



Mohd. Nafiul Alam

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Address :55/c/12/2, matikata, dhaka cantonment, Dhaka

Career Objective:

I believe in collaboration among colleagues and thrive for proper teamwork. I possess good communication skills and I am able to quickly adapt to the requirement of any given situation. I wish to work in an environment balanced with both professional and friendly approach. I have unfaltering work ethics, principle and eagerness to learn and develop myself further. I aim to continuously improve my skills for the betterment for the company and myself.

Employment History:

Total Year of Experience :3.8 Year(s)

1. Engineer (October 2, 2021 - Continuing)

Creative Engineers Ltd (Authorized Soul Distributor Of Schindler)

Company Location: Shewrapara

Department: Operations, Existing Installation

Duties/Responsibilities:

Training up to Technician and Projects Engineers, Hiring Manpower for Lift operational support, Employee Leave Management, Projects Coordination, Administration of 372 Employee

2. Assistant Principal Officer (December 10, 2020 - April 30, 2021)

Walton

Company Location: Cumilla

Department: Lift

Duties/Responsibilities:

Area Sales Manager (Noakhali, Chadpur, Feni, Laxmipur, Cumilla), Marketing of lift in this Area, Database Collection of Clients, Communication Buildup with Clients, Follow-up Existing Clients,

3. **Traffic officer (September 1, 2020 - December 1, 2020)**

Flydubai

Company Location : Hazrat Shahjalal International Airport

Department: Operations

Duties/Responsibilities:

Passengers Interaction, Check-in boarding pass, Flight Receiving, on Board Monitoring, Flight Takeoff Time Maintain, Arrival Department Supervision,

4. **Relationship officer (November 1, 2019 - May 6, 2020)**

Air Arabia (MGH Group)

Company Location : Hazrat Shahjalal International Airport Dhaka

Department: Customer Service

Duties/Responsibilities:

Documentation of Airlines Outgoing Passengers Total Information, Checking Proper Visa and Passport, Fake Passengers Finding, Passengers Check-in After Flight Mailing and Documentation,

5. **Sales Manager (September 1, 2018 - May 29, 2019)**

Techno Power Vision

Company Location : Ringroad, Shamoli, Dhaka

Duties/Responsibilities:

Customer interactions, Providing proper Solutions, Clint meet for Solar, IPS and Transformer Sales, Marinating proper Customer Complains Data and lead to the Technical Team.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Bachelor of Science (B.Sc)	Electrical & Electronic Engineering	American International University-Bangladesh	CGPA:3.6 out of 4	2018
HSC	Science	Bogra cantonment public school and college	CGPA:4.7 out of 5	2014
SSC	Science	Bogra cantonment public school and college	CGPA:5 out of 5	2012

Professional Qualification:

Certification	Institute	Location	From	To
Safety Training For Elevator	Creative Engineers ltd-schindler	Dhaka	December 12, 2021	December 12, 2021
Basic Elevator training	creative engineers ltd-Schindler	Dhaka	October 2, 2021	October 2, 2021
SMS-SAFETY MANAGEMENT SYSTEM	Fly Dubai	Dhaka	November 6, 2020	November 11, 2020
Dangerous Goods Awareness	Fly Dubai	Dhaka	October 19, 2020	October 21, 2020
Fire Safety	Fly Dubai	Dhaka	October 19, 2020	October 21, 2020
Safety Management System	Air Arabia	Dhaka	January 5, 2020	January 9, 2020
Dangerous Goods Regulations	Air Arabia	Dhaka	January 4, 2020	January 9, 2020

Specialization:

- Microsoft Excel (Summations, Pivot table, Master Data, Vlookup)
- BIJOY (Bangla Typing)
- Power Point (Presentation File Making For Meeting)
- Outlook (Mailing)
- Microsoft Word
- AutoCAD (2D)
- Multisim
- Pspice
- Proteus

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

Personal Details :

Father's Name : Md. Abdul Hamid
Mother's Name : Nilufa Yasmin
Date of Birth : March 16, 1997
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam

References:**Reference: 01**

Name : Harunur Rashid
Organization : Air Arabia
Designation : Former Airport Manager
Trainer safety Promoter
Address : Hazrat Shah Jalal International
Airport, Dhaka
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E-Mail : hrashid_bd@outlook.com
Relation : Professional

Reference: 02

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Professional