



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

May 26, 2021 at 3:30 p.m.

ZOOM

<https://myarborhealth.zoom.us/j/96126789069>

Meeting ID: 961 2678 9069

One tap mobile: +12532158782,,96126789069#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Frady called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Trish Frady, Board Chair <input checked="" type="checkbox"/> Tom Herrin, Secretary <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Chris Schumaker Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Dexter Degoma, Interim Quality Manager <input checked="" type="checkbox"/> Janice Holmes, Medical Staff Coordinator <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Van Anderson, Packwood Resident <input checked="" type="checkbox"/> Tom Dingus, CPA			

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	<p>☒ Larry Sinkula, Surgical Services Director</p> <p>☒ Julie Taylor, Ancillary Services Director</p> <p>☒ Julie Allen, Quality Analyst</p> <p>☒ Dexter Degoma, Interim Quality Manager</p> <p>☒ Marilyn Garcia, Quality Auditor</p> <p>☒ Char Hancock, Clinic Manager</p> <p>☒ Buddy Rose, Lewis County Journal</p>			
Approval or Amendment of Agenda	Board Chair Frady requested to move Resolution 21-23 to follow Executive Session and requested a correction to the Next Committee Meeting Dates and Times for the QIO Committee meeting from June 2 nd to June 9 th .	Secretary Herrin made a motion to approve the amended agenda. Commissioner McMahan seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Frady asked the Board to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Commissioner Schumaker thanked Board Chair Frady and Commissioners Coppock and McMahan for their support on financial questions.</p> <p>Commissioner McMahan commended the team on a great first DNV Survey.</p> <p>Commissioner Coppock commended the team on the DZA Audit.</p> <p>Audience: No public comment.</p>			
Executive Session- RCW 70.41.205	<p>Executive Session began at 3:40 p.m. for 5 minutes to discuss Medical Privileging. The Board returned to open session at 3:45 p.m.</p> <p>No decisions were made in Executive Session.</p> <p>New Appointments-</p> <ol style="list-style-type: none"> 1. Matthew Moody, DO (Emergency Medicine Privileges) 	Commissioner Coppock made a motion to approve the Medical Privileging as presented and Commissioner McMahan seconded.		

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	2. Robert Williams, MD (Orthopedic Surgery Privileges) Reappointments- 1. Jeffrey Ford, MD (Emergency Medicine Privileges) 2. Madeline Nguyen, MD (Consulting Telestroke Privileges) 3. Nicholas Okon, MD (Consulting Telestroke Privileges)	The motion passed unanimously.		
New Business <ul style="list-style-type: none"> • Resolution 21-23- Approving the Budget Amendment- Podiatrist 	Superintendent Everett highlighted the following: <ol style="list-style-type: none"> 1. Exciting opportunity with interested surgical podiatrist. 2. Complementing service line to Orthopedics. 3. Growing services in the District aligns with Strategic vision. 4. Projecting additional revenues in the clinics, radiology and surgery. Provider will work full time-4/10's split between the Clinic and OR. 5. Multi-year contract starting 09.01.21. 6. Requesting a Budget Amendment of (\$150,379) which results in a reduction to the 2021 operating budget. 	Commissioner Schumaker made a motion to approve Resolution 21-23 and Commissioner McMahan seconded. The motion passed unanimously.		
Guest Speaker <ul style="list-style-type: none"> • Tom Dingus, Partner- Dingus, Zarecor and Associates 	Tom Dingus highlighted the following: <ol style="list-style-type: none"> 1. Presented the audited financial statement with no findings. 2. Presented the financial indicators, which displays the District's history in comparison to hospitals within Washington and nationally. 3. Presented no material audit changes. 4. In summary, it was a good audit. 			

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Department Spotlight <ul style="list-style-type: none"> • Morton Clinic 	Clinic Manager Hancock noted Morton Clinic has had a busy first year after being acquired by the District. The Clinic continues to be repaired since the water damage, but the Clinic continues to focus on patient care. She highlighted each departments goals as it relates to the Board’s Strategic Priorities. The COVID-19 Vaccine Outreach continues to be a focus. The new service line of Orthopedics will be joining Morton Clinic in June and patients are already able to make appointments.			
Board Committee Reports <ul style="list-style-type: none"> • Hospital Foundation Report 	Commissioner McMahan shared the Arbor Health Foundation would like to continue supporting the area EMS crews by providing snacks and drinks in the room used by crews.			
<ul style="list-style-type: none"> • Finance Committee Report 	Commissioner Coppock highlighted the following: <ol style="list-style-type: none"> 1. Shared no movement on disaster funding. 2. Identified potentially new RHC monies available. 3. Supporting Pharmacy Clinical Surveillance Software purchase. 4. Financial audit results show the District is on track with well documented processes. 5. Days Cash on Hand continues to be strong. 6. Supporting Podiatry service line as a new growth opportunity for the District. 7. Presented an updated 5-year plan. 			
<ul style="list-style-type: none"> • Compliance Committee Report 	Interim Compliance Officer Taylor highlighted the following: <ol style="list-style-type: none"> 1. Restructuring to include a monthly operational work group that quarterly reports to the Compliance Committee. 2. Implemented a similar action schedule like QIO as 			

