

# Tables

## Disassembly Instructions

### GENERAL NOTES

- Disassembly time: 20 - 30 minutes
- This procedure assumes basic familiarity with hand tools and furniture terminology; no specialized training is required
- All materials removed and disassembled shall be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste

### TOOLS REQUIRED

Before beginning the disassembly process, ensure you have the appropriate tools on hand. The tools listed below are commonly required; however, the exact tools needed may vary depending on the specific model.

- Safety Glasses
- Utility Knife
- Scissors
- Mallet/Hammer
- Phillips Screwdriver
- Flathead Screwdriver
- Torx Screwdriver
- Metric Allen Wrenches
- Pliers
- Magnet
- Gloves
- Cordless Drill and Drill Bit

### DISASSEMBLY INSTRUCTIONS

Follow the steps below to disassemble the unit. Steps may vary depending on the specific model.

- 1 With assistance, if necessary, turn the table upside down and place the worksurface on a stable surface
- 2 Remove all screws and hardware securing the legs, bases, aprons, facade rails, and cleats to the worksurface and to each other
- 3 Remove any remaining fasteners from the table or bases, including those attaching additional hardware, casters, or glides
- 4 If applicable, remove internal weighting from the bases; this may require removing a sub-pane
- 5 Organize all disassembled parts for reuse or disposal

# Tables

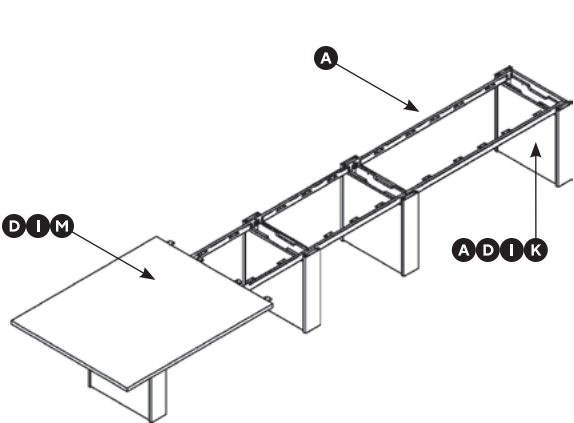
## Material Identification

The following codes identify the materials commonly used in product construction and labeling:

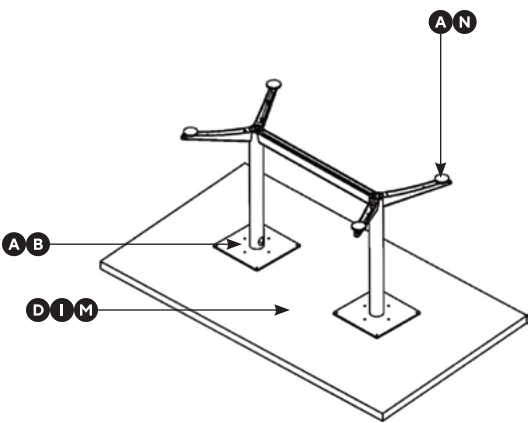
Material	Label
Steel	A
Aluminum	B
Glass	C
Wood	D
Fabric	E
Foam	F

Material	Label
Plastic Type 1 (PET or PETE Polyethylene Terephthalate)	G
Plastic Type 2 (HDPE High-Density Polyethylene)	H
Plastic Type 3 (PVC Polyvinyl Chloride, 3D Laminate)	I
Plastic Type 4 (LDPE Low-Density Polyethylene)	J
Plastic Type 5 (PP Polypropylene)	K
Plastic Type 6 (PS Polystyrene)	L
Plastic Type 7 (Other Plastics (PC, PLA, HPL, LPL, Solid Surface)	M
Plastic: Nylon	N
Cardboard	O
Fiberglass	P

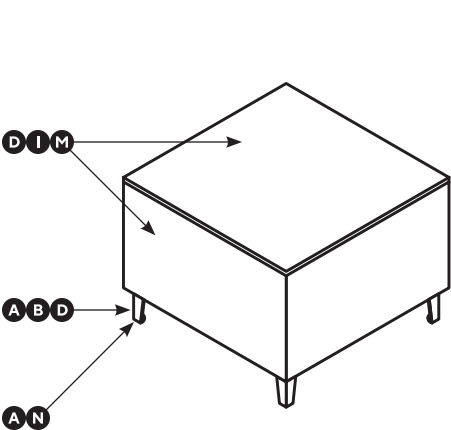
### Conference Tables



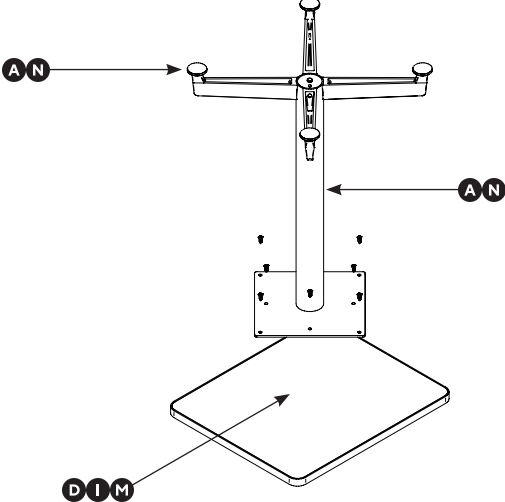
### Training Tables



### Occasional Tables, Wood



### Occasional Tables, Metal



# Tables

## Material Identification

Material	Where Used	Recycling / Disposal Instructions
Aluminum	Bases, Legs, Grommets/Data Manager, Decorative Hardware	Recyclable via aluminum or metal recycling centers, where accepted.
Fiberglass	Fabric covered panels	Handle with care; disposal may require special waste handling per local regulations.
Glass	Worksurfaces	Recycle where accepted by local glass recycling centers.
Laminate	Worksurfaces, Bases	Not recyclable curbside; consider reuse or donation; dispose as solid waste.
Other	Weighted Bag Lining, Casters, Glides	Generally not recyclable curbside; dispose per local solid waste regulations.
Polypropylene	Casters	Generally not recyclable curbside; dispose as regular waste unless local program accepts.
PVC/Vinyl	Wire Manager, Grommets, Tubing End Caps	Generally not widely recyclable curbside; dispose as municipal solid waste.
Steel	Bases, Legs, Glides, Undersurface Support, Brackets, Fasteners/Screws, Casters	Recyclable through most municipal metal recycling programs.
Wood	Worksurfaces, Bases, Legs, Cleats	Generally not recyclable curbside; consider reuse or donation; dispose as solid waste if necessary