

LEWIS COUNTY HOSPITAL DISTRICT NO. 1 REGULAR BOARD OF COMMISSIONERS' MEETING May 26, 2021 at 3:30 p.m. ZOOM

https://myarborhealth.zoom.us/j/96126789069

Meeting ID: 961 2678 9069 One tap mobile: +12532158782,,96126789069# Dial: +1 253 215 8782

<u>Mission Statement</u> To foster trust and nurture a healthy community.

<u>Vision Statement</u> To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order	Board Chair Frady called the			
Roll Call	meeting to order via Zoom at 3:30			
Reading the Mission & Vision Statements	p.m.			
& vision Statements	Commissioners present:			
	\boxtimes Trish Frady, Board Chair			
	\square Tom Herrin, Secretary			
	Craig Coppock			
	⊠ Wes McMahan			
	⊠ Chris Schumaker			
	Others and the			
	Others present:			
	\boxtimes Leianne Everett, Superintendent			
	🖾 Shana Garcia, Executive			
	Assistant			
	Sara Williamson, CNO/CQO			
	Dexter Degoma, Interim Quality			
	Manager			
	⊠ Janice Holmes, Medical Staff			
	Coordinator			
	⊠ Richard Boggess, CFO			
	🖾 Clint Scogin, Controller			
	🛛 Van Anderson, Packwood			
	Resident			
	🛛 Tom Dingus, CPA			

El Larry Sinkula, Surgical Services Director Director B Julic Allen, Quality Analyst El Dexter Degoma, Interim Quality Manager Services Buddy Rose, Lewis County Journal Approval or Amendment of Agenda Board Chair Frady requested to move Resolution 21-23 to follow Executive Session and requested a correction to the Next Committee Netting Dates and Times for the QIO Committe metering from June and the motion of passed unamimously. Secretary Herrin made a motion to agenda Conflicts of Interest Board Chair Frady asked the Board to state any conflicts of interest with today's agenda. None noted. Commissioners Commissioners Commissioners More noted. Commissioners Commissioners Schumaker thanked Board to state any conflicts of Interest with today's agenda. None noted. Commissioners Compositioners Commissioners Compositioner first DNV Survey. Commissioners Compositioner first DNV Survey. Commissioner Coppock commended the team on a great first DNV Survey. Commissioner Coppock commended the team on a great first DNV Survey. Executive Session RCW 70.41.205 Executive Session at 3.40 p. no for simulate to discuss Medical Privileging. The Board returned to open session at 3.45 p.m. No decisions were made in Executive Session to agenda Commissioner Composk made a motion to approve the Medical Privileging No decisions were made in Executive Session to agende. Commissioner Compock made a motion to approve the Medical Privilegin			1	1	
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(Emergency Medicine Commissioner					
		÷			
		Privileges)	McMahan seconded.		

	2. Robert Williams, MD	The motion passed	
	(Orthopedic Surgery	unanimously.	
	Privileges)		
	Reappointments-		
	1. Jeffrey Ford, MD		
	(Emergency Medicine		
	Privileges)		
	2. Madeline Nguyen, MD		
	(Consulting Telestroke		
	Privileges)		
	3. Nicholas Okon, MD		
	(Consulting Telestroke		
	Privileges)		
New Business	Superintendent Everett highlighted	Commissioner	
Resolution	the following:	Schumaker made a	
21-23-	1. Exciting opportunity with	motion to approve	
Approving	interested surgical	Resolution 21-23 and	
the Budget	podiatrist.	Commissioner	
Amendment-	2. Complementing service line	McMahan seconded.	
Podiatrist	to Orthopedics.	The motion passed	
Fodiatiist	3. Growing services in the	unanimously.	
	-	unannnously.	
	District aligns with		
	Strategic vision.		
	4. Projecting additional		
	revenues in the clinics,		
	radiology and surgery.		
	Provider will work full		
	time-4/10's split between		
	the Clinic and OR.		
	5. Multi-year contract starting		
	09.01.21.		
	6. Requesting a Budget		
	Amendment of (\$150,379)		
	which results in a reduction		
	to the 2021 operating		
	budget.		
Guest Speaker	Tom Dingus highlighted the		
• Tom Dingus,	following:		
Partner-	1. Presented the audited		
Dingus,	financial statement with no		
Zarecor and	findings.		
Associates	2. Presented the financial		
	indicators, which displays		
	the District's history in		
	comparison to hospitals		
	within Washington and		
	nationally.		
	3. Presented no material audit		
	changes.		
	4. In summary, it was a good		
	audit.		

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Department Spotlight	Clinic Manager Hancock noted	
Morton	Morton Clinic has had a busy first	
Clinic	year after being acquired by the	

ACTION OWNER

DISCUSSION

AGENDA

Clinic	year after being acquired by the District. The Clinic continues to be repaired since the water damage, but the Clinic continues to focus on patient care. She highlighted each departments goals as it relates to the Board's Strategic Priorities. The COVID-19 Vaccine Outreach continues to be a focus. The new service line of Orthopedics will be joining Morton Clinic in June and patients are already able to make appointments.		
Board Committee	Commissioner McMahan shared the		
Reports	Arbor Health Foundation would		
• Hospital	like to continue supporting the area		
Foundation	EMS crews by providing snacks		
Report	and drinks in the room used by crews.		
• Finance	Commissioner Coppock highlighted		
Committee	the following:		
Report	1. Shared no movement on		
	disaster funding.		
	2. Identified potentially new		
	RHC monies available.		
	3. Supporting Pharmacy Clinical Surveillance		
	Software purchase.		
	4. Financial audit results show		
	the District is on track with		
	well documented processes.		
	5. Days Cash on Hand		
	continues to be strong.		
	6. Supporting Podiatry service		
	line as a new growth opportunity for the District.		
	7. Presented an updated 5-		
	year plan.		
Compliance	Interim Compliance Officer Taylor		
Committee	highlighted the following:		
Report	1. Restructuring to include a		
	monthly operational work		
	group that quarterly reports		
	to the Compliance Committee.		
	2. Implemented a similar		
	action schedule like QIO as		