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	<p>an Appendix to keep the Committee on track.</p> <p>3. Recruiting for a shared Compliance Officer and still finalizing the job description.</p>			
Consent Agenda	<p>Board Chair Frady announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. April 28, 2021 Regular Board Meeting b. May 5, 2021 Special Board Meeting c. May 12, 2021 Compliance Committee Meeting d. May 19, 2021 Finance Committee Meeting 2. Warrants & EFT's in the amount of \$5,351,318.51 dated April 2021 3. Resolution 21-20- Approving Medical Staff Bylaws 4. Resolution 21-21- Approving the Medical Staff Rules & Regulations 5. Resolution 21-22- Approving the Purchase of the Cerner Pharmacy Clinical Surveillance Software 6. Approve Documents Pending Board Ratification 05.26.21 	<p>Secretary Herrin made a motion to approve the Consent Agenda and Commissioner McMahan seconded. The motion passed unanimously.</p>		
Old Business <ul style="list-style-type: none"> • Incident Command Update 	<p>CNO/CQO Williamson highlighted the following:</p> <ol style="list-style-type: none"> 1. The COVID-19 rates continue to vary as vaccines are administered. The demand for vaccines has diminished. 2. The Multidisciplinary Committee continues to be active in discussing COVID-19. 			

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	<ol style="list-style-type: none"> 3. A workgroup has been identified to plan for inpatient vaccinations. 4. Outreach efforts continue in the District. 5. Mask requirement changes from CDC do not apply to healthcare settings. 6. Approved one visitor per ED patient and per the doctor's discretion. 7. 7 day rolling average for Lewis County is 17 cases. 			
New Business <ul style="list-style-type: none"> • Board Bylaws 	<p>Board Chair Frady shared proposed edits bylaws.</p> <p>The Board accepted the changes and will adopt at the next Regular Board Meeting.</p>	<p>Prepare a resolution to adopt the revised board bylaws.</p>	<p>Executive Assistant Garcia</p>	<p>07.28.21 Regular Board Meeting</p>
<ul style="list-style-type: none"> • Special Board Meeting 	<p>Board Chair Frady shared the Special Board Meeting is on June 2, 2021 for the following declared candidates:</p> <ol style="list-style-type: none"> 1. Van Anderson 2. Laura Richardson 3. Chris Schumaker 4. Kim Olive 5. Craig Coppock <p>There will be a webinar to watch and then the Board will take Public Comment for any questions.</p>	<p>Invite declared candidates to the Special Board Meeting via email.</p>	<p>Superintendent Everett</p>	<p>06.02.21 Special Board Meeting</p>
<p>Superintendent Report</p> <ul style="list-style-type: none"> • Packwood Clinic • Emergency Power 	<p>CFO Boggess shared the following:</p> <ol style="list-style-type: none"> 1. Reviewed potential sites for a future Packwood Clinic on Highway 12. 2. Experiencing a set back with the OR HVAC System, but hoping to resolve by June 4, 2021. Generator project is on track. There was a recent DOH concern related to fuel capacity; however, Wood Harbinger confirmed the generators have double 96 hours minimum. <p>Superintendent Everett shared the District has elected to not sell the Elbe Property at this time given the</p>			

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	housing demand. As of right now, we are in a holding pattern in the event we need it for interim staff or travelers.			
Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items.			
Adjournment	Secretary Herrin moved and Commissioner Coppock seconded to adjourn the meeting at 5:35 p.m. The motion passed unanimously.			

Respectfully submitted,

Tom Herrin

[Tom Herrin \(Aug 9, 2021 17:20 PDT\)](#)

Tom Herrin, Secretary

Aug 9, 2021

Date






052621 Regular Board Meeting Minutes-DRAFT

Final Audit Report

2021-08-10

Created:	2021-08-09
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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