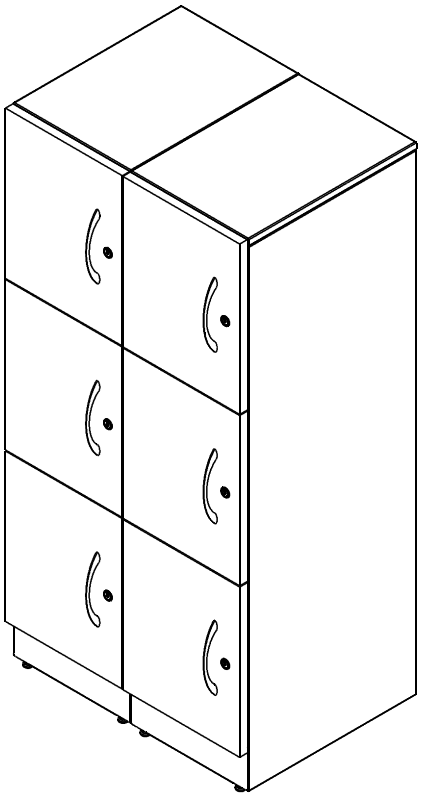
Lockers & Wardrobes

Installation Instructions



Index

General Guidelines 2
Foot Installation 3
Glide Adjustment 4
Door Adjustments 5
Ganging Lockers 7
Digital Locks 8

⚠ WARNING

Failure to install product as instructed, use of hardware other than that which is provided, or failure to comply with instructions can result in product failure, personal injury, or property damage.

General Usage Notes:

1. If necessary to turn a unit on its back or side, ensure that the floor is clean and free of debris which may scratch the unit.
2. Attachment hardware is provided in hardware packs unless otherwise noted.
3. 12” wide units must be ganged side by side to another unit or tied to a work surface using a Tower Worksurface Bracket. All 24” wide units may be freestanding

