



# Kimball International

Kimball®

NATIONAL®

interwoven®

DAVID EDWARD™

GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE

**AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**TERMS & CONDITIONS**

CONTRACT GS-03F-059DA

**GSA Price List Effective Dates:**

Pricing	11.03.23
Based on Commercial Pricing	10.03.22
Revision	03.22.24

**Group:**

Large Category Furniture & Furnishings

**FSC Class(es) / Product Code(s):**

7125 for SIN 33721  
7110 for SIN 33721P  
7110 for SIN 339113H  
7105 for SIN 532289

**Service Code:**

7110

**Contract Number:**

GS-03F-059DA

**Expiration:**

02.11.2026

**Contractor:**

Kimball International, Inc.  
1600 Royal Street  
Jasper, IN 47546

**Phone:**

800-482-1213

**Business Size:**

Large

**Cage Code:**

4V077

To verify Kimball International's complete GSA Schedule product offering, please refer to our GSA Price Lists at [www.kimballinternational.com/federal-government](http://www.kimballinternational.com/federal-government)

The KII GSA Advantage! catalog includes a limited number of GSA Schedule products.

# GSA MULTIPLE AWARD SCHEDULE

## Terms & Conditions

### 1a Special Item Numbers (SIN)

**NAICS 337211 Wood Office Furniture Manufacturing**— This U.S. industry comprises establishments primarily engaged in manufacturing wood office-type furniture. The furniture may be made on a stock or custom basis and may be assembled or unassembled (i.e., knockdown).

### NAICS 337214 Office Furniture (except Wood) Manufacturing

— This U.S. industry comprises establishments primarily engaged in manufacturing non-wood office-type furniture. The furniture may be made on a stock or custom basis and may be assembled or unassembled (i.e., knockdown).

SIN	Description
33721	Office Furniture
339113H	Healthcare Furniture
33721P	Packaged Office Furniture
OLM	Order-Level Materials (OLM)
NEW	Introduction of New Supplies and Services
532289	Furniture Rental and Leasing

► See pricing pages in the price list for applicable SIN for individual products.

### 1b Lowest Price Model (Net)

SIN	Model	(NET) Unit Price
339113H	K73LGB	\$5.85
33721	36PTLB	\$1.47

### 1c Hourly Rates

► See #19 and #20A on page GSA.3.

### 2 Maximum Order (at Net)

SIN 33721	\$250,000
SIN 339113H	\$500,000
SIN 33721P	\$250,000
SIN 532289	\$250,000

### 3 Minimum Order

\$100 Net.

### 4 Geographic Coverage

48 Contiguous States, District of Columbia or Port of Exit.

### 5 Production Point(s)

Multiple locations; contact Kimball.

### 6–7 Discounts & Quantity Discounts

Discounts are from list price. On a single purchase order, order volume for Kimball, National and David Edward products **within the same Product Group and SIN** are aggregated to determine the total list price for that Product Group. Upon reaching the 2nd tier by list price within the same Product Group, the appropriate tiered discount by brand will be applied. Aggregating of products in separate product groups, different SINs, and/or separate purchase orders is not allowed. Discounts are negotiable above the last tier in each product group.

#### SIN 33721

Product Group	List Price by Tiers	GSA % Off Standard List		
		Kimball	National (includes Pods)	David Edward
<b>Casegoods and Pods<sup>1</sup></b>	\$1–\$1,250,000	61.00%	60.00%	—
<b>Seating<sup>2</sup></b>	\$1–\$125,000	61.00%	60.00%	61.00%
	\$125,001–\$763,300	61.70%	60.70%	61.70%
<b>Systems<sup>3</sup></b>	\$100–\$409,836	70.50%	—	—
	\$409,837–\$1,052,631	73.00%	—	—
	\$1,052,632–\$1,851,852	74.30%	—	—
<b>Etarran System<sup>3</sup></b>	\$100–\$409,836	70.50%	—	—
	\$409,837–\$1,052,631	72.00%	—	—
	\$1,052,632–\$1,851,852	73.00%	—	—
<b>Metal Files</b>	\$1–\$273,900	64.00%	—	—
	\$273,901–\$898,200	67.20%	—	—

<sup>1</sup> Combine Kimball casegoods, National casegoods, and National Pods for list volume.

