

The Bryan Forbes NYT REP Assistant Director

Opportunity Description and Terms and Conditions

*“The NYT REP has pioneered a new way of training actors and the quality is extraordinary”
- The Stage*

Location: National Youth Theatre, 443-445 Holloway Road, London N7 6LW

Application Deadline:

Deadline for applications: 10am, 25 April 2024

Round 1 interviews (online): 3 May 2024

Round 2 interviews (in person at NYT Holloway Road): 10 May 2024

Dates:

Training

w/c 27 May- w/c 22 July (9 weeks)

Show 1 & 2 - Rehearsals and Production shows

w/c 9 September 2024 to w/c 9 December (14 weeks)

Project 3 - Rehearsals and Production

w/6 Jan 25- w/c 27 Jan (4 weeks)

Weeks not required (No bursary provision for these weeks)

Summer Break w/c 29 July - w/c 9 September (6 weeks)

Christmas Break w/c 23 – w/c 30 December (2 weeks)

Remuneration:

£13,500 Bursary (Breaks down as £500 per week for 27 weeks, with weeks out noted above)

Responsible to: National Youth Theatre’s Associate Director, CEO & Artistic Director and Production Team during production periods

Hours: This is not an employment contract. The opportunity is full time, including evenings and weekends as required

Remuneration: This is a bursary position, which is exempt from income tax. No further payment shall be made for travel expenses



About the National Youth Theatre (NYT)

National Youth Theatre is a pioneering youth arts charity that nurtures creative expression, personal well-being and skills development, engaging thousands of 11- 25 year-olds around the UK each year. Established in 1956 as the world's first youth theatre, NYT discovers and champions diverse voices, performers, technicians and creative leaders, commissioning and producing ambitious shows in local communities and on leading global stages. Through a range of courses and free accredited creative employment programmes, the NYT supports young people into training and work in the creative industries. Recent work has ranged from London Fashion Week and Glasgow's COP26 to a major partnership with LEEDS 2023, and a national initiative with Netflix developing backstage and technical skills. In 2025 we will work with disabled young people in non-mainstream schools across South Wales, Greater Manchester and London, launch a new festival, deliver courses for over 1000 young people across 9 locations and deliver the 11th anniversary REP season.

NYT's alumni include some of Britain's most successful performers, technical theatre experts working on the world's biggest stages and creative leaders around the world. [Meet our young people](#) and find out more www.nyt.org.uk

Our Culture at National Youth Theatre

At the National Youth Theatre we work for a culture that is inclusive, creative and collaborative. We celebrate all the ways we are different and aim to create an environment where everyone can thrive and do their best work. We want our culture to create spaces where young people from around the UK can be together, be brave and create bold work. We ask everyone involved in making each project to approach it with generosity, curiosity, kindness and respect. We believe that we do better work together than we would apart and that our work is richer and stronger thanks to the different backgrounds and experiences that everyone in our company brings. Through our work we want to be connected and responsive to each other, our communities, our industry and the wider world. Whatever your background or wherever you're from, we invite you to support our mission to be a creative force for good at a critical time for our industry, country and world.

We are an equal opportunities and disability confident employer and we actively encourage disabled people and people from backgrounds currently underrepresented in our team and the arts workforce to apply. If you require any of this information in another format or have any access requirements to complete your application get in touch on jobs@nyt.org.uk / 020 7561 8661 and we'll do all we can to help. All disabled candidates who demonstrate that they meet the minimum criteria will be invited for an interview.

About the NYT REP Company

The NYT REP Company is a free, industry-based alternative to formal training, offered over nine months up to 18 exceptionally talented young people to give them an industry head start. The programme includes workshops, vocal training and performance opportunities with NYT and industry leaders including National Theatre, Lyndsey Turner, BBC Radio, Urban Myth Films and Bush Theatre. Each NYT REP member receives support through an industry mentor and The Bryan Forbes NYT REP Assistant Director will be mentored by a leading industry Theatre Director (to be announced). Rea

About the Creative Leadership Programme

Creative Leadership is a series of opportunities offered by the NYT to develop emerging theatre practitioners and facilitators. These opportunities include audition ambassadors, peer mentors and course assistants and are all offered alongside training from NYT Associates. They are designed to nurture the ambition of young theatre makers and to prepare them for employment in the arts as creative practitioners. The Bryan Forbes NYT REP Assistant Director role represents the pinnacle of the Creative Leadership Programme.

