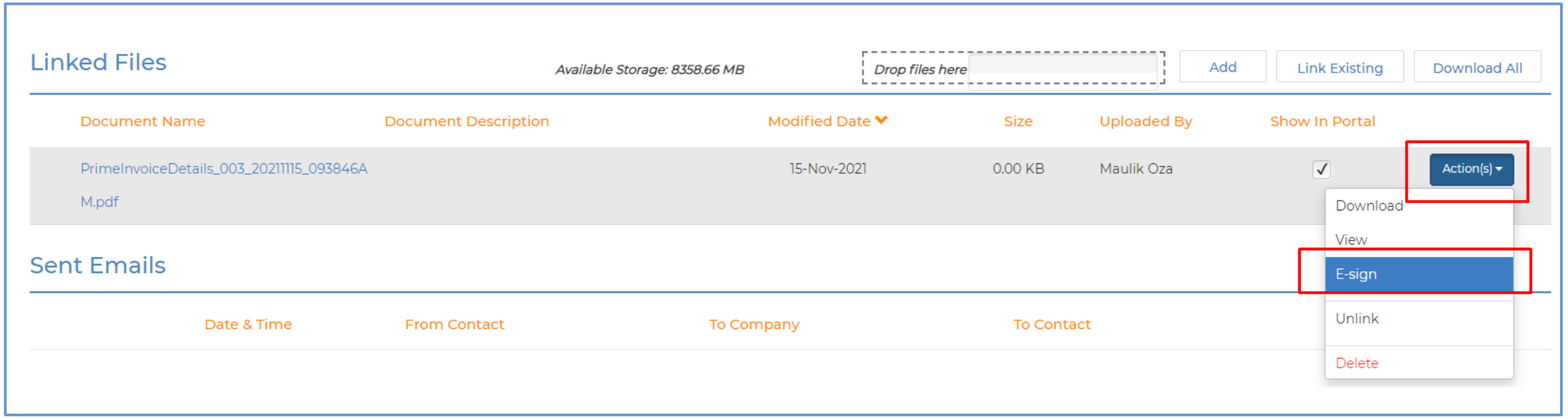
© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 4 – Save Contract Admin or Procurement Document to Linked Files



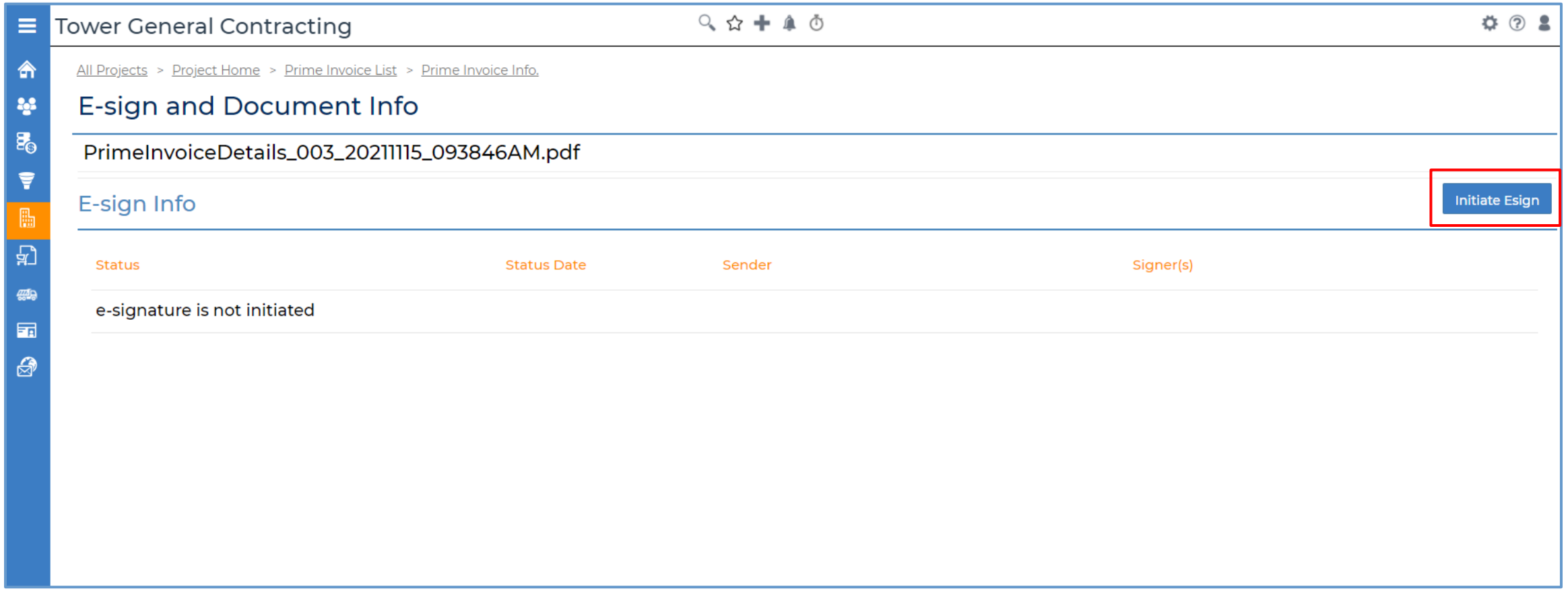
© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 5 – Initiate E-sign for Linked File



