Cleaning Guide KOLO PODS + OM PODS BY NATIONAL



General Guidelines

- Unless stated otherwise, National recommends using a soap and warm water solution to clean the materials used in our furniture.
- Avoid using cleaners containing bleach or bleach alternatives on a daily basis. Ongoing use of bleach or alcohol solutions will reduce the lifespan of most materials.
- Review the CDC guidelines for effective active ingredients that kill viruses and bacteria.

Guideline Exceptions

FABRICS:

 Lysol Disinfectant Spray can be applied occasionally in accordance with the manufacturer's recommendations printed on the product.

METAL SURFACES WITH POWDERCOATED PAINT FINISH:

Bleach and alcohol solutions are safe for occasional use.

Interior Care

DUST + DIRT REMOVAL

- 1. If there is visible dust or dirt embedded in the material, use a bristle brush to loosen it. Avoid excess pressure.
- 2. Vacuum loose dust and dirt thoroughly from the material.

CLEANING + MAINTENANCE

- 1. Remove any loose dust and dirt (see above).
- 2. Pat any spills as soon as possible to avoid liquids from absorbing into the material.
- 3. Apply a mild detergent or soap and water with a hand spray application. Avoid over-soaking the surface.
- 4. Allow the surface to air dry.

DISINFECTION

- 1. Choose a common EPA-registered disinfectant.
- Mist the surface of the material with a hand spray applicator. Apply generously.
- 3. Allow material to air dry.

STAIN REMOVAL

- Saturate a lint-free cloth with a mild detergent or soap and water solution.
- 2. Gently pat the stain, starting from the outer edge and moving inward.
- 3. If required, get another cleaning cloth and repeat the procedure until there is no more transfer of dirt to the cloth.
- 4. Once the stain is removed, soak up all remaining cleaning solution with a dry cloth.
- 5. Use a clean cloth or sponge soaked in water to remove any other residue.
- 6. Allow the surface to air dry.



BENEFITS OF PROFESSIONAL CLEANING

Partner with your cleaning service provider for results that:

- · Maximum product lifespan
- Minimize warranty claims
- Sustain product condition
- Promote a feeling of safety and cleanliness throughout your office

