

Technical Manager March 2025



We are looking for an experienced Technical/Production Manager to provide technical services to the National Youth Theatre (NYT) with an initial contract period of one year.

The contract would be undertaken over 4 days per month, on site at our award-winning creative production house on Holloway Road (National Youth Theatre, 443-445 Holloway Road, London, N7 6LW).

The fee would be based on a freelance day rate of £225.

The Technical Manager will oversee all production and technical needs of National Youth Theatre.

Working closely with NYT's Senior Producer and freelance Production Teams on both in-house and received shows, the Technical Manager will manage and develop freelance project staff and support the experience of NYT members working with us in a training capacity.

The Technical Manager will work on National Youth Theatre events and productions in our own venue and in partner venues and locations nationally, in a technical and production management capacity. Our Workshop Theatre is NYT's own flexible studio space used for NYT's courses, training, rehearsals and, increasingly, public presentations of our own productions and a received programme.

They will be responsible for planning and scheduling, liaising closely with both the Production and Operations departments.

In liaison with the Head of Operations, the Technical Manager will oversee theatre management, maintenance and all aspects of health and safety relating to productions and events.

There will also be the opportunity for additional work on specific events and productions, as required and on a project-by-project basis.

How to Apply

Please send a current CV (including details of 2 referees) and a covering letter outlining how your skills and experience match the person specification. Please also complete an [Equal Opportunities Monitoring Form](#).

Email your completed application to: jobs@nyt.org.uk

Please state 'Freelance Technical Manager' in the subject line.

Deadline for applications is 10am on Monday 24 March.

Interviews will take place at the National Youth Theatre across 27, 28 and 31 March.

Cover image:
War of The Worlds
Wilton's Music Hall
Photographer: Johan Persson, 2024

About the National Youth Theatre

The National Youth Theatre is an ambitious and vibrant youth arts charity that nurtures creative expression, personal wellbeing, and skills development, engaging thousands of young people aged 11-30 around the UK every year.

Established in 1956 as the world's first youth theatre, we have nurtured the talent of hundreds of thousands of young people over 60 years. We inspire, nurture, and showcase exceptional performers and theatre technicians from Great Britain and Northern Ireland, commissioning brave and relevant new writing and reinterpreting classic stories for our time. Every year we reach out across the country to engage thousands of young people and deliver skills-based courses for members and non-members. We also produce ambitious theatrical productions in our own venue and in leading theatres across the UK and around the world.

Recent work has ranged from London Fashion Week and Glasgow's COP26 to large-scale outdoor events as part of Leeds 2023 Year of Culture. We have produced work in theatres in cities around the UK and in the heart of London's West End.

In 2023, the redevelopment of NYT's Creative Production House led by DSDHA won a RIBA London award in recognition of its environmentally conscious & inclusive design.

NYT's alumni include some of Britain's most successful performers and technical theatre experts working on the world's biggest events and stages and creative leaders at venues around the UK and beyond.



Ada (2023)
National Youth Theatre, Theatre
Photographer: Johan Persson

Main duties

Planning and Scheduling

- To identify and scope production and technical staff resources required for National Youth Theatre's activity, including rehearsals, productions, workshops, courses, events and hires.
- To manage the recruitment and rota for both freelance technical and stage management staff and backstage NYT members in training roles, managing their workloads, ensuring protocols are complied with and relevant forms are completed.
- To keep up to date with employment legislation and industry best practice for freelance technical and stage management teams.
- To work in collaboration with the Senior Producer, Head of Operations and wider Senior Management Team to ensure that seasons of work and projects are adequately resourced and make the best use of NYT's resources.

Health and Safety

- To ensure all production, project and event related work is safe and complies with current premises licensing, fire, building and Health and Safety legislation and take overall responsibility for Risk Assessments for production activity.
- To ensure that Risk Assessments and Fire Risk Assessment as relates to our public theatre and events programme are carried out and reviewed at regular intervals.
- To undertake regular event or theatre specific Health and Safety checks.
- To lead on evacuation drills and technical induction processes for the company and freelancers during productions.

Building and Equipment Maintenance

- With the Head of Operations, oversee National Youth Theatre's theatre-specific maintenance schedule, organising regular maintenance checks as necessary.
- With the Head of Operations, set up and manage theatre-specific building and equipment maintenance contracts.
- To manage theatre maintenance issues, ensuring the good repair of the theatre, costume and prop store and backstage spaces and contribute to any upgrade works, as required.

