



SHALINI VERMA

LAW PRACTITIONER

CONTACT



+91 7668849237



shaliniverma.law@gmail.com



shalinivermalaw



134, Gali No.1, Saidulajab
Saket, Delhi- 110030

SKILLS

- CLM and Abstraction
- Verbal Communication
- Research and Writing
- Handling clients and Disputes

EDUCATION

- BA LLB (2019- 24)
VIPS- GGSIPU- Delhi
- 10+2 (2017- 18)
VidyaGyan Leadership Academy- Sitapur

Hello,

A qualified legal professional transitioning into the world of content writing — not because I lost the argument with law, but because I won the one with myself. With a sharp eye for detail, strong research skills, and a passion for crafting compelling narratives, I'm eager to bring clarity, creativity, and credibility to written content. My legal background has honed my ability to write with precision, structure, and purpose — skills I'm now channeling into producing high-quality content that informs, engages, and delivers value. I'm ready to build a full-fledged career in writing, where words do the winning.

-Shalini Verma

Experiences

SRIAAS, SECTOR 43, GURUGRAM (MAY, 24-ONGOING)

- Created SEO-focused content to elevate brand visibility, support marketing campaigns, and drive audience engagement across digital platforms.

PRODYVIDHI LLP, HAUZ-KHAS, DELHI.(MAR-APR, 24)

- I'm working as a Legal Intern and doing all the work related to filing and drafting.
- Filing and drafting Forms which are imperative in the process of grant of Patent.
- Filing and drafting Forms which are required for a particular Trademark matter.
- Drafting Written Submission
- Assisting in drafting claims and specifications.

MIND MERCHANTS, GURGAON(JAN-FEB, 2024)

- I was working as a legal intern here and indulged in Data Abstraction and Data Migration from various types of agreements and contracts.

SUNRISE VENTURES(AUG-SEPTEMBER 2023)

- Assisted in reviewing and analyzing legal documents, including contracts, agreements, and compliance reports and ensured that deadlines are met.
- Drafted legal documents, such as notices, letters, memos, Rejoinder, Applications for early hearing, Police complaint for criminal conspiracy, Complaint for defamation, Complaint for civil recovery, Complaint of cyber-crime to cyber cell, Complaint to MCA for winding up a company under the guidance of experienced attorneys.

CERTIFICATIONS

- **Diploma in Law Firm Practice: Research, Drafting, Briefing and Client Management (2022 – ongoing), LawSikho.**
- **Course on International Human Rights Law with Dr. Malika Gautam (Counsel at International Court of Justice, The Hague, 2021)**

RESEARCH PAPER

- **Published a research paper titled “Constitutional Validity of Capital Punishment” on the Amikus Qriae.**

ROLES & RESPONSIBILITY

- **Served as Vice-President of my college's central music society.**
- **I was given the responsibility of Performing Arts Captain in my school.**

CO-CURRICULAR ACTIVITIES

- **I was a part of the Ushers Team and volunteered in the International Moot Court Competition, 2020.**
- **Worked with NSS Society of college where I used to teach poor children from slums beside my college.**
- **Participated in Model Parliament in class 12 designated as Health Minister having question hour in Mock – Parliament.**
- **Led a rally and a part of a campaign with agenda of stopping alcohol, smoking and narcotics in Lucknow.**

SKILLS & HOBBIES

- **Singing – Diploma in Hindustani Classical Music from Bhatkhande Sanskriti Vishwavidyalaya, Lucknow.**
- **Volleyball – Played at state level, well skilled with serving, attacking, defending and blocking tactics.**

SABERTECH TECHNOLOGIES (DEC 1-2022, 4 WEEKS)

- As freelancer facilitated the setup and administration of online exams.
- Monitored and actively observed the test-takers during the examination to ensure compliance with exam rules and guidelines.
- Enforced exam rules and protocols strictly to maintain the integrity of the assessment process.

HEMANT GUPTA & ASSOCIATES (AUG 8- 2022, 4 WEEKS)

- Assisted with intensive legal researches on various important legal questions.
- Drafted Second Appeal, First Appeal, Petitions and other related documents.
- Visited Court and observed the court proceedings.

CONTEZY

(MAY 2- 2022, 4 WEEKS)

- Worked on creating a high-quality and engaging content of products that particular website keeping in mind the brand's values, key messages, and unique selling points.
- Generated creative and unique ideas for content that effectively communicates the brand's messaging, values, and offerings.

THE AMIKUS QRIAE

(FEB 1- 2022, 4 WEEKS)

- Reviewed and analyzed legal documents, contracts, agreements, case files, or other legal materials.
- Improved my legal writing skills by adhering to proper formatting, citation, and research standards by preparing legal documents, such as memos, briefs, motions, or legal opinions, under the guidance and supervision.

SANTOSH MAURYA & ASSO. (AUG 1- 2021, 4 WEEKS)

- Accompanied attorneys to court hearings, depositions, or other proceedings to observe and gain practical exposure to the litigation process.
 - Read and made notes of legal documents, such as complaints, answers, or briefs.
 - Assisted with reviewing and analyzing legal documents, such as pleadings, motions, discovery request or contracts. Identified key facts, issues, and arguments relevant to the case.
-