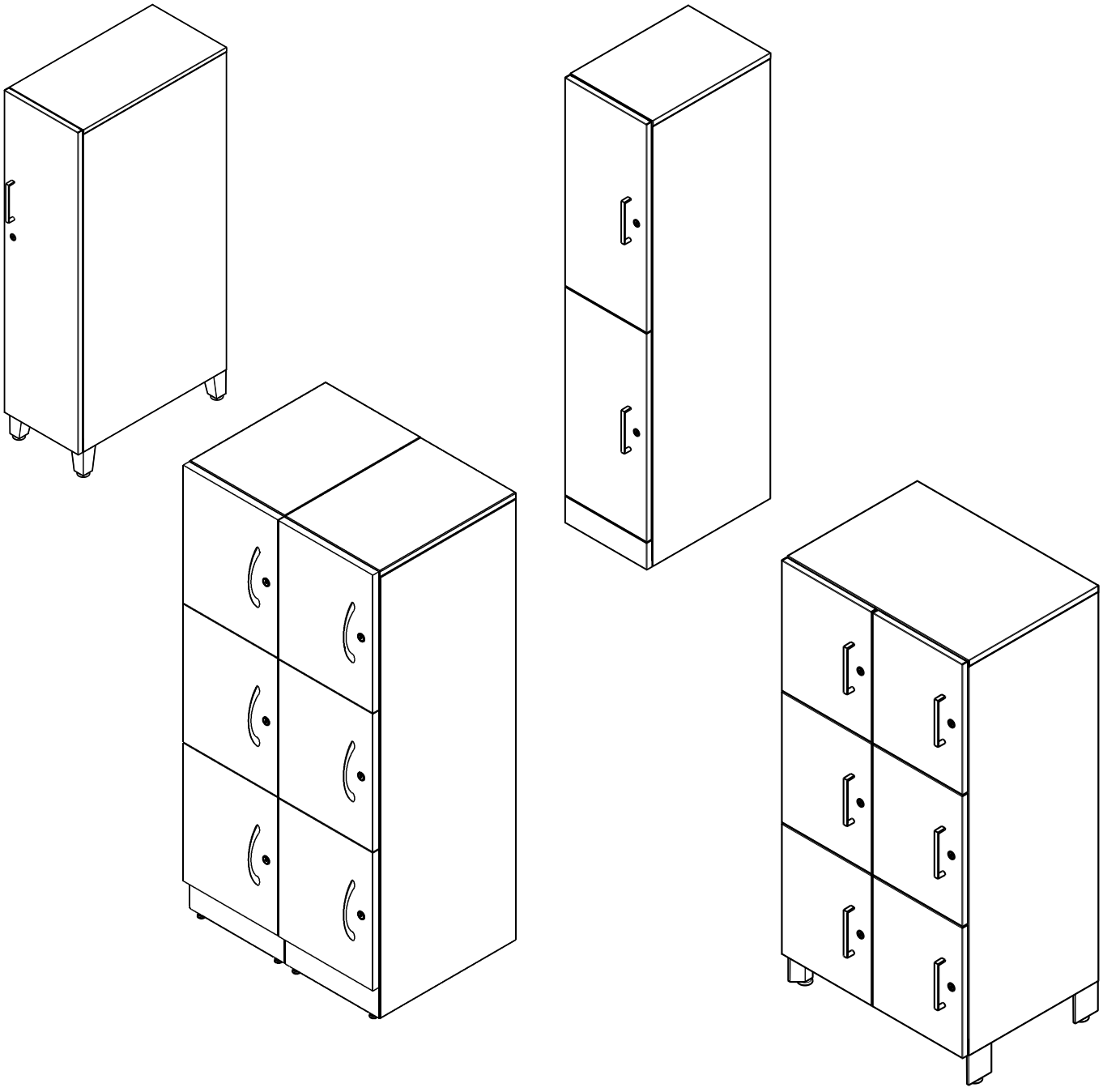


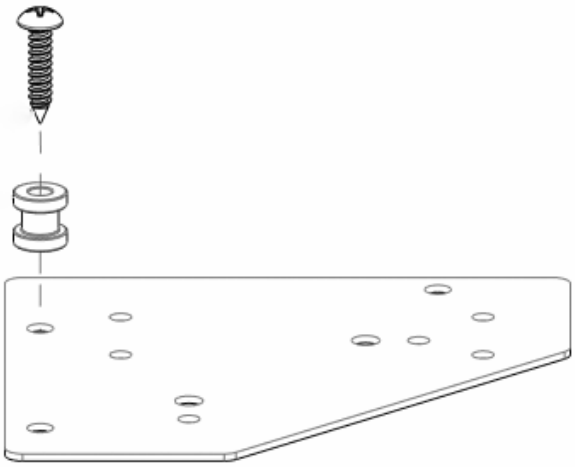
Illustration 1. Foot Installation

1a.

Step 1 - Place locker onto its back on a clean carpeted surface or cardboard.

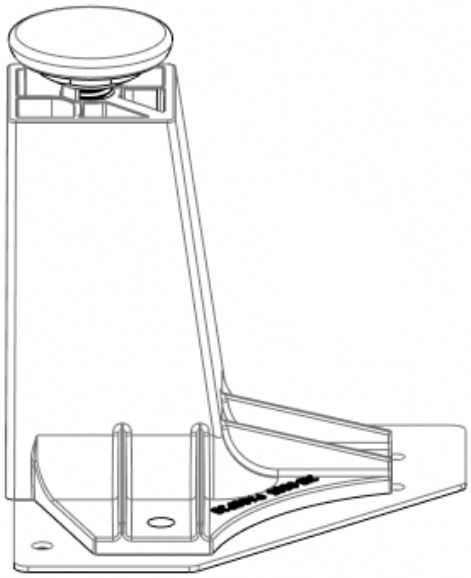
Step 2 - Remove screw from bottom

Step 3 - Insert shoulder sleeve



1b.

Step 4 -Set foot over shoulder sleeve



1c.

Step 5 - Install remaining screws

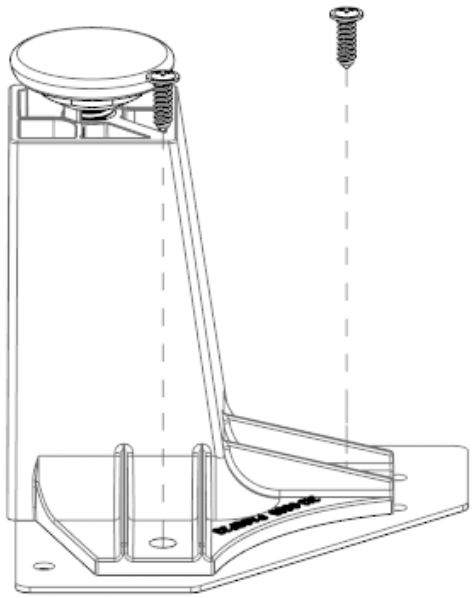


Illustration 3. Level Lockers

3a.

