



# Mahadi Hassan

183, West Nakhalpara, Tejgaon, Dhaka-1215

**Contact :** +8801994897696  
**Email :** mahadi.hassan.nov5@gmail.com  
**DOB :** 05/11/1994

## OBJECTIVE

To get an opportunity where I can make the best of my potential and contribute to the organization's growth. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

## SKILLS

- Patience.
- Capable to make someone understand critical things.
- communication capability about problem solving.
- Time management.
- Adapting new things.
- Team work to develop any productive project.
- creating new ideas.
- Attention to detail.

## INTERESTS

- Sports.
- Event management.
- Photography.
- Poem writing.
- Travelling.

## REFERENCE

MD. Shah Aziz Haque Shohel - Manager  
Bkash Ltd  
s2.shohel@gmail.com | +880 1714864111

## EXPERIENCE

### Bkash Ltd.

#### Customer Service Associative

Duration : 11 Dec 2019 - 5 July 2023

Providing solutions to all customer problems over the phone using company provided software and helping the company to understand customer complaints. Understanding their needs and informing higher authorities on how to improve customer services.

### Genex Infosys Ltd.

#### Customer Service Executive

Duration : 8 July 2018 - 1 April 2019

Under robi process, Ensuring Genex about customer's service demand after receiving customer's call. Solving their problem on call and forward their complaint to higher authority.

### EPEC Ltd.

#### Assistant Accountant

Duration : 5 September 2017 - 31 May 2018

Making salary sheets, invoice and percharge file maintaining, completing and insuring all banking transactions between organization and banks as per EPEC Ltd company

### A - IT FIRM.

#### Business development executive

Duration : 5 February 2016 - 6 May 2017

E-mail marketing, Article writing, Add posting as per company giving training as well as make company understand about developing growth.

## EDUCATION

### Govt. Titumir college

#### Certified by Dhaka University

#### BBA hons.

#### Department of Accounting

Passing Year - 2019

Grades : 2.80/4

### Bangladesh Navy College Dhaka

#### Business studies

#### H S C

Passing Year - 2011

Grades : 4.80/5

### Nakhalpara Hossain Ali High School

#### Business studies

#### S S C

Passing Year - 2009

Grades : 4.25/5

## COMPUTER SKILLS

MS Office  
All latest apps