

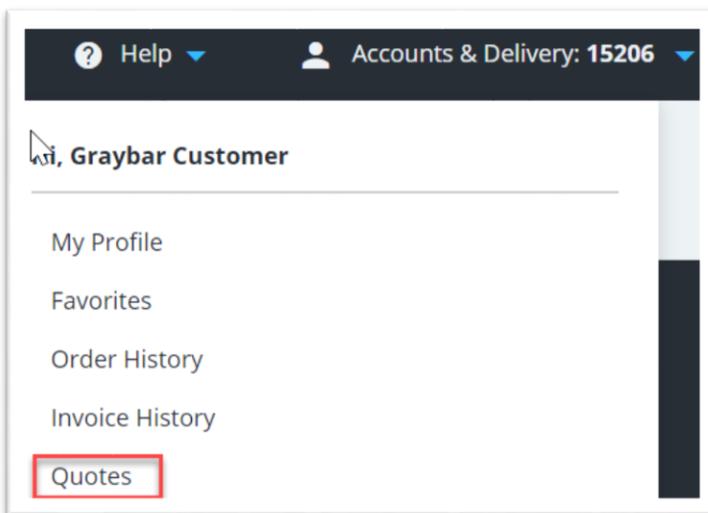
Graybar.com

QUOTES

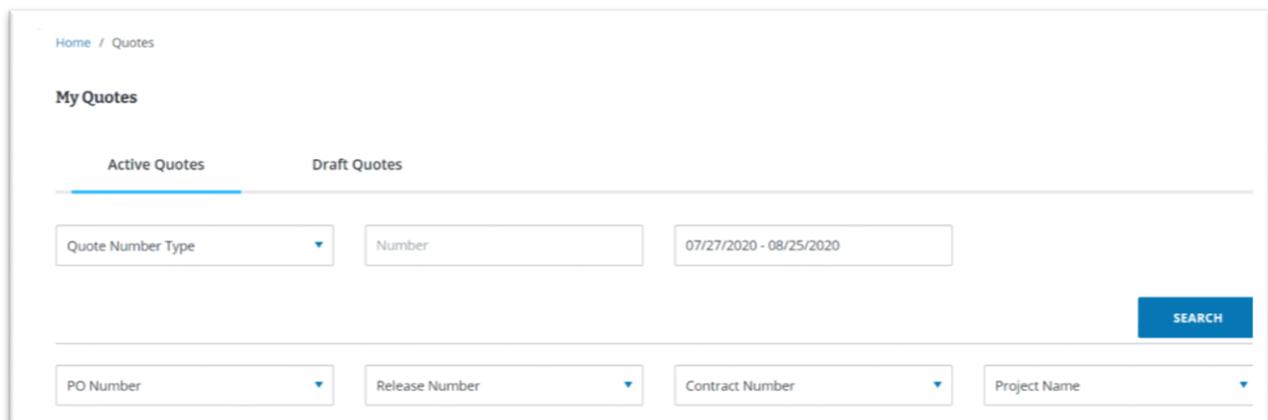
ACTIVE AND DRAFTED QUOTES

Active quotes can be reviewed using the quote feature on [Graybar.com](https://graybar.com).

To access the “Quotes” page, log on to [Graybar.com](https://graybar.com) and click “Quotes” under the “Accounts and Delivery” drop down menu.



Select [Active Quotes](#) on the “My Quotes” page to “Search” for quotes using a [Quote Number](#), [Quote Reference](#), [PO Number](#), [Release Number](#), [Project Number](#) or [Date Range](#).



A screenshot of the Graybar.com "My Quotes" search page. The page has a breadcrumb "Home / Quotes" and a title "My Quotes". There are two tabs: "Active Quotes" (selected) and "Draft Quotes". Below the tabs are search filters: "Quote Number Type" (dropdown), "Number" (text input), and "07/27/2020 - 08/25/2020" (date range input). A blue "SEARCH" button is on the right. Below these are more filters: "PO Number" (dropdown), "Release Number" (dropdown), "Contract Number" (dropdown), and "Project Name" (dropdown).

Click the [“Quote Number”](#) link to view the details of the quote or click the [“Order”](#) button to Order the quote.