NOTE: When possible, locate the highest point of the floor and start leveling from there. On carpeted floors, be sure the glides are supporting the weight of the unit. If tipping the locker is necessary, be aware of the doors opening.

Step 1 - Place locker as close to final location as possible.

Step 2 - Level the locker from side to side and front to back. When possible use a level across the locker.

Step 3 - Locker should be flush to adjoining locker both on the front edge and the top side.

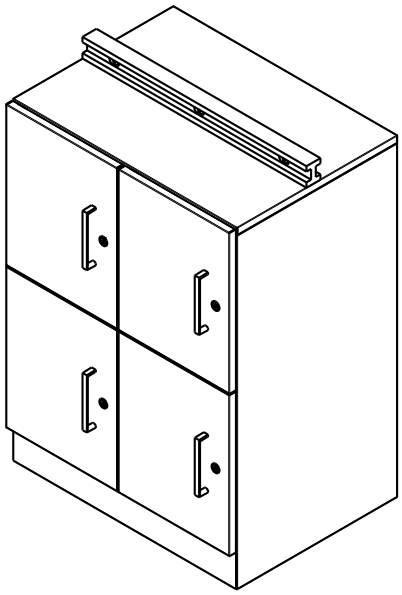
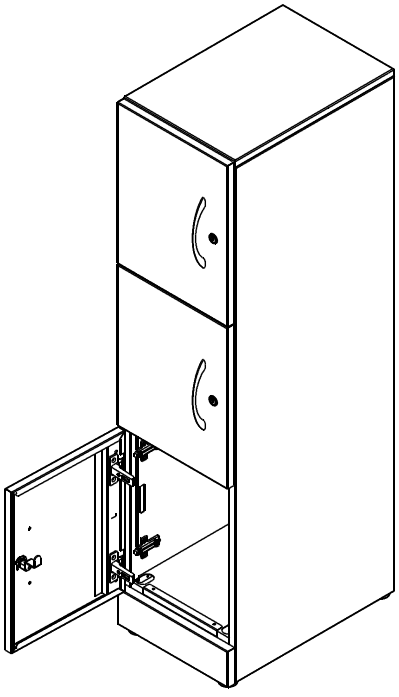


Illustration 4. Glide Adjustment

4a.

Step 1 - Fully open door.



Step 2 - Adjust glide from inside case by using a ¼" hex driver.

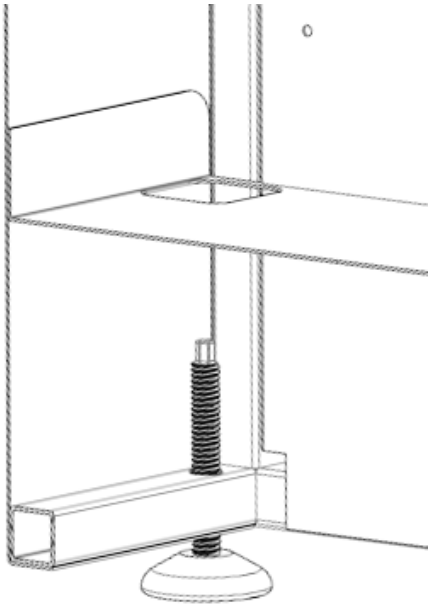


Illustration 5. Door Adjustments

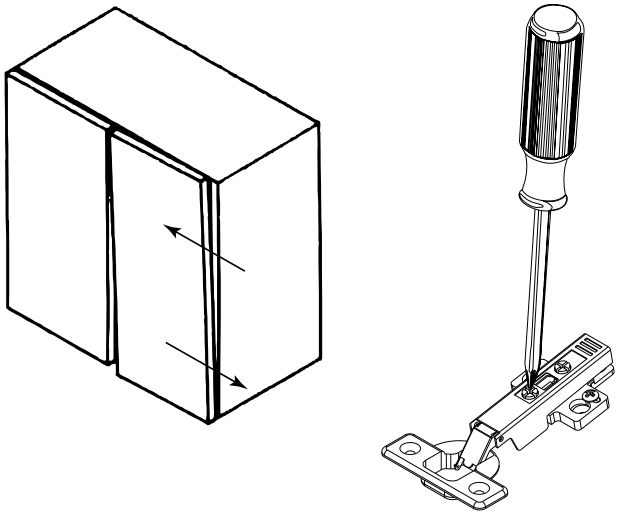
5a. Door Hinge Adjustment

Step 1 - Fully open cabinet doors.

Step 2 - Locate door alignment screw on door hinge assembly.