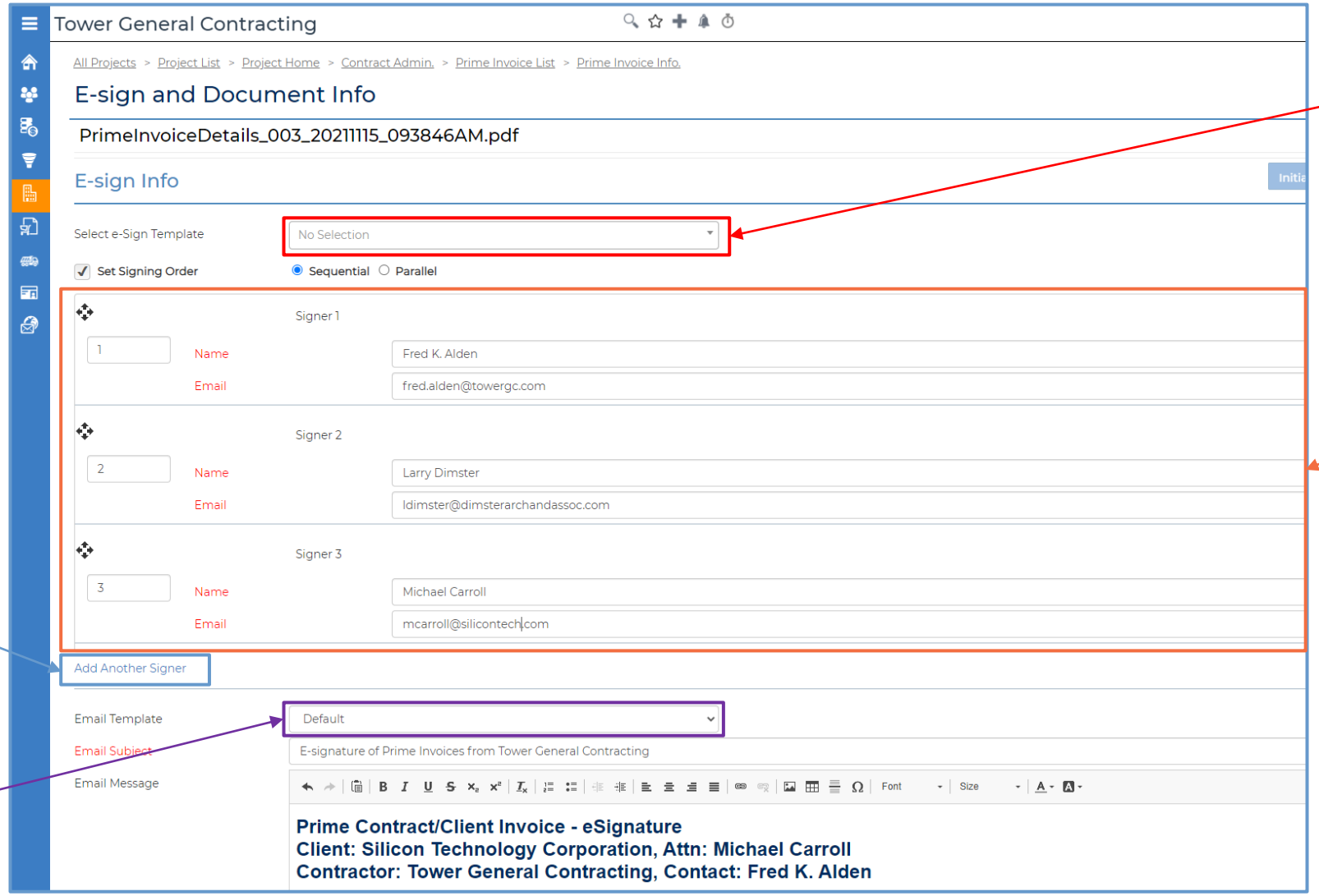
© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 5 – Initiate E-sign for Linked File (continued)



© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 6 – Email Required Signers



User's can pick a DocuSign signing template.
E.g. Always require Person A and B to sign documents. This is similar to Corecon's workflow rules.

Corecon auto-fills the signer's based on the type of document.

E.g. Prime Invoice:
- Prime Contact
- Architect (Optional)
- Owner Contact

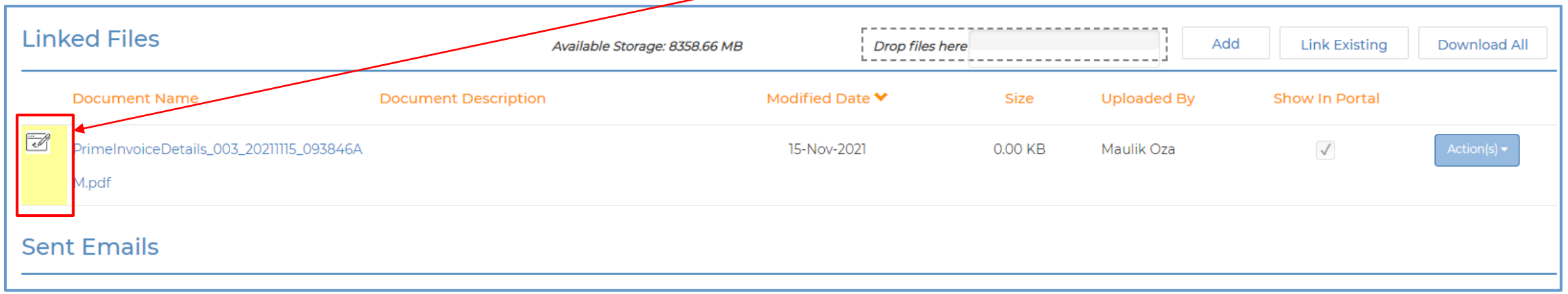
User's can add additional signers as needed.

User's can pick an email template for sending the e-Sign Document.

© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 7 – E-Sign In Process Indicator

Yellow background indicates signing in process.