My Quotes

Active Quotes Draft Quotes

Quote Number Type 07/27/2020 - 08/25/2020 SEARCH

PO Number Release Number Contract Number Project Name

QUOTE NUMBER	DATE CREATED	TOTAL	PO NUMBER	RELEASE NUMBER	CONTRACT NUMBER	PROJECT NAME	
232680270	Aug 2, 2020, 7:00 PM	\$823.13	ZXY0001	ZXY0001	ZXY0001	NB TEST ZXY0001	ORDER

Select [“Draft Quotes”](#) on the [“My Quotes”](#) page, all Drafted Quotes created will be displayed this page. You can modify a drafted quote, by selecting [Edit](#), or select [Delete](#) to discard the drafted quote.

My Quotes

Active Quotes **Draft RFQ**

Showing 1 - 2 out of 2

DATE CREATED	PO NUMBER	RELEASE NUMBER	CONTRACT NUMBER	PROJECT NAME	
Sep 8, 2020, 10:17 AM	PROJECT-111				EDIT Delete

CREATING AND CONVERTING A QUOTE

To create a quote, search for a product, enter a quantity and select “Add to Cart”.



Chatsworth
[Double-Sided Global Vertical Cabling Section, 7 ft. H \(2.1 m\) x 3.65 in. W \(92.7 mm\) x 13.52 in. D \(343.4 mm\), Narrow, Black](#)

SKU: 22081702
MFR #: 14830-703

✔ In Stock to Ship
✘ Out of Stock for Pick Up

[View Details](#)

\$350.33 / EA ✕

AVAILABILITY

✔ In Stock to Ship (5 Available)
✘ Out of Stock for Pick Up
✔ Available for Backorder

QUANTITY: Items sold in each. Minimum order 1 each.

[ADD TO CART](#)

[ADD TO FAVORITES](#)

Once items have been added to your cart, select “Convert to RFQ.”

Cart

Delivery Method for Order
Changing your delivery method may affect the availability of items in your cart.

Ship To You 137455 | ZOOLOGICAL SOCIETY OF PGH
 WILD PLACEONE
 PITTSBURGH, PA 15206
[Change Ship-To](#)

Pick Up at Branch PITTSBURGH, PA 15212

Total (1 item) **\$264.00**

[CHECK OUT](#)

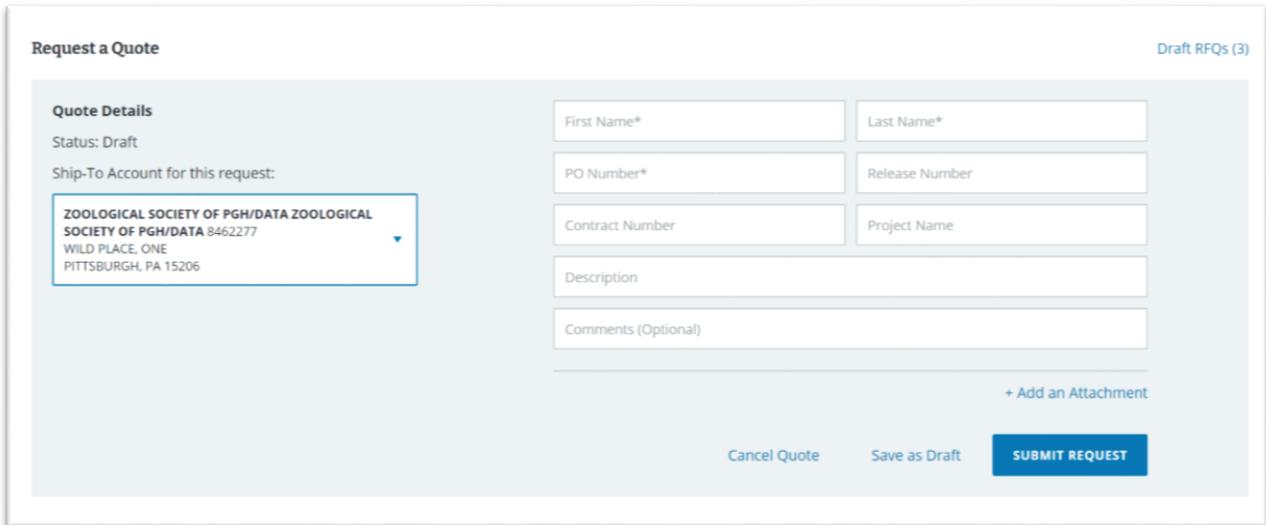
[CONVERT TO RFQ](#)

ITEM	UNIT PRICE	QTY	AVAILABILITY	TOTAL
 <p>3-Way Coax Splitter, 1 GHz MFR #: CT2103 SKU: 22125054 <small>Minimum order 1 each.</small></p>	\$5.28 / 1 ea	<input style="width: 40px; text-align: center;" type="text" value="50"/> ea	In Stock	\$264.00 <small>Remove</small>

[⚙️ Cart Actions](#)

Complete your RFQ draft by confirming your Ship-To Account. Enter your First Name, Last Name, PO Number these are required. Optional fields to be completed include Release

Number, Contract Number, Project Name, Description and Comments.