DUE DATE

OWNER

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	an Appendix to keep the		
	Committee on track.		
	3. Recruiting for a shared		
	Compliance Officer and		
	still finalizing the job		
	description.		
Consent Agenda	Board Chair Frady announced the	Secretary Herrin	
Consent rigenau	consent agenda items for	made a motion to	
	consideration of approval:	approve the Consent	
		**	
	1. Approval of Minutes	Agenda and	
	a. April 28, 2021	Commissioner	
	Regular Board	McMahan	
	Meeting	seconded. The	
	b. May 5, 2021	motion passed	
	Special Board	unanimously.	
	Meeting		
	c. May 12, 2021		
	Compliance		
	Committee		
	Meeting		
	-		
	d. May 19, 2021		
	Finance Committee		
	Meeting		
	2. Warrants & EFT's in the		
	amount of \$5,351,318.51		
	dated April 2021		
	3. Resolution 21-20-		
	Approving Medical Staff		
	Bylaws		
	4. Resolution 21-21-		
	Approving the Medical		
	Staff Rules & Regulations		
	5. Resolution 21-22-		
	Approving the Purchase of		
	the Cerner Pharmacy		
	Clinical Surveillance		
	Software		
	6. Approve Documents		
	Pending Board Ratification		
	05.26.21		
Old Business	CNO/CQO Williamson highlighted		
• Incident	the following:		
Command	1. The COVID-19 rates		
Update	continue to vary as vaccines		
1	are administered. The		
	demand for vaccines has		
	diminished.		
	2. The Multidisciplinary		
	Committee continues to be		
	active in discussing		
	COVID-19.		

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New Business Board Bylaws	 A workgroup has been identified to plan for inpatient vaccinations. Outreach efforts continue in the District. Mask requirement changes from CDC do not apply to healthcare settings. Approved one visitor per ED patient and per the doctor's discretion. 7 day rolling average for Lewis County is 17 cases. Board Chair Frady shared proposed edits bylaws. 	Prepare a resolution to adopt the revised board bylaws.	Executive Assistant Garcia	07.28.21 Regular Board Meeting
	The Board accepted the changes and will adopt at the next Regular Board Meeting.			
Special Board Meeting	Board Meeting.Board Chair Frady shared theSpecial Board Meeting is on June 2,2021 for the following declaredcandidates:1. Van Anderson2. Laura Richardson3. Chris Schumaker4. Kim Olive5. Craig CoppockThere will be a webinar to watchand then the Board will take PublicComment for any questions.	Invite declared candidates to the Special Board Meeting via email.	Superintendent Everett	06.02.21 Special Board Meeting
Superintendent Report Packwood Clinic Emergency Power	 CFO Boggess shared the following: 1. Reviewed potential sites for a future Packwood Clinic on Highway 12. 2. Experiencing a set back with the OR HVAC System, but hoping to resolve by June 4, 2021. Generator project is on track. There was a recent DOH concern related to fuel capacity; however, Wood Harbinger confirmed the generators have double 96 hours minimum. 			
	Superintendent Everett shared the District has elected to not sell the Elbe Property at this time given the			

	housing demand. As of right now, we are in a holding pattern in the		
	event we need it for interim staff or		
	travelers.		
Meeting Summary &	Superintendent Everett highlighted		
Evaluation	the decisions made and action items.		
Adjournment	Secretary Herrin moved and		
	Commissioner Coppock seconded		
	to adjourn the meeting at 5:35 p.m.		
	The motion passed unanimously.		

Respectfully submitted,

Tom Herrin Tom Herrin (Aug 9, 2021 17:20 PDT) Tom Herrin, Secretary

Aug 9, 2021

Date

052621 Regular Board Meeting Minutes-DRAFT

Final Audit Report

2021-08-10

	Created:	2021-08-09
	By:	Shana Garcia (Sgarcia@mortongeneral.org)
	Status:	Signed
	Transaction ID:	CBJCHBCAABAAXsvkGaJWWuxgKIDLtX1b2KLr-65cNw9Q
- 1		

"052621 Regular Board Meeting Minutes-DRAFT" History

- Document created by Shana Garcia (Sgarcia@mortongeneral.org) 2021-08-09 - 8:00:29 PM GMT- IP address: 208.52.20.2
- Socument emailed to Tom Herrin (commissionerherrin@myarborhealth.org) for signature 2021-08-09 - 8:01:04 PM GMT
- Email viewed by Tom Herrin (commissionerherrin@myarborhealth.org) 2021-08-10 - 0:20:11 AM GMT- IP address: 99.198.30.44
- 6 Document e-signed by Tom Herrin (commissionerherrin@myarborhealth.org) Signature Date: 2021-08-10 - 0:20:41 AM GMT - Time Source: server- IP address: 99.198.30.44

Agreement completed. 2021-08-10 - 0:20:41 AM GMT

