



ANWAR ALI

RELATIONSHIP MANAGER

CONTACT

+91 8882294206

+91 8077747103

anwarrrr244@gmail.com

Knowledge park 3, Greater
Noida, Uttar Pradesh – 201310

EDUCATION

2021 - 2024

MANGALMAY INSTITUTE OF
MANAGEMENT AND TECHNOLOGY,
GREATER NOIDA

- BACHELORS OF BUSINESS
ADMINISTRATION

2021

KENDRIYA VIDYALAYA
AIRFORCE, GANDHINAGAR

- SENIOR SECONDARY

SKILLS

- Data Analytics
- Critical Thinking
- CRM Tracking
- Financial Services
- Service Assistance
- Written and Verbal
Communication
- Market Research
- Microsoft office Products
- Project Management

LANGUAGES

- Hindi
- English

PROFILE

A BBA graduate looking forward to build a career in administration and management. Adept at streamlining operations, enhancing team productivity and driving organizational success. Possesses excellent communication skills, with a proven ability to collaborate effectively across level of an organization. Highly motivated and detail – oriented. Proficient in English with strong knowledge of Microsoft Operating Systems and Office products. Skilled in programming languages such as Python.

WORK EXPERIENCE

MAGICBRICKS REALITY SERVICES

MAY 2024 - PRESENT

Relationship Manager & Specialist

- Delivered positive experiences to customers at every touch point through clear communication and implementing strategies to improve satisfaction.
- Build long term relationships with lucrative clients by utilizing active listening, effective communication and dynamic interpersonal skills.
- Provided training sessions for colleagues on best practices

Solution Graph Mumbai

JAN 2024 - MAY 2024

HR Internship

- Gain practical exposure to recruitment, onboarding, and employee engagement.
- Learn how to screen resumes, conduct interviews, and manage HR databases.
- Assist in policy drafting, payroll support, and compliance.

CERTIFICATES

- Social Media Marketing.
- Business Development.