

National Youth Theatre Inclusion Producer

Job Pack

June 2026



Key details

Managed by: National Inclusion Producer

Responsible for: Freelance practitioners & Volunteers

Working with: Wider NYT Team, Venues, Colleges and community groups, Partner Inclusion Producers

Working hours: This is a part-time (3 days a week) fixed-term position ending on 31st October 2028

Salary: £35,000 FTE (pro rata to 0.6)

Location: London and ability to travel nationally

Application deadline: Monday 27th July, 5pm

Interview dates: Week of 3rd August

Apply by: We find word limits restrictive and welcome you to submit your application in the way that feels most successful to you.

For example this could be: Written, Voice note, Video and you can include links to supporting evidence, like your website.

However you apply, please include your experience (e.g. CV) and how you would be successful in this role (e.g. Cover letter).

Please send all applications to **jobs@nyt.org.uk**

Benefits:

Enhanced annual leave of 25 days plus public holidays (pro-rata), with an additional day added after one year

An additional leave allowance of up to 2 days for staff who actively observe religious holidays and festivals other than Christmas and Easter.

Free tickets to NYT productions and events

Volunteering days to support your professional development

Enhanced maternity and paternity pay, after a qualifying employment period

Discounts on NYT courses and merchandise

Advice and support available from our Employee Assistance Programme, Health Assured

DBS:

Employment with the National Youth Theatre depends upon receipt of a valid Enhanced DBS Certificate, which NYT can help you obtain.

Office address:

National Youth Theatre, Holloway Road, N7 6LW

About working with National Youth Theatre

We are an equal opportunities and disability-confident employer and we actively encourage disabled people and people from backgrounds currently underrepresented in our team and the arts workforce to apply.

If you require any information in another format or have any access requirements to complete your application get in touch on jobs@nyt.org.uk / 020 7561 8661 and we'll do all we can to support.

Our Culture

At the National Youth Theatre we work to create a culture that is inclusive, creative and collaborative.

We celebrate all the ways we are different and aim to create an environment where everyone can thrive and do their best work. We want our culture to create spaces where young people from around the UK can be together, be brave and create bold work.

We ask everyone involved in making each project to approach it with generosity, curiosity, kindness and respect. We believe that we do better work together than we would apart and that our work is richer and stronger thanks to the different backgrounds and experiences that everyone in our company brings.

Through our work we want to be connected and responsive to each other, our communities, our industry and the wider world. Whatever your background or wherever you're from, we invite you to support our mission to be a creative force for good at a critical time for our industry, country and world.

About National Youth Theatre (NYT)

The National Youth Theatre is a leading UK youth arts charity that supports young people aged 11–30 to take part in creative opportunities and develop skills for the future.

Founded in 1956, it was the world's first youth theatre and has supported generations of young people to build confidence, creativity, and careers in the arts.

NYT works across the UK to:

- deliver training and creative projects
- support wellbeing and personal development
- create pathways into the creative industries

The organisation has a strong focus on inclusion and works to ensure that young people from different backgrounds, including disabled and neurodiverse young people, can take part and feel represented.

Through programmes like Assemble, NYT works with partners to build stronger local creative communities, widen access to opportunities, and support young people to shape their own futures in the arts.

Location: National Youth Theatre, 443-445 Holloway Road, London, N7 6LW.

Find out more at www.nyt.org.uk



About Assemble

Assemble is a UK-wide programme led by the National Youth Theatre (NYT) and delivered with creative partners in different areas: Chapter Arts Centre, Cardiff; Exeter Northcott Theatre; Lowry, Salford; Mayflower Theatre, Southampton; Sheffield Theatres. Assemble is funded by the National Lottery Community Fund: UK Fund.

The programme brings organisations together to support d/Deaf, disabled and neurodiverse young people to take part in creative activity, build skills, and explore pathways into work in the arts.

Partners help to create opportunities in their local area, including workshops, trips, and work experience in arts venues. The programme is built on collaboration, bringing together different communities, organisations, and perspectives to create something more inclusive and impactful.

Assemble focuses on connecting young people and building their confidence accessing creative opportunities in their local area. It works across the UK in partnership with arts organisations, colleges, and local authorities, and is shaped by local needs and the voices of young people.

The aim is to:

- Support creativity, confidence, and leadership
- Improve access to careers in the arts
- Create long-term systemic change across the UK



The Role

In this role, you will coordinate the programme in London, while also working closely with Inclusion Producers in the other locations and NYT's National Inclusion Producer to support shared goals and a joined-up national approach.

You will work collaboratively with partner organisations, further education (FE) colleges, and community groups to identify d/Deaf, Disabled, Learning Disabled, and Neurodiverse young people who would benefit from access to creative opportunities and careers in the arts.