Step 3 - Use the Phillips screwdriver to adjust door alignment screw.

Step 4 - Turn door alignment screw clockwise to adjust door out or counterclockwise to adjust door in.



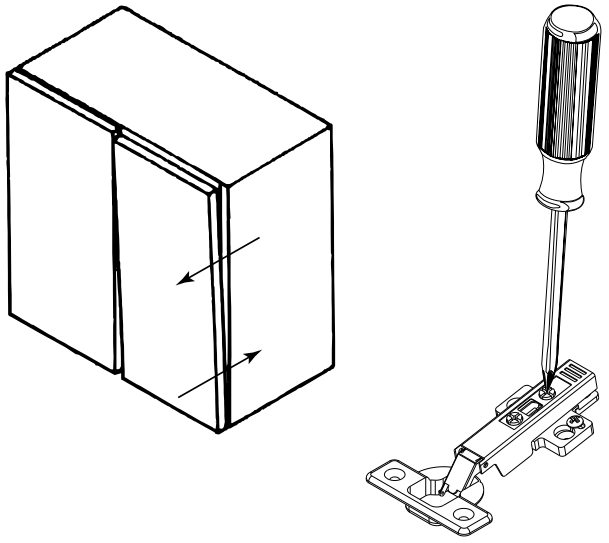
5b. Door Depth Hinge Adjustment

Step 1 - Fully open cabinet doors.

Step 2 - Locate hinge mounting screw on door hinge assembly.

Step 3 - Use the Phillips screwdriver to loosen (but do not remove) the hinge mounting screw.

Step 4 - Adjust alignment of door and re-tighten hinge mounting screw.



5c. Door Height Hinge Adjustment

Step 1 - Fully open cabinet doors.

Step 2 - Locate door alignment screw on door hinge assembly.

Step 3 - Use the Phillips screwdriver to adjust door alignment screw.

Step 4 - Turn door alignment screw clockwise to adjust door down or counterclockwise to adjust door up.

NOTE: Hinge plate may be slotted and require adjustment by loosening screws.

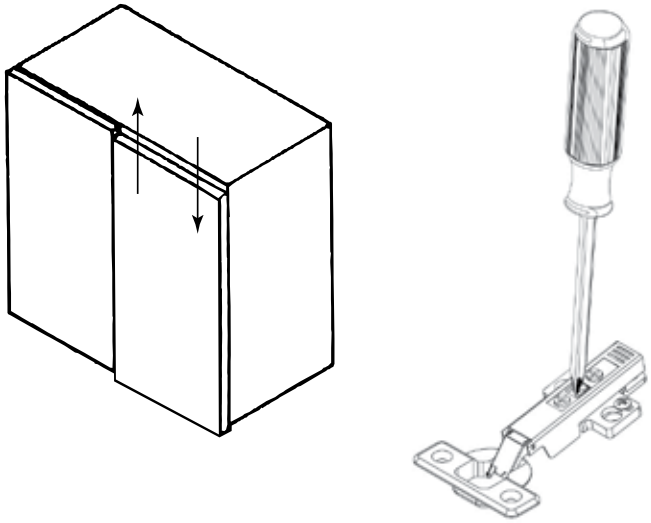


Illustration 5.Door Adjustments Continued

5d. Hinge Door Removal

NOTE: Door removal should only be necessary to replace a damaged door.

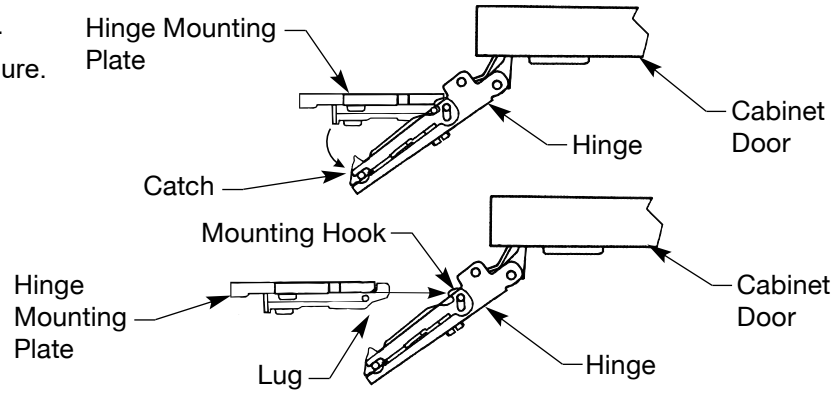
Step 1 - Press hinge catch at rear of hinge mounting plate (attached to door hinge support).

