



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

July 27, 2022, at 3:30 p.m.

Conference Room 1 & 2 or via ZOOM

<https://myarborhealth.zoom.us/j/87072017180>

Meeting ID: 870 7201 7180

One tap mobile: +12532158782,,87072017180#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Herrin called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Laura Richardson Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Julie Allen, Quality Manager <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Janice Cramer, Medical Coordinator <input checked="" type="checkbox"/> Edwin Meelhuysen, Rehabilitations Services Director <input checked="" type="checkbox"/> Matthew Lindstrom, CFMO			

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	<ul style="list-style-type: none"> ☒ Diane Markham, Marketing & Communications Manager ☒ Cheryl Cornwell, CFO ☒ Shannon Kelly, CHRO ☒ Kathleen Arnold, Interim Pharmacist ☒ Julie Taylor, Ancillary Services Director ☒ Mark Hansen, MD, Chief of Staff ☒ Buddy Rose, Reporter ☒ Van Anderson, Packwood Resident <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
Approval or Amendment of Agenda		Commissioner Coppock made a motion to approve the agenda. Commissioner Richardson seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: All Commissioners thanked CFO Boggess for his service and support. Commissioner Coppock thanked the Staff involved in making the Packwood Clinic a reality. Secretary Olive thanked the Staff involved in the recent softball game, which was a great success.</p> <p>Audience: Superintendent Everett thanked CFO Boggess for his years of service, as well as welcomed new CFO Cheryl Cornwell to Arbor Health.</p> <p>Van Anderson thanked CFO Boggess for his service and Superintendent Everett for a 6-month resignation period to find a replacement. Mr. Anderson</p>			

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	<p>thanked the Staff for hanging the sign for the new Packwood Clinic. Van hopes the Board will revisit the at-risk compensation model with the new Superintendent.</p> <p>Marketing & Communications Manager Markham shared that the last week of August is Wellness Week, hoping all Commissioners, as well as the District take advantage of this opportunity. There is more information on the website regarding the <i>Arbor Talks</i>, color run, health expo and more!</p>			
<p>Executive Session- RCW 70.41.200</p>	<p>Executive Session began at 3:44 p.m. for five minutes to discuss RCW 70.41.200. The Board returned to open session at 3:49 p.m.</p> <p>Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments- Radia Inc.</p> <ol style="list-style-type: none"> 1. Rakhee Goel, MD (Radiology Consulting Privileges) 2. David Gorrell, MD (Radiology Consulting Privileges) 3. Patrick Hurley, MD (Radiology Consulting Privileges) <p>Reappointments- Arbor Health</p> <ol style="list-style-type: none"> 1. Stanford Tran, MD (Emergency Medicine Privileges) <p>Providence Health & Services</p> <ol style="list-style-type: none"> 1. Kyle Ogami, MD (Telestroke/Neurology Consulting Privileges) 	<p>Commissioner Richardson made a motion to approve the Medical Privileging as presented and Secretary Olive seconded. The motion passed unanimously.</p>		

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	2. Tarvinder Singh, MD (Telestroke/Neurology Consulting Privileges)			
Department Spotlight <ul style="list-style-type: none"> Rehabilitation Services 	Rehabilitation Services Director Meelhuysen highlighted that his team continues to navigate COVID, as well as keep the top-rated engaged department. He shared the improvement on service trends, steady expenses, as well as the revenue generated by the various services offered in rehab services. Retaining and attracting staff will continue to be a challenge; however, competitive salaries has strengthened this area. Excited for new opportunities with the schools, senior fitness, and the new Packwood Clinic.			
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report 	Commissioner Richardson shared the Mossyrock Independence Day 5K & 8K was a huge success with 160 participants. The Arbor Health (AH) Foundation Scholarship Committee is seeking legal council on the guidelines for scholarships, as an important component in incentivizing employees to remain employed with the District. The AH Foundation color run is August 27, 2022, and volunteers are needed. The Dinner Auction is set for this Fall with a theme of “Queen of Hearts” and volunteers are needed.			
<ul style="list-style-type: none"> Finance Committee Report 	Commissioner McMahan highlighted AR was strong this month, great work Revenue Cycle Department! There are four resolutions in consent agenda, which includes a superseding resolution for the Capital Purchase of the Stretchers, all of which the Finance Committee supports approving. CFO Boggess noted one of the many benefits of being a part of The Rural Collaborative is searching for insurance coverage together with Parker, Smith & Feek. The District is experiencing an			

