



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING
February 24, 2021 at 3:30 p.m.
ZOOM**

<https://myarborhealth.zoom.us/j/96126789069>

Meeting ID: 961 2678 9069

One tap mobile: +12532158782,,96126789069#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA TOPIC	CONCLUSION	ACTION ITEMS
Call to Order Roll Call	Board Chair Frady called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Trish Frady, Board Chair <input checked="" type="checkbox"/> Tom Herrin, Secretary <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Chris Schumaker Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Dexter Degoma, Interim Quality Manager <input checked="" type="checkbox"/> Janice Holmes, Medical Staff Coordinator <input checked="" type="checkbox"/> Diane Markham, Marketing/Communication Manager & Foundation Executive Director <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Buddy Rose, Reporter <input checked="" type="checkbox"/> Todd Gorham, 2767 Union <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Van Anderson, Packwood Resident <input checked="" type="checkbox"/> Don Roberts, Pharmacy <input checked="" type="checkbox"/> Larry Sinkula, Surgical Services Director <input checked="" type="checkbox"/> Shannon Kelly, CHRO <input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director	



	<input checked="" type="checkbox"/> Skip Houser, Attorney <input checked="" type="checkbox"/> Jeff Thorson, 2767 Union <input checked="" type="checkbox"/> Marilyn Garcia, Quality Auditor <input checked="" type="checkbox"/> Brenda Demarest, Patient Access Clerk <input checked="" type="checkbox"/> Dr. Mark Hansen, Chief of Staff	
Approval or Amendment of Agenda		Commissioner Coppock made a motion to approve the agenda. Secretary Herrin seconded and the motion passed unanimously.
Conflicts of Interest	Board Chair Frady asked the Board to state any conflicts of interest with today's agenda.	None noted.
Comments and Remarks	<p>Commissioners: None noted.</p> <p>Audience: Packwood Resident Van Anderson shared that Kenton Smith's Memorial Service is tentatively scheduled for August 7, 2021 at the Old Packwood Elementary Gym. He requested the Board consider posting important documents on the website for ease of access, i.e., Budget.</p>	
Executive Session- RCW 70.41.205 & 70.41.200	<p>Executive Session began at 3:40 p.m. for 20 minutes to discuss Medical Privileging and the Quality Improvement Oversight Report. The Board returned to open session at 4:00 p.m.</p> <p>No decisions were made in Executive Session.</p> <p>New Appointments-</p> <ol style="list-style-type: none"> 1. Jonathan Davison, MD (Consulting Radiology Privileges) <p>Reappointments-</p> <ol style="list-style-type: none"> 1. Eileen Lorenz, MD - (Consulting Radiology Privileges) 2. Thomas Luetkehans, MD - (Consulting Radiology Privileges) 3. John MacKenzie, MD - (Consulting Radiology Privileges) 4. Mark Mayhle, MD - (Consulting Radiology Privileges) 5. David Miller, MD - (Consulting Radiology Privileges) 6. Kirk Myers, DO - (Consulting Radiology Privileges) 	Commissioner Coppock made a motion to approve the Medical Privileging as presented and Secretary Herrin seconded. The motion passed unanimously.



	<ol style="list-style-type: none"> 7. Nancy Neubauer, MD - (Consulting Radiology Privileges) 8. Corey White, DO - (Telestroke Neurology Consulting Privileges) 	
<p>Guest Speaker-C.H. (Skip) Houser, J.D., M.P.A.</p> <ul style="list-style-type: none"> • Roles, Responsibilities, Ethics and Governance-Board Workshop 	<p>Skip presented the following recommendations:</p> <ol style="list-style-type: none"> 1. Comply with statutory requirements. 2. Present no conflict of interest between the public trust and private interests. 3. Communicate and set goals. 	
<p>Department Spotlight</p> <ul style="list-style-type: none"> • 340B Drug Program 	<p>CFO Boggess highlighted the following on the 340B Drug Program:</p> <ol style="list-style-type: none"> 1. Encouraged the District to continue taking advantage of the 340b program. 2. Continues to benefit the District by supplementing the costs associated with emergency transport services. 3. Given the regulatory climate in WA, the program may stay status quo. 4. The 2021 Budget reflects the 2020 experience; however, our experience this year may be closer to 2019. 	
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Hospital Foundation Report 	<p>Commissioner McMahan shared he was unable to attend the Foundation Meeting and offered his resignation if another commissioner wanted to attend. Foundation Executive Director Markham expressed support for Commissioner McMahan remaining on the Committee. The Board supported Commissioner McMahan staying on the Foundation. Executive Director Markham noted the Foundation elected to change the scholarship eligibility from full time to part time. This broadens the number of employees that now qualify for this scholarship opportunity. The Arbor Health Foundation is planning for Fall events and will pivot with the COVID requirements.</p>	
<ul style="list-style-type: none"> • Finance Committee Report 	<p>Commissioner Coppock highlighted the following from the February Finance Committee Meeting:</p> <ol style="list-style-type: none"> 1. The Disaster funding is static. 2. Recommended the Board support Resolution 21-07 and Resolution 21-08. 3. A 501(r) Audit Report is being completed by DZA to ensure the District's compliance. 	
<p>Consent Agenda</p>	<p>Board Chair Frady announced the consent agenda items for consideration of approval:</p>	<p>Secretary Herrin made a motion to approve the</p>



