

SAIKUMAR VANGALA

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MOBILE : +91 - 8688884536

OBJECTIVE

Accurate and detail-oriented accounting graduate with a passion for numbers. Proven ability to work independently and as part of a team. Seeking an accounting position where I can utilize my skills and knowledge to contribute to the success of a company.

EDUCATIONAL QUALIFICATION.

Masters of Business Administration (Finance) from Sree Chaitanya institute of Technological science - Jawaharlal Nehru University In the year of 2014 - 2017.

PREVIOUS COMPANY

Designation : Sales officer
Company Name : Finplex Technologies Private Limited
Tenure : 17 November 2023 to 13 December 2024

Roles and Responsibilities.

- Managing Sales of Home Loan Product.
- Sourcing business through the open market through different channels.
- Executing all the Sales planning and overseeing target allocation
- Responsibilities include the development, preparation and promotion of home loan.
- Develop and maintain strong relationships with the clients for repeat business or referrals.
- Monitor and report on application processes.
- Inform clients about loan approval or rejection.
- Help resolve problems with applications.
- Meet clients, verify documents, process files for sanction, coordinate for disbursement.

PREVIOUS COMPANY.

Designation : Assistant accountant
Company Name : Venkat automotive
Tenure : 1st September 2018 TO 25th February 2023

Roles and Responsibilities.

- Invoice processing, general accounting, general ledger, bank reconciliation, end-to-end financial reporting process, including preparing, reconciling, and analyzing financial statements, Monitoring daily communications and answering any queries.
- Working with spreadsheets, sales and purchase ledgers and journals.
- Recording and filing cash transactions.
- Invoice processing and filing.
- Good understanding of basic accountancy.
- Invoice Processing with 100% accuracy and agreed timelines.
- Should be able to handle all kinds of Critical Invoices in the process..
- Processing expense requests for the accountant to approve.
- Liaising with third party providers, clients and suppliers.
- Process supplier invoices and prepare invoice packages for payment.
- Review and audit employee expense reports for accuracy in accordance with company policy.

COMPUTER SKILLS.

MS EXCEL, MS OFFICE, MS WORD, POWER POINT

ACCOUNTING SKILLS

TALLY PRIME, TALLY ERP 9, SAP

PERSONAL SKILLS:

- ~ Strong writing and communication skills.
- ~ Proven ability to think critically.
- ~ Excellent organizational skills and attention to detail.
- ~ Flexibility and willingness to take on new challenges.

DECLARATION:

"I certify that the information provided in this resume is true and accurate to the best of my knowledge."

Date :

Place :

V.SAIKUMAR