



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING  
December 18, 2019 at 3:00 p.m.  
Conference Room 1 & 2**

**Mission Statement**

The mission of Lewis County Hospital District No. 1, steward of public funds and trust, is to provide our highest level of compassionate, diligent and professional medical care.

**Vision Statement**

A caring team of people working together to lead our community toward better health.

**Key**

**7 Guiding Questions**

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| <ol style="list-style-type: none"> <li>1. Is it big?</li> <li>2. Is it about the future?</li> <li>3. Is it core to the mission?</li> <li>4. High-level policy decision needed?</li> </ol> | <ol style="list-style-type: none"> <li>5. Is a red flag waving?</li> <li>6. Is a watchdog watching?</li> <li>7. Superintendent wants/needs board's support?</li> </ol> |
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AGENDA	KEY	PAGE	TIME
<b>Call to Order</b> <b>Approval or Amendment of Agenda</b> <b>Conflict of Interest</b>			3:00 pm
<b>Oath of Office</b> <ul style="list-style-type: none"> <li>• Assumption of Office-Tom Herrin &amp; Wes McMahan</li> </ul>			3:05 pm
<b>Department Spotlight</b> <ul style="list-style-type: none"> <li>• Pulmonary Rehabilitation               <ul style="list-style-type: none"> <li>○ <i>To strategically discuss department's current and future state.</i></li> </ul> </li> </ul>	2	6	3:10 pm
<b>Comments and Remarks</b> <ul style="list-style-type: none"> <li>• Commissioners</li> <li>• Audience</li> </ul>			3:20 pm
<b>Executive Session-RCW 70.41.205 &amp; RCW 70.41.200</b> <ul style="list-style-type: none"> <li>• Medical Privileging-Katelin Forrest</li> <li>• Quality Improvement Oversight-Committee Chair-Commissioner Frady &amp; Quality Manager Deyna Sagnella</li> </ul>	4		3:30 pm
<b>Break</b>			4:15 pm
<b>Board Committee Reports</b> <ul style="list-style-type: none"> <li>• Hospital Foundation Report-Board Rep-Commissioner Fisher</li> <li>• Finance Committee Report-Committee Chair-Commissioner Fisher</li> </ul>	3 7	17 21	4:25 pm 4:30 pm
<b>Consent Agenda – (Action items included below)</b> <ul style="list-style-type: none"> <li>• <input type="checkbox"/> Passed   <input type="checkbox"/> Denied   <input type="checkbox"/> Deferred</li> <li>• Minutes of the November 6, 2019 Regular Board Meeting (<i>Action</i>)</li> <li>• Minutes of the November 13, 2019 Medical Staff Committee Meeting (<i>Action</i>)</li> </ul>	7 7	26 34	4:45 pm