	<ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. January 27, 2021 Regular Board Meeting b. February 2, 2021 Quality Improvement Oversight Committee Meeting c. February 17, 2021 Finance Committee Meeting 2. Warrants & EFT's in the amount of \$3,666,995.35 dated January 2021 3. Resolution 21-05-Approving the Clinical/Non-Clinical Contracted Services Evaluation Matrix 4. Resolution 21-06-Declaring to Surplus or Dispose of Certain Property 5. Resolution 21-07-Delegating Fiduciary Responsibilities & Investment Committee 6. Approve Documents Pending Board Ratification 02.24.21 	Consent Agenda and Commissioner McMahan seconded. The motion passed unanimously.
Break	Board Chair Frady called for a 4-minute break at 5:21 p.m. The Board returned to open session at 5:25 p.m.	
Old Business <ul style="list-style-type: none"> • Incident Command Update 	CNO/CQO Williamson highlighted the following: <ol style="list-style-type: none"> 1. The Lewis County COVID 7-day average continues to decline. 2. African variant is present in the state of WA. 3. The District has been unsuccessful in acquiring new 1st dose vaccines. Administering 2nd doses this week due to the snow delay last week. 4. The District needs to develop a vaccine equity plan when going through the phases. Strategies need to be discussed to establish a vaccine site for vulnerable populations. 	
Break	No longer needed.	
New Business <ul style="list-style-type: none"> • DNV Accreditation Appointments 	Superintendent Everett shared recommendation.	Commissioner McMahan made a motion to appoint Richard Boggess as the Safety Officer. Commissioner Coppock seconded and the motion passed unanimously.
<ul style="list-style-type: none"> • Resolution 21-08- Approving to Waive Competitive Bidding Requirements Due to an Emergency and to Designate Superintendent Superintendent Everett to Act in an 	Commissioner Coppock recommended approval of Resolution 21-08. CFO Boggess shared the flood water is being abated at Morton Clinic. The Clinic will quickly enter the restoration phase.	Commissioner McMahan made a motion to approve Resolution 21-08. Secretary Herrin seconded and the motion passed unanimously.



Emergency and Award Necessary Contract(s) to Address the Emergency Situation	CFO Boggess noted Morton Clinic has moved operations within the Hospital for approximately 6 to 8 weeks.	
<ul style="list-style-type: none"> Board Education 	<p>Board Chair Frady proposed engaging Skip for additional training sessions.</p> <p>The Board supported Superintendent Everett finding out Skip's availability for future educational sessions.</p>	Action Item- Superintendent Everett will engage Skip for further education opportunities.
<ul style="list-style-type: none"> PDC Filing Reminder 	Board Chair Frady reminded the Board to complete their WA Public Disclosure Commission (PDC) by April 1, 2021.	Action Item-The Board will complete their PDC by April 1, 2021.
Superintendent Report	<p>Superintendent Everett shared additional updates to her recruitment update which included:</p> <ol style="list-style-type: none"> Contract signed with Orthopedic Surgeon. LeeAnn Evans has accepted the Inpatient & Emergency Services Director position. Researching a telehealth Diabetic Educator. Julie Taylor has accepted taking on the Interim Compliance Officer while we revamp the program with guidance from Skip Houser. <p>The Board appreciated the Legislative Update. Superintendent Everett noted if she receives Legislative Alerts from WSHA she will pass along the scripted messages concerning legislative priorities.</p>	Action Item- Superintendent Everett will share Legislative Alerts with the Board when received.
Executive Session-RCW 42.30.110 (g)	<p>Executive Session began at 6:00 p.m. for 30 minutes to discuss the performance of a public employee. At 6:30 p.m. Board Chair Frady extended Executive Session by 15 minutes. At 6:45 p.m. Board Chair Frady extended Executive Session by 15 minutes.</p> <p>The Board returned to open session at 7:00 p.m.</p> <p>No decisions were made in Executive Session.</p>	
Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items.	
Adjournment	Secretary Herrin moved and Commissioner McMahan seconded to adjourn the meeting at 7:07 p.m. The motion passed unanimously.	

Respectfully submitted,

Tom Herrin

Tom Herrin (Apr 1, 2021 17:36 PDT)

Tom Herrin, Secretary

Apr 1, 2021

Date






022421 Regular Board Meeting Minutes

Final Audit Report

2021-04-02

Created:	2021-04-01
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAoZU66VhBPTPqb8Gu_dEnHuDHUUPshSmU

"022421 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
2021-04-01 - 9:47:14 PM GMT- IP address: 208.52.20.2
-  Document emailed to Tom Herrin (commissionerherrin@myarborhealth.org) for signature
2021-04-01 - 9:48:20 PM GMT
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2021-04-02 - 0:33:36 AM GMT- IP address: 99.198.30.44
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Signature Date: 2021-04-02 - 0:36:07 AM GMT - Time Source: server- IP address: 99.198.30.44
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