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	increase this year, and we will not be issued a rebate either. Also, he shared forecasting for 2022, the budget with current amendments, as well as budget assumptions for 2023. The departments are starting to review 2023 budgets, so Finance Committee will be receiving frequent updates.			
Consent Agenda	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. June 29, 2022, Regular Board Meeting b. July 18, 2022, Special Board Meeting c. July 20, 2022, Finance Committee Meeting 2. Warrants & EFTs in the amount of \$2,935,193.39 dated June 2022 3. Resolution 22-24- Approving the Capital Purchase of the Stretchers 4. Resolution 22-25- Approving the Budget Amendment- Malpractice/General Liability Insurance 5. Resolution 22-26- Approving the Medicare 2017 Cost Report Settlement Payment 6. Resolution 22-27-Declaring to Surplus or Dispose of Certain Property 7. Approve Documents Pending Board Approval & Ratification 07.27.22 	<p>Commissioner Coppock made a motion to approve the Consent Agenda and Commissioner Richardson seconded. The motion passed unanimously.</p> <p>Minutes, Warrants and Resolutions will be sent for electronic signatures.</p>	Executive Assistant Garcia	07.01.22
Old Business <ul style="list-style-type: none"> • Superintendent Succession Plan 	Board Chair Herrin shared the search committee has been established and will be meeting the first week of August. Board Chair Herrin noted while using the plan, it has been identified that the file type needs to be changed from policy to plan in Lucidoc. Also, Human	Change the file type of the Superintendent Succession Plan from policy to plan.	Executive Assistant Garcia	07.29.22

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	<p>Resources needs to be included early in the process given their involvement in the process. CHRO Kelly stated the committee will review three recruitment firms and then select the firm who will conduct the national search. The search committee's role will be to recommend qualified candidates to the Board to interview.</p>			
<p>New Business</p> <ul style="list-style-type: none"> Board Policy & Procedure Review 	<p>Board E-mail Communication- Approved.</p> <p>Board Meeting Teleconference- Approved.</p> <p>Board Mobile Device Management- Approved.</p>	<p>Marked three documents as Reviewed in Lucidoc.</p>	<p>Executive Assistant Garcia</p>	<p>07.29.22</p>
<p>Superintendent Report</p>	<p>Superintendent Everett highlighted the following:</p> <ol style="list-style-type: none"> Q2 Department Strategic Measures to date are 72% on pace to accomplish this year while others are not likely to make their goal. The department leaders have learned to better define measures. The departments in the red are working on corrective action plans to address the barriers. The first year's experiences have grown this program and gave more depth. Department leaders will be encouraged to attend the Strategic Planning Retreat to hear the new Plan to know how to reprioritize strategies. The Special Board Meeting for the Strategic Planning Retreat is scheduled for December 5, 2022. Administration engaged Via Healthcare Consulting, Inc. The location will need to be offsite to have a large enough facility to have in-person participation. The goal is to have the new 	<p>Schedule Special Board Meeting</p>	<p>Executive Assistant Garcia</p>	<p>07.29.22</p>

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	<p>Superintendent candidate participate in the shaping of the new strategic plan versus inheriting the plan.</p> <p>3. The Board has 30-minute Q & A windows before committee meetings. The Board agreed to discontinue the Q & A for all committees except Finance Committee.</p>	<p>Add 30-minute Q & A for Finance Committee for the months July-December 2022.</p>	<p>Executive Assistant Garcia</p>	<p>07.29.22</p>
Meeting Summary & Evaluation	<p>Superintendent Everett highlighted the decisions made and action items.</p> <p>The Commissioners agreed the meeting went well, very informative and looking towards the future.</p>			
Adjournment	<p>Commissioner Coppock moved and Secretary Olive seconded to adjourn the meeting at 4:53 p.m. The motion passed unanimously.</p>			

Respectfully submitted,

Kim Olive

Kim Olive (Sep 6, 2022 12:39 PDT)

Kim Olive, Secretary

Sep 6, 2022

Date







072722 Regular Board Meeting Minutes

Final Audit Report

2022-09-06

Created:	2022-09-02
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
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"072722 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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-  Document emailed to commissionerolive@myarborhealth.org for signature
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2022-09-06 - 7:38:20 PM GMT- IP address: 98.97.40.202
-  Signer commissionerolive@myarborhealth.org entered name at signing as Kim Olive
2022-09-06 - 7:39:02 PM GMT- IP address: 98.97.40.202
-  Document e-signed by Kim Olive (commissionerolive@myarborhealth.org)
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