<ul style="list-style-type: none"> <li>Minutes of the November 14, 2019 Quality Improvement Oversight Committee Meeting (<i>Action</i>)</li> </ul>	7	39	
<ul style="list-style-type: none"> <li>Minutes of the November 16, 2019 Finance Committee Meeting (<i>Action</i>)</li> </ul>	7	43	
<ul style="list-style-type: none"> <li>Minutes of the December 16, 2019 Finance Committee Meeting (<i>Action</i>) <ul style="list-style-type: none"> <li>Superintendent Everett will distribute at the meeting.</li> </ul> </li> </ul>	7		
<ul style="list-style-type: none"> <li>Minutes of the December 17, 2019 Special Board Meeting (<i>Action</i>) <ul style="list-style-type: none"> <li>Superintendent Everett will distribute at the meeting.</li> </ul> </li> </ul>	7		
<ul style="list-style-type: none"> <li>Warrants &amp; EFT's in the amount of \$2,858,370.54 dated October 2019 (<i>Action</i>)</li> </ul>	7	47	
<ul style="list-style-type: none"> <li>Warrants &amp; EFT's in the amount of \$2,646,916.99 dated November 2019 (<i>Action</i>)</li> </ul>	7	49	
<ul style="list-style-type: none"> <li>Approve Documents Pending Board Ratification 12.18.19 (<i>Action</i>) <ul style="list-style-type: none"> <li>To provide board oversight for document management. (<i>Lucidoc</i>)</li> </ul> </li> </ul>	7	51	
<b>Old Business</b> <ul style="list-style-type: none"> <li>Strategic Planning Retreat <ul style="list-style-type: none"> <li>To discuss date options for 2020 Strategic Planning Retreat.</li> </ul> </li> </ul>	2	53	4:55 pm
<ul style="list-style-type: none"> <li>Board Chair Fritz Follow Up <ul style="list-style-type: none"> <li>To inform the Commissioners on the Massage Therapy program.</li> <li>To inform the Commissioners on board packets availability online.</li> </ul> </li> </ul>	2	54	5:15 pm
<ul style="list-style-type: none"> <li>Live Streaming Board Meetings <ul style="list-style-type: none"> <li>To discuss Superintendent Everett's second legal opinion regarding live streaming board meetings.</li> </ul> </li> </ul>	4	55	5:20 pm
<ul style="list-style-type: none"> <li>Quality Improvement Oversight Information <ul style="list-style-type: none"> <li>To approve the draft copy of the Policy.</li> </ul> </li> </ul>	4	56	5:25 pm
<b>Executive Session-RCW 42.30.110 (i)</b> <ul style="list-style-type: none"> <li>To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is or is likely to become, a party, which public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.</li> </ul>	2		5:30 pm
<b>New Business</b> <ul style="list-style-type: none"> <li>Board Education <ul style="list-style-type: none"> <li>The Medical Staff</li> <li>Importance of Physician Leaders</li> </ul> </li> </ul>	2	58 66	6:00 pm
<ul style="list-style-type: none"> <li>Board Self Evaluation <ul style="list-style-type: none"> <li>To complete the Board Self Evaluation in preparation to discuss at the meeting.</li> </ul> </li> </ul>	3	76	6:10 pm
<ul style="list-style-type: none"> <li>New Commissioners <ul style="list-style-type: none"> <li>To discuss new commissioner orientation.</li> </ul> </li> </ul>	2	79	6:20 pm
<ul style="list-style-type: none"> <li>Resolution 19-27-Approving the DZA Financial Audit and Cost Report Annual Engagement <ul style="list-style-type: none"> <li>To approve the engagement with DZA.</li> </ul> </li> </ul>	4	80	6:30 pm
<ul style="list-style-type: none"> <li>Employment Engagement Survey <ul style="list-style-type: none"> <li>To discuss survey findings.</li> </ul> </li> </ul>	3	90	6:40 pm
<ul style="list-style-type: none"> <li>Accreditation <ul style="list-style-type: none"> <li>To gauge support for beginning the accreditation journey.</li> </ul> </li> </ul>	1	94	6:45 pm
<ul style="list-style-type: none"> <li>Nurse Staffing Plan <ul style="list-style-type: none"> <li>To inform commissioners of plan to be submitted to Department of Health.</li> </ul> </li> </ul>	3	95	6:50 pm

<ul style="list-style-type: none"> <li>• Community Focus Groups <ul style="list-style-type: none"> <li>○ <i>To discuss recent community focus groups attendance in preparation for strategic planning retreat.</i></li> </ul> </li> </ul>	3		7:00 pm
<b>Superintendent Report</b> <ul style="list-style-type: none"> <li>• Superintendent's Dashboard <ul style="list-style-type: none"> <li>○ <i>Recruitment</i></li> <li>○ <i>2020 Regular Board Meeting Schedule Announcements &amp; 2020 Board Committee Meeting Schedule</i></li> <li>○ <i>Pastor's Pantry Food Bank</i></li> <li>○ <i>Via Consulting Board Education Opportunity</i></li> <li>○ <i>HRA and FSA Plans to be presented in January 2020</i></li> <li>○ <i>January Special Board Meeting Request</i></li> </ul> </li> </ul>	7	97 98 99  101 102 109 110	7:10 pm
<b>Next Board Meeting Dates and Times</b> <ul style="list-style-type: none"> <li>• Regular Board Meeting-January 29, 2020 @ 3:00 PM</li> </ul> <b>Next Committee Meeting Dates and Times</b> <ul style="list-style-type: none"> <li>• Arbor Health Foundation Meeting-January 14, 2020 @ 12:00 PM</li> <li>• Plant Planning Committee Meeting-January 15, 2020 @ 12:00 PM</li> <li>• Finance Committee Meeting-January 20, 2020 @ 12:00 PM</li> </ul>	2		7:30 pm
<b>Adjournment</b>			7:30 pm