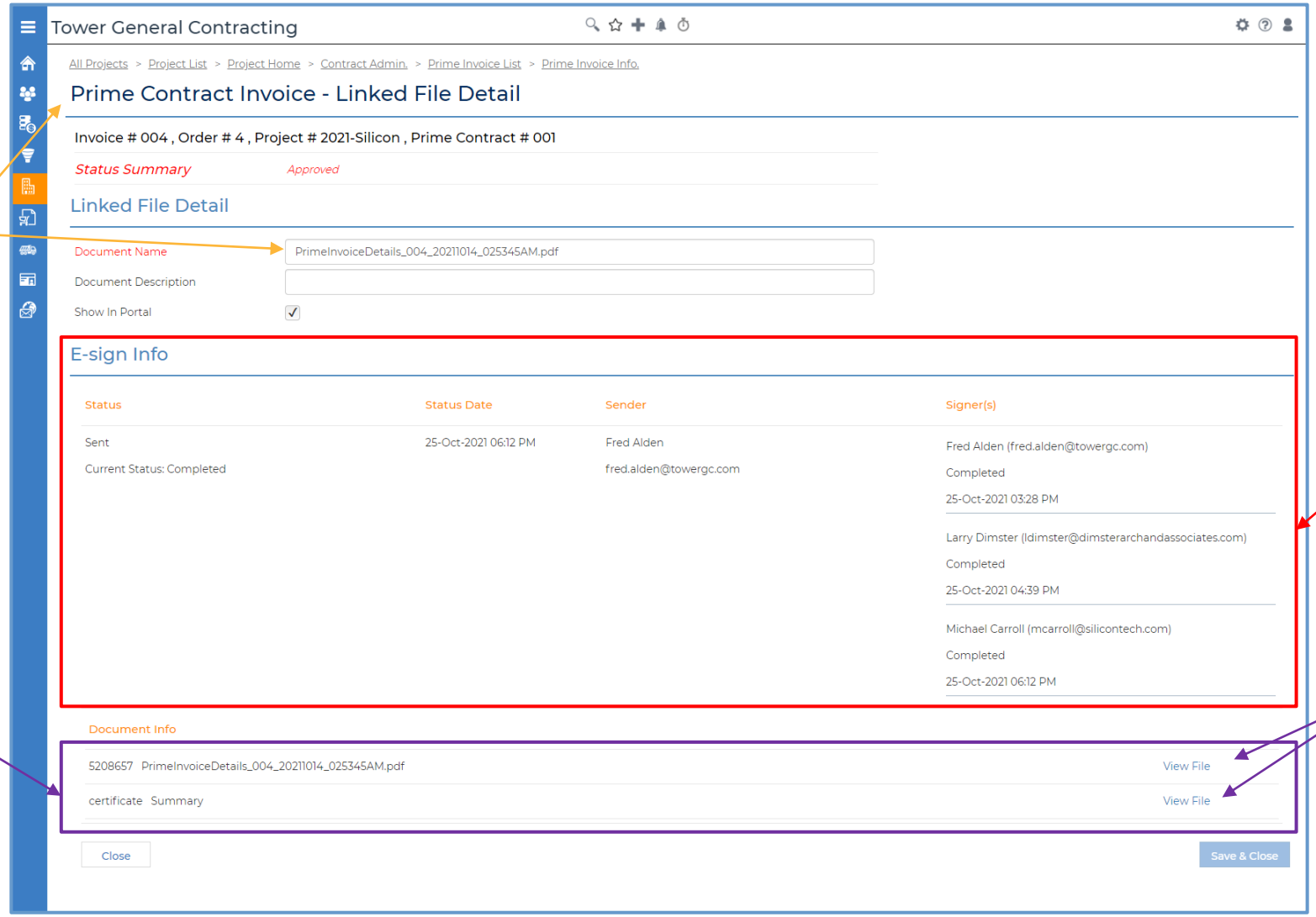


© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Step 8 – Document Status Details

Linked File Details Form

User's can choose to view the signed document or certificates upon completion.