Step 2 - While pressing hinge catch, pivot rear of hinge away from hinge mounting plate.

Step 3 - Pull forward on hinge until hinge mounting hooks come free of mounting plate lugs.

Step 4 - Repeat procedure for remaining hinge.

Step 5 - Reinstall door by reversing this procedure.



5e. Hinge Door Installation

Step 1 - Push forward on hinge until the mounting hooks contact the mounting plate lugs.

Step 2 - When the mounting hooks engage the mounting plate lugs, press the rear of the hinge toward the mounting plate until it latches with the catch.

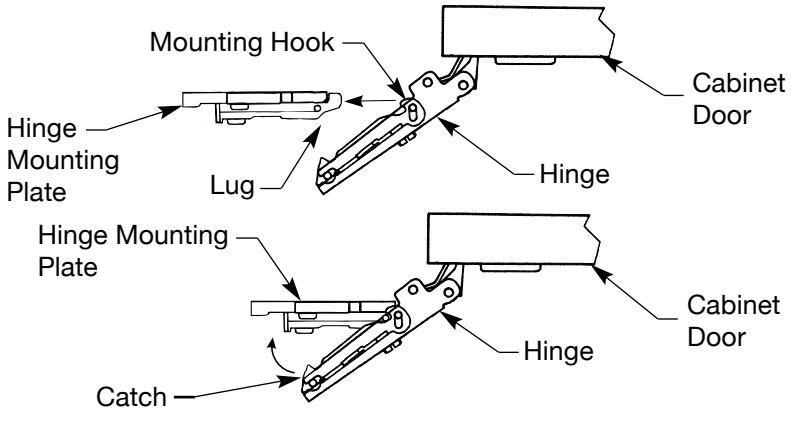


Illustration 6. Ganging Lockers

6a. Ganging With Tops Side by Side or Back to Back

IMPORTANT: If spanning multiple units they must be leveled and align end panel to end panel.

Customer to provide double sided tape

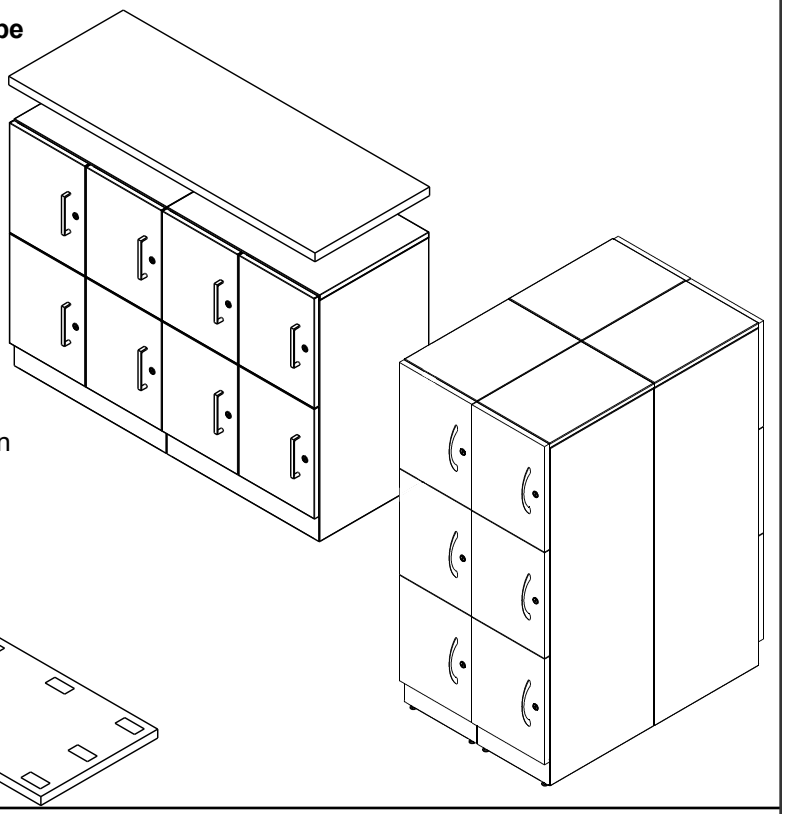
Step 1 - Cut double sided tape into strips and evenly distribute along edges of the back side of the laminate top

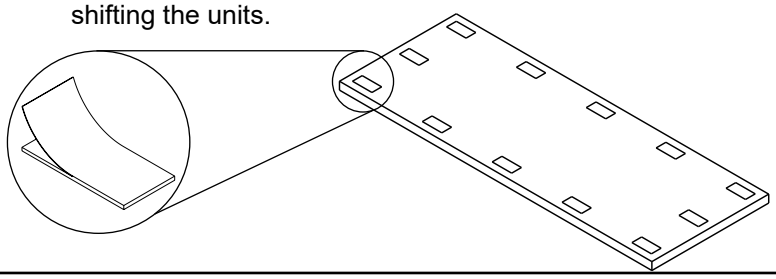
Step 2 - Peal backer off double sided tape strips located on bottom of laminate top.