<sup>2</sup> Combine Kimball, National, and David Edward seating for list volume.

<sup>3</sup> Combine Kimball systems and Kimball Etarran system for list volume.

#### SIN 339113H

Product Group	List Price by Tiers	GSA % Off Standard List
		Interwoven
<b>Casegoods</b>	\$1–\$1,250,000	61.00%
<b>Seating</b>	\$1–\$125,000	61.00%
	\$125,001–\$763,300	61.70%

Kimball International GSA Multiple Award Schedule Price List

Contract **GS-03F-059DA**

### Prices:

All prices shown in the price lists effective 11.03.23, are delivered list prices and supersede all other previously published prices. Prices shown apply to standard product only. Additional charges will be applied for changes to standard product and must be noted as “open market” on the purchase order. Price changes will be made to contract via modification.

► For inquiries, contact Kimball International Government Customer Service at 800.482.1213  
► For current price lists, visit [www.kimballinternational.com](http://www.kimballinternational.com)

### Non-Contract Products:

Products listed as non-contract are considered “open market” and should be clearly labeled on your purchase order. Kimball International has the right to refuse open market items that are not produced by Kimball International.

IMPORTANT: Interwoven and open market/non-contract products cannot be combined with Kimball, National, and David Edward products for volume discounts.

# GSA MULTIPLE AWARD SCHEDULE

## Terms & Conditions, continued

### 8 Prompt Payment Terms

Not applicable to Credit Card purchases.  
Product—1.5%/15, N/30  
Services—N/30 Services

### 9a-b Government Purchase Cards

- Accepted above or below the micro-purchase threshold.
- Prompt Payment Terms not applicable.
- Credit Cards will be processed for payment at time of shipment.
- Credit Card orders are subject to standard return merchandise policies.

### 10 Foreign Items

Canada—Miscellaneous Perks® accessories

Denmark—ganging bracket

Hong Kong—Miscellaneous Perks® accessories

Italy—Vertical Wire Manager

Japan—Poly™ seating

Korea (Republic of)—Task light with desk top base

Mexico—Power Center

Poland—Jewel™ seating

Spain—Miscellaneous Perks® accessories

Taiwan—Cinch® seating, Ditto™ seating, miscellaneous Perks® accessories, and table ganging bracket

### 11 Delivery

- a **Time of delivery:**
- 90 days or less after receipt of complete and accurate purchase order.
  - If shipping date requested is more than 90 days from date of order, Kimball International shall have the right to use published price lists effective at the time of shipment.
- b **Expedited delivery:**  
Special delivery service will incur additional charges. Contact a Customer Service Representative for availability
- c **Overnight and 2-day delivery:**  
Not available.
- d **Urgent Requirements:**  
Must be submitted to contractor in writing.

### 12 F.O.B. Point

- F.O.B destination to the original “ship to” location on the purchase order.
- Multiple Invoices may be sent based on Kimball International’s production and distribution locations.
- If changes made to ship to location, or special delivery services requested, a modification must be issued and accepted by Kimball International or work will not be performed.
- Requests for multiple deliveries (unknown during order placement) or storage will incur additional costs.
- Any order requiring special delivery services will incur additional charges.

### 13a Ordering Address

Kimball International, Inc.  
dba Kimball International Brands, Inc.  
c/o “Add Servicing Dealer Name”  
1600 Royal Street, Mail Code KO-222  
Jasper, IN 47546  
Phone: 800.647.2010  
Fax: 812.482.8300

### 13b Ordering Procedures

For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

### 14 Payment Address

Kimball International, Inc.  
P.O. Box 93096  
Chicago, IL 60673-3096

### 15 Warranty

Manufacturer’s Commercial Warranty applies.  
*Note: This warranty is only valid if the products are given normal and proper use, and installed or used in accordance with Kimball International installation and/or application guidelines, and installed by an authorized Kimball International servicing dealer or agent. Kimball International assumes no responsibility for repairs to products sustaining damages resulting from user modification, attachments to a product, misuse, abuse, alternation, or negligent use of our products.*

### 16 Export Packaging

Contact Government Customer Service Representative for quotation.