Productions and Events

- To manage, recruit, rota and support freelance technicians and production teams in their roles on NYT productions.
- To plan, staff and assist with the fit-up and get-out of productions as required.
- To lead on NYT's adherence to Theatre Green Book standards across our production activity, advancing our commitment to sustainable theatre practice.
- Supervise the rigging, focusing, plotting and operation of lighting, sounds, video and cinema equipment and associated systems.
- To collect PPL and PRS information for both in-house productions and received programme, making interpolated music applications as required.
- To support the technical delivery of accessible performances including captioned, Relaxed, audio described and BSL interpreted performances, in collaboration with the Senior Producer.
- To act as Production Manager on specific NYT projects as agreed with the Senior Producer.

Key Responsibilities

- In some instances, take on additional agreed production and event work, subject to further agreement regarding additional hours and fees.
- If appropriate and subject to further agreement, to provide lighting/sound design on some in-house projects and events.

Other Duties

- Adhere to, and actively contribute to, all National Youth Theatre policies, including Safeguarding, Equality, Diversity and Inclusion, Access, Environmental and Health & Safety.
- Any other duties as may be reasonably required.
- To engage with and uphold National Youth Theatre's 'Our Culture' statement:

"At the National Youth Theatre we are working towards a culture that is inclusive, creative and collaborative. We celebrate all the ways we are different and aim to create an environment where everyone can thrive and do their best work. We want our culture to create spaces where young people from around the UK can be together, be brave and create bold work. We ask everyone involved in making each project to approach it with generosity, curiosity, kindness and respect. We believe that we do better work together than we would apart and that our work is richer and stronger thanks to the different backgrounds and experiences that everyone in our company brings. Through our work we want to be connected and responsive to each other, our communities, our industry and the wider world. Whatever your background or wherever you're from, we invite you to support our mission to be a creative force for good at a critical time for our industry, country and world."



Animal Farm (2021)
National Youth Theatre, Theatre
Photographer: Helen Murray 2023

Person Specification

Essential

- A good all-round knowledge of technical theatre and stagecraft including LX, Sound, Stage, Video and Digital and substantial experience in programming and operating productions
- Demonstrable understanding of Health & Safety legislation
- Leadership ability with good people management skills and the ability to build and lead a team of freelance and staff technicians, and support the learning of NYT members
- Sound financial management and budgeting skills
- A practical, organised and meticulous approach to managing theatre maintenance and safety
- A proven ability to work well with creative teams and artists
- Knowledge of The Theatre Green Book initiative and interest in developing greater sustainability in theatre
- Experience of negotiating hire and/or purchase of equipment
- Ability to read lighting plans and ground plans
- Experience of using CAD Software (AutoCAD or Vectorworks)
- Proficiency in using analogue sound consoles and ETC lighting consoles
- A commitment to equality and diversity and the organisational values of National Youth Theatre

Desirable

- Driving license and experience driving LWB vans
- IOSH (Institute of Occupational Safety and Health) qualification
- PAT Testing Qualification or PAT Testing experience
- Good knowledge of UK touring venues and experience of touring
- First Aid qualification



National Youth Theatre's
Workshop Theatre (2024)
Photographer:
Jim Stephenson

Terms and Conditions

Fee:

£225 per day, for 4 days per month

Contract:

Freelance agreement for an initial period of one year

Time Commitment:

4 days per month with the possibility of additional work subject to further agreement.

Location:

National Youth Theatre, 443-445 Holloway Road, London, N7 6LW

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If you would like to submit your expression of interest in a different format, we would be happy to accommodate this, please contact us at jobs@nyt.org.uk / +44 (0)20 3696 7066 to discuss this.

We actively encourage people from a variety of backgrounds with different experiences, skills and stories to join us and influence and develop our working practice. All candidates who identify as disabled who demonstrate that they meet the essential criteria will be invited for interview. National Youth Theatre is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, caring responsibilities, disability, gender, gender identity, marriage and civil partnership, pregnancy and maternity, race, religion or belief, and sexual orientation.

If you would like an informal, confidential conversation to discuss the opportunity please get in touch with Senior Producer Rosie Scudder (rosie.scudder@nyt.org.uk).