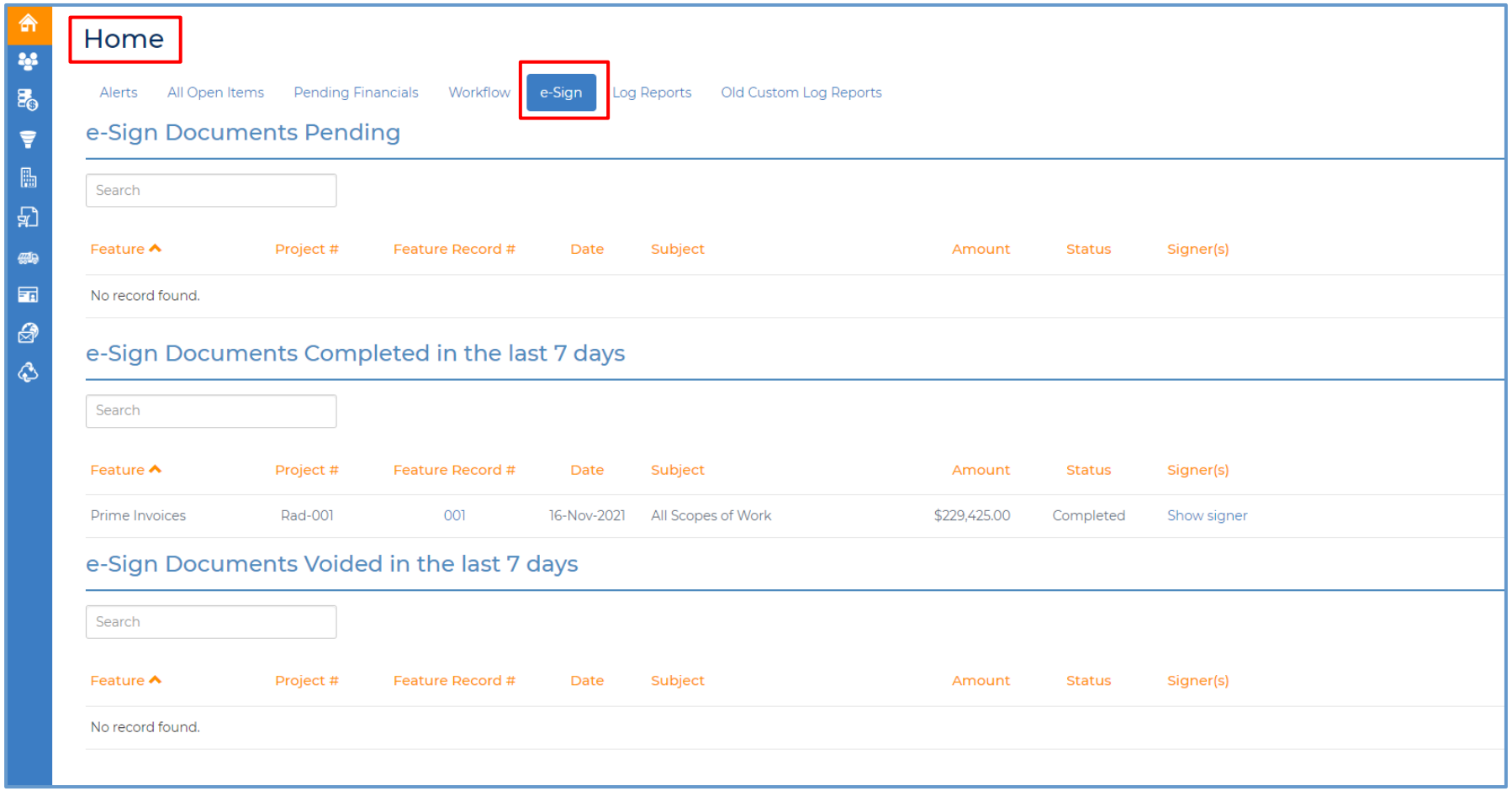
Document E-sign status

File is downloaded from DocuSign's servers.

© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Corecon Home Page – New e-Sign Tab

Like Workflow, e-Sign tab will list all document signature activities that are pending, completed or voided in the last 7 days.



© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED

Contact Us

5912 Bolsa Ave, Suite 109
Huntington Beach, CA 92649

Tel # (866) 258-6698
Tel # (714) 895-7222
Fax # (714) 895-7022

Email: sales@corecon.com

LinkedIn

Twitter

© 2021 CORECON TECHNOLOGIES, INC. ALL RIGHTS RESERVED