Step 3 - Place worksurface on top of support units Aligning worksurface to be flush with the front doors and the end panels.

Step 4 - Apply pressure to ensure strong bond between worksurface and tape.

Step 5 - Let the top set for 24 hours before moving or shifting the units.





6b. Ganging With Screws Side by Side

IMPORTANT: Customer to provide hardware for the ganging of units using screws. Tie each unit together through the inside of the case using a minimum of four screws. Two screws located toward the top of the unit, and two screws located toward the bottom of the unit. Ganging screws can be positioned directly behind case hinges to better conceal.

Step 1 - Ensure units are level and in position to be ganged together.

Step 2 - Using a .125” drill bit, drill a depth of 1” through both case walls and the adjacent unit’s external case wall. Be careful not to drill through the adjacent unit’s internal case wall.

Step 3 - Tie units together using a 1” long #8 or #10 sheetmetal screw. Be careful not to overtighten and dent the internal case wall.

Step 4 - Ensure no burrs are present after units are ganged. Remove any burrs if necessary.

Step 5 - Repeat process for additional ganging holes.

NOTE: Ganging with screws is not recommended for Back to Back applications.

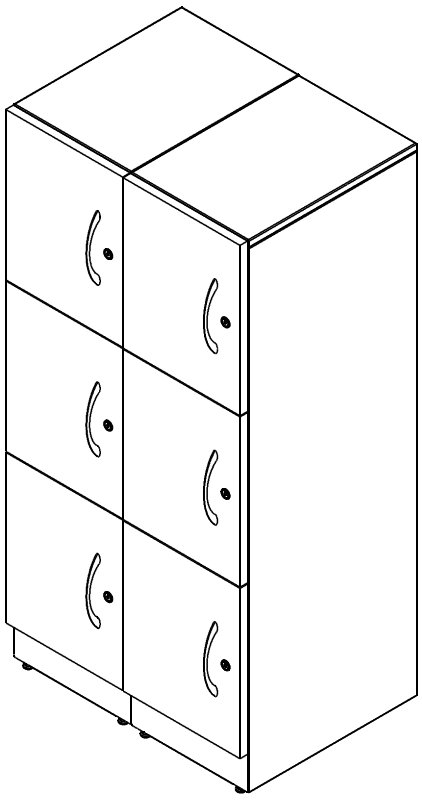


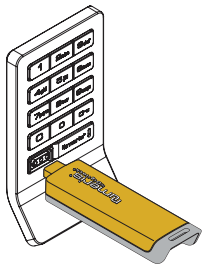
Illustration 7. Digital Lock Programing

7a.

NOTE: Locks are shipped with factory default settings (only operates by pressing C). Each lock must be setup to operate with a Programming Key and Manager Keys.

Step 1 – Insert the Programming Key.

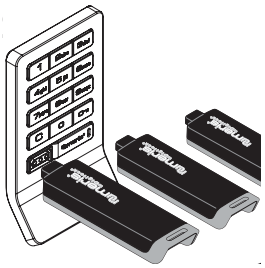
A two-tone beep will be heard and the LED will turn on.



7b.

Step 2 – Insert one Manager Key at a time.

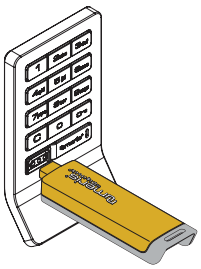
A beep will be heard for each Manager Key programmed.



7c.

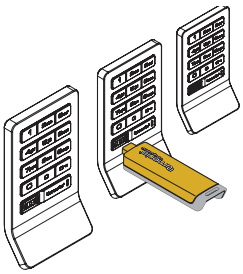
Step 3 – Insert the Programming Key.

A two-tone beep will be heard and the LED will turn off.



7d.

Step 4 – Repeat above steps for each lock or follow instructions to Express Register Manager Keys to setup all locks.



NOTE: For more information on digital lock use, please reference digital lock user guide(s) available on hniproductinstall.com.