The purpose of the role is to learn the skills of a Director through practical experience and learning. The Assistant Director will support the work of The NYT REP Company and are expected to attend all relevant meetings and to assist on productions.

Opportunity Description

Expectations of the Assistant Director

- To assistant direct two productions, one at NYT's Workshop Theatre. To direct extracts of scenes and monologues for Scene Through A Lens, NYT's digital capture and direct a commissioned R&D working with NYT members, date to be agreed in Spring 2025.
- To work with the National Youth Theatre team and to take on any duties in support of the work of The National Youth Theatre as required by them.
- To attend weekly meetings with NYT's Associate Director to support the programme and assess progress.
- To attend production meetings for the REP shows.
- To train with regular support sessions from their mentor.
- Working with the NYT REP company with an awareness of wellbeing and pastoral needs of the company, reporting and escalating to NYT as required.
- Where appropriate, to support the work of the following areas: casting and literary.
- Attend NYT productions and projects including press nights, auditions and courses, educators' events and members events and proactively engage in the breadth of work and outputs of NYT as a company.
- To be Assistant Director on a number of National Youth Theatre REP productions and Digital productions, and, in doing so to satisfy the demands of the Director of the production, which may include:
 - To provide research material for rehearsals as instructed by the Director.
 - To arrange visiting experts for the rehearsals.
 - To support the Director in rehearsals – this may involve contributing to rehearsal discussions, taking note of rehearsal progress, supervising second rehearsals (e.g. dance calls, music calls), assisting with scheduling rehearsal calls, and on rare occasions leading rehearsals in Director's absence.
 - To support the REP actors in rehearsals, such as assisting with line learning.
 - To support the Stage Management and technical team in rehearsals and during technical rehearsals, such as standing in for actors during lighting sessions.
 - To support the Director during technical rehearsals and previews; checking sight-lines, taking performance notes, rehearsing scene changes.
 - To monitor the productions during the run. This involves watching each performance, taking note of any corrections that need to be made, feeding back a report to the Director, and where instructed by the Director, offering feedback to the performers.

- To adhere to and promote the company's policies in relation to equal opportunities, health and safety, diversity and equality of opportunity.
- To work in line with NYT's sustainability aims and have a familiarity with the Theatre Green Book.

Person Specification

- Proven experience as a theatre director/assistant director – at least one professional, reviewed show, and previous assisting experience highly preferable
- Interest in film and digital work
- Excellent written and verbal communication skills and the ability to adapt communication styles to a range of difference audiences and purposes
- Ability to give strong notes and to be observant and constructive when watching rehearsals and performances
- An ability to multitask and respond reliably to tasks as required by the artistic team
- Be positive and approachable when dealing with a wide range of artists at all levels
- Highly organised ,self-motivated and the ability to prioritise tasks
- Proven strong administrative skills, competent IT skills including Excel and other Microsoft packages.
- Experience of working with young people
- Ability to work effectively and efficiently as part of a busy team

Information

Training: The Bryan Forbes NYT REP Assistant Director will participate in Continuing Professional Development opportunities offered by NYT to learn about safeguarding, equality and quality assurance. The post holder will participate in our planned Diversity and Disability Awareness training, Culture and Inclusion training, Safeguarding training and Navigating Boundaries training.

DBS: In keeping with our Safeguarding Policy, employment with the National Youth Theatre is contingent upon the receipt of a valid Enhanced DBS Certificate, which NYT can facilitate.

Support: All NYT staff have access to a confidential staff support and counselling service operated by Health Assured.

Terms and Conditions

- NYT may at their discretion offer as a separate contract for the training and production period based on the skills and experience of the applicant
- The Assistant Director will receive a bursary award for the period payable monthly on receipt of invoice
- Should the Assistant Director leave before the end date the allocated bursary will be adjusted pro rata