Request a Quote Draft RFQs (3)

Quote Details
Status: Draft
Ship-To Account for this request:

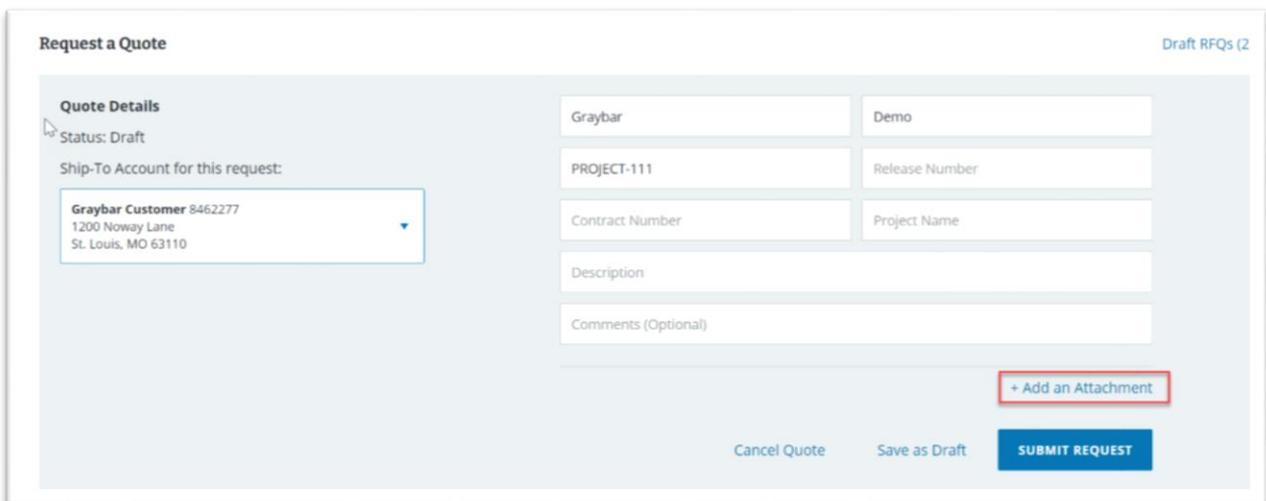
ZOOLOGICAL SOCIETY OF PGH/DATA ZOOLOGICAL SOCIETY OF PGH/DATA 8462277
WILD PLACE, ONE
PITTSBURGH, PA 15206

First Name* Last Name*
PO Number* Release Number
Contract Number Project Name
Description
Comments (Optional)

+ Add an Attachment

Cancel Quote Save as Draft **SUBMIT REQUEST**

To Add an Attachment to your RFQ select the [Add an Attachment](#) link to add a file to your RFQ.



Request a Quote Draft RFQs (2)

Quote Details
Status: Draft
Ship-To Account for this request:

Graybar Customer 8462277
1200 Noway Lane
St. Louis, MO 63110

Graybar Demo
PROJECT-111 Release Number
Contract Number Project Name
Description
Comments (Optional)

+ Add an Attachment

Cancel Quote Save as Draft **SUBMIT REQUEST**

Select ["Choose File"](#) and ["Upload"](#) to attach a file to an RFQ. An attached file can be in any format.

Request a Quote Draft RFQs (2)

Quote Details

Status: Draft

Ship-To Account for this request:

Graybar Customer 8462277
1200 Noway Lane
St. Louis, MO 63110

Graybar	Demo
PROJECT-111	Release Number
Contract Number	Project Name
Description	
Comments (Optional)	

CHOOSE FILE File Description Cancel **UPLOAD**

Cancel Quote Save as Draft **SUBMIT REQUEST**

Select [Submit Request](#), it may take up to 24 hours for the Quote to be reviewed by a Graybar Customer Service Representative.