Young people take part in the programme over one academic year, supported by freelance creatives and volunteers.

During this time, they will explore:

Core skills - such as confidence, communication, and collaboration

Creative careers - through venue visits, industry Q\&As, and learning more about the sector

Work experience - high-quality placements in creative organisations to build skills, experience, and CV content

You will recruit and support volunteers from your local community, particularly early-career creatives who already have some creative experience.

These volunteers will:

- Receive training to become Creative Support Workers
- Build their skills in supporting young people
- Gain practical experience working alongside participants



Assemble is a three-year programme, with a new group of young people and volunteers joining each year. We are currently in Year One of delivery, ending in October 2026.

The programme is designed to learn and adapt, so feedback from participants is used to improve future delivery. Young people are also encouraged to stay involved after their year ends, helping to shape the programme, share their progress, and take part in events.

As Inclusion Producer, you will lead on:

- Recruiting, training, and supporting creatives, volunteers, and participants
- Managing local partnerships and relationships, including Colleges and Work Experience venues
- Contributing to reporting, evaluation, and funder engagement
- Overseeing budgets and delivery
- Supporting long-term impact and legacy

You will also ensure the programme meets its aims for participants, in line with national priorities.

The programme has been designed in close consultation with disabled young people, non-mainstream schools, disabled-led organisations, carers, and statutory services.

This means inclusion, accessibility, and lived experience are central to how the programme is delivered.



Key Responsibilities

Programme delivery

You will lead the delivery of the Assemble programme in London, making sure it is well organised, inclusive, and high quality. You will support the planning and delivery of activities, working with partners to shape the programme and ensure it meets national aims.

You will recruit and manage freelance creatives to deliver workshops and activities, making sure the team reflects the diversity of the young people involved. You will also support the development of volunteers and Assemble Course Assistants, helping to grow a diverse group of future creative professionals.

You will build strong relationships with FE colleges, community groups, Creative Venues, and local partners to support delivery and long-term impact. Together, you will ensure the programme is joined-up, inclusive, and reaching the communities it is designed for.

Supporting delivery and learning

You will organise training, reflection, and support sessions for creatives, volunteers, and participants throughout the programme.

You will manage the arranging and delivery of Assemble workshops, trips and activity in London. You will also support monitoring and evaluation by gathering feedback and helping report on progress, learning, and impact.

This will support national reporting and help improve and develop the programme over time.

Quality, safety and inclusion

You will make sure all creatives and volunteers follow safeguarding and health and safety processes.

You will lead on safe and inclusive delivery in community settings, and ensure access and inclusion are central to all activity.

The programme has been designed with d/Deaf, disabled and neurodiverse young people, so lived experience and accessibility should guide all aspects of delivery.

General responsibilities

You will:

Manage budgets and resources for the programme

Build and maintain partnerships across the cultural and education sectors

Support access and progression for d/Deaf, disabled and neurodiverse young people

Help grow new partnerships to reach more communities

Attend national meetings and regular check-ins

Oversee contracts, scheduling, and venue bookings

Contribute to reporting on participation, engagement, and outcomes

You will also take part in training (such as safeguarding and inclusion), and may deliver training where needed.

We welcome applicants from all backgrounds, experiences and identities. If you believe you meet this experience in non-traditional ways or through other experience routes, please highlight this in your application.

Essential experience and skills

- You should have at least three years' experience managing projects in the arts, education, or participatory settings, or equivalent experience.
- You should have experience working with disabled and neurodiverse young people, and a strong commitment to inclusion, diversity, and removing barriers to participation.
- You will have experience planning and delivering creative or educational programmes, ideally working with schools, colleges, or further education settings.
- You should be confident working with a wide range of people and able to communicate clearly, both in writing and in person, adapting your style for different audiences.
- You will need strong organisational and administrative skills, along with good IT and digital skills to support programme delivery.

Working style and knowledge

You should:

- Have experience supporting early-career creatives
- Be able to work independently, use your initiative, and manage competing priorities
- Have a good understanding of the arts sector and different pathways into creative careers
- Be aware of current issues, funding, and policy in arts, culture, and education

You should also:

- Be willing to complete safeguarding training (Level 3) if you have not already done so
- Bring a positive, practical attitude and a collaborative approach to your work

Desirable experience and qualities

It would be helpful if you:

- Are passionate about inclusion and creating opportunities for young people
- Have experience of skills or career development programmes
- Have experience of inclusive practice in a professional setting
- Have lived experience of disability and/or neurodivergence

It is also useful if you:

- Have completed disability awareness training, or are willing to continue learning
- Have knowledge or experience of the SEN or non-mainstream education sector

Thank you for your interest in this role.

If you need any help please email jobs@nyt.org.uk or info@nyt.org.uk