### 17 Government Purchase Card

- Accepted above or below the micro-purchase threshold.
- Prompt Payment Terms not applicable.
- Credit Cards will be processed for payment at time of shipment.
- Credit Cards are subject to standard return merchandise policies.

### 18 Rental, Maintenance, & Repair

**Lease Terms:** For information regarding our leasing programs, contact Government Customer Service.

**Maintenance:** Not applicable.

**Repair:** Authorization must be secured from Kimball International Customer Service Representative prior to incurring repair charges if Kimball International is expected to pay these charges.

Contract **GS-03F-059DA**

### Special Item Numbers (SINs):

SINs are provided on the pricing pages within each price list. Please note the appropriate SIN on your purchase order.

Products listed as non-contract are considered “open market” as of the price list effective date and should be clearly labeled as such on the purchase order. Kimball International has the right to refuse open market items that are not produced by Kimball International.

New products and fabric introductions are considered non-contract “open market” until accepted via contract modification.  
▶Contact your Government Customer Service Representative at 800.482.1213 for current updates.

# GSA MULTIPLE AWARD SCHEDULE

## Terms & Conditions, continued

### 19 Installation (Net)

#### Installation (SIN 33721):

\$51.50 to \$95.00 per hour +IFF

Conditions that may affect the overall installation costs:

- Union, overtime, holiday hours
- Special site conditions (including, but not limited to, elevator access, dock restrictions, street loading, stair carry)
- Facility security restrictions (including, but not limited to, personnel clearance, x-rays, escorts)
- Delays or restrictions due to work of other contractors (including, but not limited to, cabling, carpentry, electrical etc.
- Schedule and customer-driven delivery changes (including, but not limited to, rush install, site/building delays, permit delays)
- Other job-site related functions (including, but not limited to, product storage, site prep & clean-up, removal or disposal of existing products)
- Installation personnel costs (including, but not limited to. permits) not included
- The Industrial Funding Fee (IFF) must be included in total cost (IFF is not a separate line item).
- Services may only be used in conjunction with the acquisition of office furniture. Purchase orders for services only will not be accepted.
- Installation services are the responsibility of Kimball International, but are quoted on an order-by-order basis by authorized Kimball International servicing dealers.

- Installation services must be performed by an authorized Kimball International servicing dealer or warranty is null and void.
- Prompt payment discount not applicable to installation services.

### 20 Repair Parts & Any Other Services

**Repair parts:** Not applicable.

#### 20a Terms and conditions for any other services:

- Services may only be used in conjunction with the acquisition of office furniture.
- Purchase orders for services only will not be accepted.
- Design, installation, reconfiguration/relocation and project management services are the responsibility of Kimball International, but are quoted on an order-by-order basis by authorized Kimball International servicing dealers.

#### Design and Layout (SIN 33721):

\$65 per hour + IFF (IFF should not be a separate line item).

Interior Designer \$64 per hour + IFF

#### Reconfiguration (SIN 33721):

\$51.50 per hour + IFF.

#### Project Management (SIN 33721):

Add IFF to the total cost (IFF should not be a separate line item).

Senior Project Manager	\$72 per hour + IFF
Project Manager	\$65 per hour + IFF
Principal/Senior Manager	\$125 per hour + IFF

**Restocking:** Merchandise will only be accepted for return under the following conditions:

- The product is a "made to stock" item; and,
- Return Good Authorization (RGA) is given to you by your Customer Service Representative
- All returns are subject to a 50% restocking fee. Any freight charges for returned product are the responsibility of the customer.
- Unauthorized returns will not be accepted and will be returned freight collect.
- All merchandise being returned must be properly packed and protected in the original cartons.
- Upon receipt, all returned merchandise will be thoroughly inspected. Any discrepancies, such as additional damage, signs of usage, missing parts, etc. will result in an adjustment to the amount of credit issued.

