



Md. Nazim Uddin

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Education

Green University of Bangladesh

BA Honors in English || CGPA- 3.39

Dhaka, Bangladesh

Spring 2020 - Spring 2024

Notre Dame College

Higher Secondary Certificate || Science Group || GPA-5.00 (Board Rank-535th)

Dhaka, Bangladesh

2016-2018

Sher-E-Bangla Nagar Govt. Boys High School

Secondary School Certificate || Science Group || GPA-5.00

Dhaka, Bangladesh

2016

Work & Leadership Experience

Copywriter | Gangchill Fresh

(2023-Active)

- Develop SEO-optimized content, including product descriptions, blogs, and marketing materials.
- Write compelling ad copies and promotional content to drive engagement and sales.
- Proofread and edit content to ensure clarity, consistency, and adherence to brand guidelines.
- Conduct research to craft audience-focused and data-driven content strategies.

Social Media Moderator || Moruvumi (Music Band)

(2023-Active)

- Manage and moderate discussions, comments, and messages on YouTube and Facebook.
- Engage with followers, respond to queries, and foster a positive online community.
- Monitor and remove spam/inappropriate content to maintain brand reputation.
- Track engagement metrics and optimize posting strategies for better audience reach.
- Collaborate with content creators to improve social media presence and engagement.

Department Head (English) & Assistant Management Supervisor || Canvas Academic Care

(2019-2024)

- Led the English department, overseeing curriculum design, lesson planning, and teacher coordination.
- Provided academic guidance to teachers and students, ensuring high-quality English instruction.
- Managed administrative responsibilities, including student progress tracking and staff coordination.

Certifications & Test Scores

IELTS Score: Overall Band Score-6.5

- Writing- 6.0
- Reading- 6.5
- Listening- 7.0
- Speaking- 6

Teaching English as a Foreign Language (TEFL)

Alison (CPD Certified)

(Awarded: January 14, 2024)

Performer

3rd National Campus Theatre Festival

(Shilpakala Academy, 2023)

Skills & Competencies

- **Academic Leadership:** Curriculum development, teacher coordination, student progress tracking.
- **Teaching Expertise:** Lesson planning, classroom management, student engagement.
- **Language Proficiency:** Fluent in English & Bengali.
- **Public Speaking & Communication:** Theatre experience, debate, and presentation skills.
- **Content Creation:** Video scripting, educational content development.
- **Technology in Education:** Use of digital tools for interactive learning.

Awards & Achievements

- **Teaching English as a Foreign Language (TEFL) Certification** – Alison (*CPD Certified*) (Awarded: January 14, 2024)
- **IELTS Score:** Overall – 6.5 (*Listening: 7.0, Reading: 6.5, Writing: 6.0, Speaking: 6.5*)
- **Performer** – 3rd National Campus Theatre Festival (*Shilpakala Academy, 2023*)
- **Theatre Artist** – Featured Performer (*Jatiyo Kobi Kazi Nazrul Islam Institute, Mymensingh*)
- **Publication President** – Notre Dame Outward Bound Adventure Club (*Recognized for leadership & contributions*)

Extra-Curricular Activities

- **Publication President,**
 - Notre Dame Outward Bound Adventure Club (2017 – 2018)
- **Theatre Artist Green University English Club– Performed in Major Events**
 - 3rd National Campus Theatre Festival (Shilpakala Academy).
 - Performance at Mymensingh Campus, Jatiyo Kobi Kazi Nazrul Islam Institute.
 - Pala Natok on Campus.

References

1. Shafikul Alam Saif

CEO & Co-Founder

Gangchill Fresh

Website: gangchill.com

Cell: 01711082312

2. Md. Zohurul Islam

Lecturer

Department of English

Green University of Bangladesh

Email: zohorul@eng.green.edu.bd