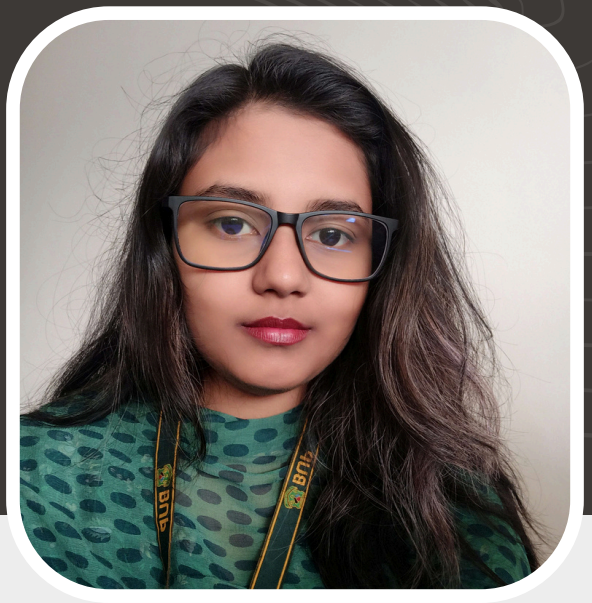


SHARAF TAHIYAT NOOREN



Education Background

- **BBA (2020–current)**
Bangladesh University of Professionals
 - Department of Accounting and Information Systems
- **HSC (2018–2019)**
Rajuk Uttara Model College – GPA 5
- **SSC (2016–2017)**
Rajuk Uttara Model College – GPA 5

Accomplishments

- **IELTS Score: 8**
- **TOEFL Score: 105**
- **THE Excelist 2022**
Runner up for the MS Excel competition held by the UIU Finance Forum
- **British Council Annual Language Competition 2019**
Won 2nd place in the comprehensive reading and writing competition
- **2nd IELTS National Language Carnival 2018**
 - 1st place – Reading Game
 - 1st place – Fiction Wars and Animation Quiz
 - 3rd place – Book Based Quiz
 - 3rd place – Recitation
 - 3rd place – Beat Magic with Logic
- **Hosting Various International Online Events**
 - Hosted and organized various collaborative workshop of 100+ online participants focused on creative portfolio building for over 6 years.

Bio

Business administration student specializing in **accounting**.

Personal Info

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Website

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Special Skills

MS Office

MS Word, MS Excel, MS Access, MS PowerPoint

Literary

Literary Writing, Proofreading, Copy writing

Communication

Business Writing, Management, Graphics Designer

Work Experience

- Content writer for **Smart Sites** (2023–current)
- Written and self-published 10+ collaborative magazines since 202.