**Changes and Cancellation:** A confirmed order may not be changed or cancelled, in whole or in part, without prior written consent of Kimball International. Expenses incurred because of the changes shall be charged to the Purchaser. In the event of cancellations, Purchaser will be liable for reasonable cancellation charges established by Kimball International. Changes may affect delivery dates.

No change or cancellations will be accepted after order entry for non-standard lead time products including:

- Kwik Office offerings
- Engineer-to-order (modified or non-standard products)
- Alliance program upholstery (Carnegie, KnollTextiles, Maharam and Mayer Fabrics)
- Customer's Own Material (COM)
- Customer's Own Leather (COL)
- Customer Specified Laminate (CSL)
- Customer Specified Paint (CSP)
- Mock Ups
- Service Parts/Replacements

#### Delivery Refusal or Storage Request:

If product delivery is refused or redirected to a storage facility, the customer is to issue a modification to original purchase order and pay all associated charges. A modification must be issued and accepted by Kimball International or work will not be performed.

Below is a list of some potential charges that could incur. These items must be listed as separate line items on the purchase order (open-market) and will be invoiced separately.

- Air Freight or priority shipments
- Inside delivery or drop-ship delivery
- Sales and other taxes
- Shipping changes
- Specific (date/time) delivery
- Storage and insurance charges

Contract **GS-03F-059DA**

### Contractor Team Arrangements:

Contractor Team Arrangements (CTA) must be approved by your Government Sales Manager and signed by authorized company representatives prior to order entry. For the name of the Government Sales Manager for your area, contact Government Customer Service at 800.482.1213.

# GSA MULTIPLE AWARD SCHEDULE

## Terms & Conditions, continued

### 21 Service and Distribution Points

Multiple locations; contact Kimball International Government Customer Service at 800.482.1213.

### 22 Participating Dealers

Not applicable. Design, installation, reconfiguration/relocation and project management services are provided by Kimball International Authorizing Servicing Dealers; orders above the Maximum Order Threshold are quoted on an order-by-order basis.

For a list of authorized Kimball International servicing dealers contact Government Customer Service at 800.482.1213 or visit our website at [www.kimballinternational.com](http://www.kimballinternational.com)

### 23 Preventive Maintenance

Not applicable.

### 24a Environmental Attributes

Visit our website at [www.kimballinternational.com](http://www.kimballinternational.com)

Kimball International is committed to providing quality products that will improve indoor air quality and increase the use of sustainable materials. Many of our products adhere to BIFMA's Furniture Emissions Standards (FES) for office furniture products and can contribute to the U.S. Green Building Council's LEED rating system for low-emitting furniture credit.

Contact Government Customer Service at 800.482.1213.

### 24b EIT Standards

Not applicable.

### 25 DUNS Number

006365803

### 26 CCR Cage Code

4V077

### Additional Terms

**Kimball International's standard Cancellation Policy and Warranty** apply to this contract.

▶ See the General Information section in the price list.

#### Order Acceptance and Acknowledgement:

Orders are accepted only by issuance of Kimball International formal acknowledgement and are subject to the terms and conditions set forth herein, notwithstanding any variance in terms and conditions set forth on buyer's order forms. The order acknowledgement is the final confirmation of the agreement between the customer and Kimball International and supersedes all prior oral and written statements regarding the order. The acknowledged order confirmation can be modified only in writing from Kimball International or by a reconfirmation signed by Kimball International. Kimball International will attempt to meet all requested ship date requests. If no specific date is requested, we will assign the best possible ship date available.

### Multiple Payment Arrangements

(FAR Clause 52.232-37 May 1999)

The contract or agreement provides for payments to the Contractor through several alternative methods. The applicability of specific methods of payment and the designation of the payment office(s) are either stated —

- Elsewhere in the contract or agreement; or
- In individual orders placed under the contract or agreement.

