



Contact

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Email

SamsulArifinKhanSunny1235@gmail.com

Address

231/2, Block-K, Bashundhara
R/A, Dhaka-1219

Expertise

Leadership

Communication Skills

Creativity

Negotiation

Critical Thinking

Skills

Proficient in Data Entry

MS Word

MS Excel

MS Powerpoint

Language

Fluent in Bengali

Fluent in English

Shamsul Arifin Khan Sany

Experience

Data Entry Specialist, The Start IT- Dhaka

Oct. 2024 – Jan.2025

- Accurately entered and updated data into company databases, ensuring data Integrity and confidentiality
- Collaborated with team members to meet deadlines and achieve project goals

Education

North South University

Expected Graduation 2028

- Bachelor Of Laws

Rajuk Uttara Model College

Feb. 2022

- Higher Secondary Certificate
- GPA- 5.00

Bindubasini Govt Boys' High School

May 2020

- Secondary School Certificate
- GPA - 5.00

Community Service

Participant, Flood Relief Initiative

Aug. 2024

- Assisted with a flood relief initiatives' plan and execution
- Distributed essential supplies to help affected communities

Founder, Jibonmukhi Foundation

Feb. 2018

- Assisted in planning and directing events, initiatives or community service projects
- Guided individuals looking for information or requiring assistance

References

Dr. Abdullah Al Mamun

Associate Professor, Mass Communication
& Journalism, University of Rajshahi

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