

Malini

**Villa No# 184, Celebrity Nature's Habitat , BEML cooperative housing society layout,
Sarjapura Road, Bangalore-562107 , Karnataka , India**

I am Creative **Interior Designer** with 15 + years of experience delivering innovative design solutions for residential, commercial spaces. Skilled in creating aesthetically pleasing, functional environments that align with clients' visions while maximizing space and budget. Adept at managing multiple projects, collaborating with clients, contractors, and vendors, and ensuring projects are completed on time and within budget. Additionally, a reliable and meticulous **Freelance Translator** with expertise in translating documents from **English to Hindi** and vice versa, ensuring clarity, accuracy, and cultural relevance in all projects.

PROFESSIONAL EXPERIENCE

- Lead interior design projects from concept to completion, including space planning, material selection, and layout design.
- Collaborate with clients to understand their needs and design preferences, delivering tailored design solutions and designed plans using industry-standard software like AutoCAD
- Oversee the procurement of materials, furniture, and fixtures, ensuring all design elements are executed within the specified budget.
- Manage vendor relationships and coordinate with contractors to ensure the successful execution of design concepts.
- Provide on-site supervision to guarantee the quality and timeliness of project installations.

Freelance English-Hindi Translator NGO

- Translate a variety of documents from **English to Hindi** and vice-versa.
- Maintain the integrity and meaning of original content while ensuring cultural accuracy and natural flow in the Hindi version.

ADDITIONAL INFORMATION

- Strong attention to detail and a passion for creating functional, beautiful spaces
- Excellent communication skills with a focus on client satisfaction
- Ability to handle multiple projects simultaneously and meet deadlines consistently
- Fluent in both English and Hindi, with experience in both design and translation work