Contract **GS-03F-059DA**

### I-FSS-140-B Urgent Requirements (Jan 1994):

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 work-days after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

# GSA MULTIPLE AWARD SCHEDULE

## Clean Order Checklist

- Contract number:**  
GS-03F-059DA
  - P.O. number:**  
Customer's purchase order number must be shown and easily identified.
  - Contractor Name:**  
Kimball International Inc.  
dba Kimball International Brands, Inc.  
c/o "Add Servicing Dealer Name"  
1600 Royal Street,  
Mail Code KO-222  
Jasper, IN 47546-1022
  - Contractor Cage Code:**  
4V077
  - Business Size:**  
Kimball International is a large business and as such cannot accept purchase orders that are 100% set aside for small business.
  - Date:**  
Must be on or before the expiration date of this schedule.
  - Product specification:**  
Provide the complete model number, options, finish, caster(s), and/or fabric for each line item.
  - F.O.B. terms:**
    - F.O.B. Destination to 48 contiguous states, District of Columbia, or port of exit.
    - Inside delivery is available at additional charge as per carrier's standard rates and **MUST BE NOTED** on the purchase order (\$50 minimum).
    - If product delivery is refused or redirected to a storage facility, the customer is to pay all associated charges and issue a modification to the original purchase order or work will not be performed.
    - If product is redirected to a storage facility, or if installation is delayed by customer, product payment is due the 30th day after product is delivered to location requested by customer and customer's receipt of proper invoice.
  - Design, installation, and project management:**
    - Show all service charges (inclusive of the IFF) separately on your purchase order.
    - Do NOT show the Industrial Funding Fee (IFF) as a separate line item.)
  - Pricing:**
    - Show the correct unit net price and extended net amount.
    - Pricing is subject to change via contract modification.
  - Payment Terms:**
    - Services N/30; product 1.5%/15, N/30.
    - Credit card purchases will be processed for payment at the time of product shipment.
    - Credit card purchases are not eligible for prompt payment discounts.
  - Shipping address:**
    - A complete shipping address and special delivery instruction are required, (i.e. special ship dates, ship complete or split shipments, tags, etc.)
    - Changes in shipping address require a modification to the purchase order or work will not be performed. If the order is split shipped, Kimball International requests multiple payments (FAR Clause 52.232-37) due upon receipt of each shipment.
  - Billing address:**
    - Complete billing address, codes and/or WAWF instructions must be included.
    - If payment is by Government Credit Card, a Kimball International Credit Card Form must be completed.
  - Payment address:**  
Kimball International, Inc.  
P.O. Box 93096  
Chicago, IL 60673-3096.
  - Changes to purchase order:**  
Any change to an original purchase order must be made via a contract modification or work will not be performed.
  - Signatures:**
    - Authorized agency signature is required on all purchase orders.
    - Contractor teaming arrangements must be approved by Government Sales Manager and signed by both a Kimball International and teaming partner authorized representative, and must be included with the order or work will not be performed.
- FSC Group:**  
Large Category  
Furniture & Furnishings
- FSC Class/Product Code:**  
7125 for SIN 33721  
7110 for SIN 33721P  
7110 for SIN 339113H  
7105 for SIN 532289
- Service Code:**  
7110
- Contract Number:**  
GS-03F-059DA
- CCR Cage Code:**  
4V077
- Contractor:**  
Kimball International, Inc.  
dba Kimball International Brands, Inc.
- Expiration:**  
February 11, 2026

Products on contract are noted with applicable Special Item Number (SIN); items not on contract are noted as non-contract.

Product details and other data are subject to change without notice.

Online access to contract ordering information terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!<sup>™</sup>, a menu-driven database system.

The internet address for GSA Advantage! is:  
[gsaadvantage.gov](http://gsaadvantage.gov)



800.482.1213  
[kimballinternational.com](http://kimballinternational.com)

1600 Royal Street  
Jasper, Indiana 47546

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